

# Charities Education Program

## WHAT IS THE CHARITIES EDUCATION PROGRAM (CEP)?

The Canada Revenue Agency is committed to giving registered charities the educational tools and resources they need to easily fulfill their regulatory obligations.

CEP is designed to provide charities with in-person support.



### 1 INFORMATION SHARING

The officer will provide information, support and in-person guidance to help the charity meet its regulatory obligations. The officer will also address questions the charity may have.

## IS CEP AN AUDIT?

No. A CEP visit is not an audit. The purpose of a CEP visit is to provide support and information.

## PURPOSE OF A CEP VISIT

Supporting charities in meeting their obligations



### 3 SUMMARY OF FINDINGS AND RECOMMENDATIONS

At the end of the visit, the officer will provide the charity with a summary of findings and recommendations, which will outline the items discussed during the visit.

## HOW LONG WILL THE VISIT TAKE?

The visit will take approximately one-half to a full day.



### 2 BOOKS AND RECORDS REVIEW

The officer will review the charity's books and records to make sure they are accurate and complete, and help the charity address any potential issues before filing its next information return.

FIND OUT MORE AT

[canada.ca/charities-education-program](https://canada.ca/charities-education-program)



Canada Revenue Agency

Agence du revenu du Canada

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