|  |  |
| --- | --- |
| **Section 1** | |
| Organization name |  |
| Project title |  |
| Project duration | From <<YYYY/MM/DD>> to <<YYYY/MM/DD>> |
| Agreement number | **To be completed by POLAR** |

Add more rows to the tables below, if necessary. See the *Appendices Guide* for further instructions on completing the tables below.

| **Section 2** | | | | |
| --- | --- | --- | --- | --- |
| **Fiscal year 1** | | | | |
| **Line** | **(A) Activities** | **(B) Timelines** | **(C) Expected results** | **(D) Person(s) responsible** |
| *Example* | *Travel to northern community to meet with Indigenous community* | *June 1 to July 15, 20XX* | *Complete system verification in advance of installation* | *Consultant, University of Calgary* |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |
| **6** |  |  |  |  |
| **7** |  |  |  |  |
| **8** |  |  |  |  |
| **9** |  |  |  |  |

| **Fiscal year 2** | | | | |
| --- | --- | --- | --- | --- |
| **Line** | **(A) Activities** | **(B) Timelines** | **(C) Expected results** | **(D) Person(s) responsible** |
| *Example* | *Travel to northern community to meet with Indigenous community* | *June 1 to July 15, 20XX* | *Complete system verification in advance of installation* | *Consultant, University of Calgary* |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |
| **6** |  |  |  |  |
| **7** |  |  |  |  |
| **8** |  |  |  |  |
| **9** |  |  |  |  |

| **Fiscal year 3** | | | | |
| --- | --- | --- | --- | --- |
| **Line** | **(A) Activities** | **(B) Timelines** | **(C) Expected results** | **(D) Person(s) responsible** |
| *Example* | *Travel to northern community to meet with Indigenous community* | *June 1 to July 15, 20XX* | *Complete system verification in advance of installation* | *Consultant, University of Calgary* |
| **1** |  |  |  |  |
| **2** |  |  |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |
| **6** |  |  |  |  |
| **7** |  |  |  |  |
| **8** |  |  |  |  |
| **9** |  |  |  |  |