

# **Administrative Tribunals Support Service of Canada**

## **Report on Annual Expenditures for Travel, Hospitality and Conferences (THC) 2021-22**

As required by the Treasury Board [\*Directive on Travel, Hospitality, Conference and Event Expenditures\*](#), this report provides information on the Administrative Tribunals Support Service of Canada (ATSSC) annual expenditures for travel, hospitality and conferences for the fiscal year ending March 31, 2022. It also provides explanations for the variances from the previous fiscal year in each of these areas.

This information is updated annually and does not contain information withheld under the [\*Access to Information Act\*](#) or the [\*Privacy Act\*](#).

Travel, hospitality and conference expenditures incurred by federal departments and agencies are related to activities that support a departmental or agency mandate and the government's priorities.

The ATSSC is responsible for providing support services and facilities to several federal administrative tribunals by way of a single, integrated organization.

These services include the specialized services required by each tribunal (e.g., registry, research and analysis, legal and other mandate or case activities specific to each tribunal), as well as internal services (e.g., human resources, financial services, information management and technology, accommodations, security, planning and communications).

Further information on the mandate, program activities and enabling instrument of the ATSSC can be found by accessing the [\*Departmental Plan\*](#) and the [\*Departmental Results Report\*](#).

**Travel, Hospitality and Conference Expenditures**  
**Administrative Tribunals Support Service of Canada**  
**Year ended March 31, 2022**  
**(In thousands of dollars)**

<b>Expenditure Category</b>	<b>Expenditures for the year ending March 31, 2022</b>	<b>Expenditures for the year ending March 31, 2021</b>	<b>Variance</b>
Travel: Operational Activities	(\$25)	\$84	(\$109)
Travel: Key Stakeholders	\$4	\$0	\$4
Travel: Internal Governance	\$0	\$0	\$0
Travel: Training	\$0	(\$1)	\$1
Travel: Other	\$4	\$1	\$3
<b>Total Travel</b>	<b>(\$18)</b>	<b>\$84</b>	<b>(\$102)</b>
<b>Hospitality</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Conference Fees</b>	<b>\$23</b>	<b>\$17</b>	<b>\$6</b>
<b>Total</b>	<b>\$5</b>	<b>\$101</b>	<b>(\$96)</b>

*\* Figures have been rounded and may not add up to totals*

**Significant variances compared with the previous fiscal year**

**Travel**

Compared with fiscal year 2020-21, the ATSSC's travel expenditures decreased substantially due to the COVID-19 pandemic halting travel operations beginning in March of 2020. Many hearings and conferences were held online during this period and several travel refunds were received for pre-paid travel.

**Hospitality**

Compared with fiscal year 2020-21, departmental hospitality expenditures remained nil due to in-person training and events being cancelled due to concerns around the COVID-19 pandemic.

**Conference fees**

Compared with fiscal year 2020-21, the departmental conference fees have increased nominally due to the increased availability of online conferences.