



ATSSC Overview

October 2019

ATSSC·SCDATA

Service Excellence / L'excellence en service



Administrative Tribunals
Support Service of Canada

Service canadien d'appui
aux tribunaux administratifs

Canada

Purpose of the ATSSC

- **Build capacity** to meet the needs of administrative tribunals
- **Find efficiencies** through economies of scale
- **Improve access** to justice

Mandate

- Responsible for providing support services and facilities to 11 federal administrative tribunals by way of a single, integrated organization.
- Services include:
 - Specialized services required by each tribunal (e.g. registry, research and analysis, legal and other mandate or case activities specific to each tribunal)
 - Internal services (e.g. human resources, financial services, information management and technology, accommodations, security, planning and communications)

Who We Serve

- Canada Agricultural Review Tribunal
- Canada Industrial Relations Board
- Canadian Cultural Property Export Review Board
- Canadian Human Rights Tribunal
- Canadian International Trade Tribunal
- Competition Tribunal

- Federal Public Sector Labour Relations and Employment Board
- Public Servants Disclosure Protection Tribunal
- Social Security Tribunal
- Specific Claims Tribunal
- Transportation Appeal Tribunal of Canada

Vision

1. We will be recognized as a centre of excellence for:



Mission

We provide high-quality services to the tribunals and the people we serve by:

- Being responsive to their needs
- Preserving the tribunals' independence, neutrality and reputation for excellence
- Fostering the development of cooperative, engaged and knowledgeable employees

Values

We actively promote and demonstrate the public service values outlined in the Values and Ethics Code for the Public Sector: Respect for Democracy; Respect for People; Integrity; Stewardship; and Excellence.

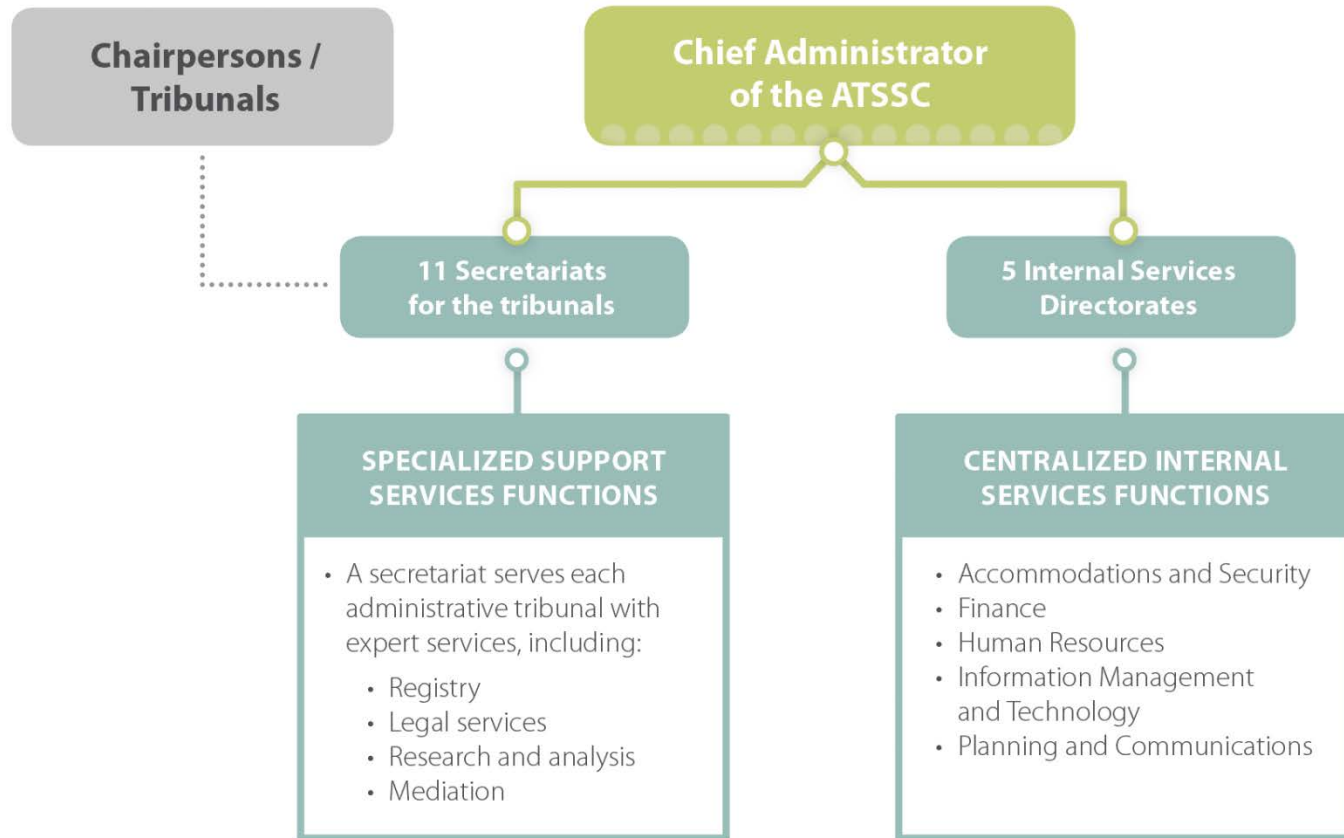
We are also committed to the following values:

- Service Excellence
- Accountability and Transparency
- Supportive Work Environment

Governance



Organizational Structure



Role of the Chief Administrator

- Rank and status of a departmental deputy head
- Chief executive officer of the ATSSC and controls and manages the ATSSC and all matters connected to it
- Responsible for the provision of the support services and the facilities that are needed by each of the administrative tribunals to exercise their powers and perform their duties and functions in accordance with the rules that apply to their work
- The Chief Administrator's powers, duties and functions **do not** extend to any of the powers, duties and functions conferred by law on any administrative tribunal or on any of its members

Features of the *ATSSC Act*

- **Section 10 (Responsibility):** The Chief Administrator is responsible for the provision of the support services and the facilities that are needed by each of the administrative tribunals to exercise its powers and perform its duties and functions in accordance with the rules that apply to its work.
- **Section 12 (Limitation):** The Chief Administrator's powers, duties and functions do not extend to any of the powers, duties and functions conferred by law on any administrative tribunal or on any of its members.
- **Section 14 (For greater certainty):** The chairperson of an administrative tribunal continues to have supervision over and direction of the work of the tribunal.

ATSSC At-a-Glance

- \$92.1 million budget in 2019-20
- Approximately 575 employees
- Approximately 200 Governor-in-Council appointees are members of the 11 administrative tribunals
- Four locations in the National Capital Region
- Four regional offices