

Administrative Tribunals Support Service of Canada

Report on Annual Expenditures for Travel, Hospitality and Conferences (THC) 2017-18

As required by the Treasury Board [*Directive on Travel, Hospitality, Conference and Event Expenditures*](#), this report provides information on the Administrative Tribunals Support Service of Canada (ATSSC) annual expenditures for travel, hospitality and conferences for the fiscal year ending March 31, 2018. It also provides explanations for the variances from the previous fiscal year in each of these areas.

This information is updated annually and does not contain information withheld under the [*Access to Information Act*](#) or the [*Privacy Act*](#).

Travel, hospitality and conference expenditures incurred by federal departments and agencies are related to activities that support a departmental or agency mandate and the government's priorities.

The ATSSC is responsible for providing support services and facilities to 11 federal administrative tribunals by way of a single, integrated organization.

These services include the specialized services required by each tribunal (e.g. registry, research and analysis, legal and other mandate or case activities specific to each tribunal), as well as internal services (e.g. human resources, financial services, information management and technology, accommodations, security, planning and communications).

Further information on the mandate, program activities and enabling instrument of the ATSSC can be found by accessing the [*Departmental Plan*](#) and the [*Departmental Results Report*](#).

Travel, Hospitality and Conference Expenditures
Administrative Tribunals Support Service of Canada
Year ended March 31, 2018
(In thousands)

<i>Expenditure Category</i>	Expenditures for the year ending March 31, 2018	Expenditures for the year ending March 31, 2017	Variance
Travel			
Operational Activities	\$1,563	Not applicable	Not applicable
Key Stakeholders	\$63	Not applicable	Not applicable
Internal Governance	\$137	Not applicable	Not applicable
Training	\$290	Not applicable	Not applicable
Other	\$90	Not applicable	Not applicable
Total Travel	\$2,143	\$1,936	\$207
Hospitality	\$22	\$17	\$5
Conference Fees	\$4	\$0	\$4
Total	\$2,169	\$1,953	\$216

Significant variances compared with the previous fiscal year

Travel: Compared with fiscal year 2016-17, departmental travel expenditures increased mainly due to the caseload and the training of employees and members.

Hospitality: Compared with fiscal year 2016-17, there is no significant variance in departmental hospitality expenditures.

Conference fees: Compared with fiscal year 2016-17, there is no significant variance in departmental conference fee expenditures.