



Tax tip

GST/HST filing: quick and easy

Did you know...

That you can file your goods and services tax/harmonized sales tax (GST/HST) return electronically from your home or office? Eligible registrants can use the access code from their personalized return to file returns with an amount owing, a nil balance, or a refund of \$10,000 or less using GST/HST NETFILE or GST/HST TELEFILE.

When you file a return electronically, there is no need to send the Canada Revenue Agency a paper copy of your return. You will also benefit from immediate confirmation that your return has been received and faster refunds. Need to pay a balance owing? Many businesses find it convenient to use their financial institution's Internet or telephone banking service.

You can file your return without your Web access code through My Business Account. This convenient service also allows you to:

- view your account balance and transactions;
- calculate an amount owing on a future date, including accrued interest;
- make online requests (additional remittance vouchers, stop or restart the mailing of certain account statements and remittance envelopes, etc.); and
- access other information and services for your GST/HST account.

Join us in creating a sustainable environmental footprint by reducing our paper consumption. For more information on filing your GST/HST return electronically, visit www.cra.gc.ca/gsthst-filing. To access My Business Account, visit www.cra.gc.ca/mybusinessaccount.



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