



DIRECT DEPOSIT FOR VENDORS

PRIVACY NOTICE:

Direct deposit payments cannot be made without provision of the requested information. The information you provide in this form is collected under the authority of the *Financial Administrative Act* and will be used and disclosed to the Receiver General for Canada for the sole purpose of issuing direct deposit payments. All personal information will be protected, used and disclosed in accordance with the *Privacy Act* and as described in the Personal Information Bank [PSU 931](#) (Accounts Payable). Under the *Privacy Act*, you have the right to access your personal information and to request a correction. Should you have any questions regarding this note, please contact the Public Service Commission of Canada's Access to Information and Privacy Coordinator, 22 Eddy Street, Gatineau, QC, K1A 0M7 (CFP.AIPRP-ATIP.PSC@cfp-psc.gc.ca).

Create Modify Delete

Business Name			HST / GST Number		
Surname			Given Name		
Remittance Address			City	Province	Postal Code
Telephone No.	Email Address (for notification of payment)				
Vendor Number - (Reserved for Accounting Operations Division (AOD) once form is completed and returned)					

Please attach a blank cheque for your bank account with "VOID" written on it.

Name Address	Cheque No. 999
Void	
Pay to the order of _____	\$ _____ /100 Dollars
999 :99999 999 : 999 999	Signature _____

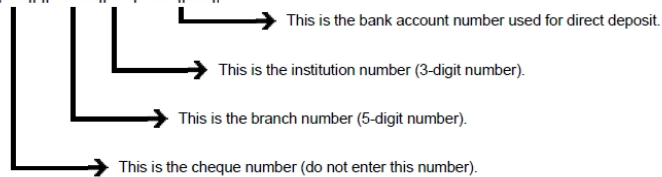
Enter the branch number, institution number and your complete bank account number (see the example below).

You can find these numbers in your passbook, on your bank statement, encoded deposit slip or cheque or by contacting your financial institution.

Should a blank cheque not be available, attach a Direct Deposit Notification Form provided by your financial institution.

Branch No.	Institution No.	Account No.	Name of Account Holder
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||999|| ||:99999||999|: 999||999||



I, as an authorized representative to receive the payment(s) for the account above, authorize the Receiver General for Canada to deposit all future payments directly into the bank account specified until further notice.

Signature

Date

Please send to :
Public Service Commission,
Accounting Operations Division (AOD)
22 Eddy Street, 12th floor,
Gatineau, QC K1A 0M7