



# HOST A FREE TAX CLINIC AT YOUR ORGANIZATION

## HELP PEOPLE DO THEIR TAXES AND MAKE A DIFFERENCE

Doing your taxes can be daunting for anyone, especially for your most vulnerable clients. If they don't file, they risk losing their entitled benefits and credits. That's money they may use to pay their bills, feed their families, and improve their quality of life.

Your organization can register to host free tax clinics through the **Community Volunteer Income Tax Program (CVITP)**.

The Canada Revenue Agency (CRA) will support your clinic along the way with volunteer training, software, and access to experts.

No matter how much time or how many resources you have to give – you will make a difference.

## THE CVITP IN NUMBERS

OVER  
**3,810**  
Community organizations

OVER  
**18,970**  
Volunteers

OVER  
**467,500**  
Returns completed

OVER  
**407,410**  
People helped in 2019-2020

\*The 2019-2020 CVITP program year was from May 16, 2019 to May 15, 2020.

\*2020 numbers are as of June 29, 2020 and subject to change.



## HOW DO FREE TAX CLINICS WORK?

Organizations like yours host free in-person or virtual tax clinics across Canada.

Volunteers help file tax returns for eligible people who have a low or modest income and a simple tax situation.

In-person service can be offered by appointment, during designated hours, or by having a drop-off option.

Virtual clinics can serve those who, due to the pandemic or other physical barriers, may not have access to a tax clinic location.

### Community organizations and the CRA work together to host free tax clinics:

#### Your organization:

- hosts free tax clinics
- manages resources and volunteers
- ensures client information remains secure and confidential
- makes sure that volunteers are approved to use EFILE or get a police records check

#### The CRA:

- offers guidance and support to organizations
- operates a year-round dedicated help line
- provides free tax preparation software
- arranges training for volunteers
- provides promotional material
- donates used laptops to eligible organizations when available

GO TO  
**CANADA.CA/TAXES-VOLUNTEER**  
TO REGISTER YOUR ORGANIZATION TODAY