



Cannabis Licence Application

under the Excise Act, 2001

To cultivate, produce, or package cannabis, you must hold a cannabis licence. To apply for, or to renew, a cannabis licence under the Excise Act, 2001, use this form.

Licences remain effective for the period specified in the licence to a maximum of 2 years, provided that the licence is not suspended or cancelled prior to its expiration. The licences will **not** be automatically renewed. You must send in your application to renew your cannabis licence at least 30 days before the licence expires. For more information, see **Excise Duty Notice EDN52, Obtaining and Renewing a Cannabis Licence**.

1. Before you start

Eligibility for a licence

Do you meet the eligibility criteria stated in Excise Duty Notice EDN52, Obtaining and Renewing a Cannabis Licence?

- Yes (continue)
 No. You are **not** eligible to apply for a cannabis licence.

Mandatory documents

Tick the box to confirm that the mandatory documents are attached:

- Business plan (including a business overview, sales and marketing plan, and a financial plan including documents for sources of funds).

2. Licence information

Type of application

What is the type of application?

- New
 Renewal

Do you have a Health Canada licence?

- No
 Yes. Enter your licence number:

Type of activity

What type(s) of activity do you wish to carry out?

- Cultivating
 Producing
 Packaging

3. Business information

Type of business

What is the type of business?

- Corporation – Certificate of incorporation or amalgamation is attached
 Partnership
 Sole proprietorship

Name

Legal name: _____

Operating, trading, or partnership name (if different from legal name): _____

Business number

Do you have a business number?

- No. Before your application can be processed, you need a business number (BN). To set up a BN, use the Business Registration Online service at **businessregistration.gc.ca**, or Form RC1, Request for a Business Number and Certain Program Accounts.
 Yes. Enter the first 9 digits of your business number:

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3. Business information (continued)**Physical business location**

Unit No. – Street No. Street name, RR:

City:

Province/Territory:

Postal code:

Telephone number:

Extension:

Mailing address Same as physical business location

Unit No. – Street No. Street name, PO Box, RR:

City:

Province/Territory/State:

Postal or ZIP code:

Country:

Other business location(s)Do you have more than **one** business location?

- No
- Yes. A completed **Form L300 SCHA, Schedule A – Other Business Location(s)** is attached.
- Yes. Schedule A was sent. No change is needed.

Email notification

Enter your email address if you want to register to receive your Canada Revenue Agency mail online:

By providing an email address, you are agreeing to the terms of use. For the terms of use, go to canada.ca/cra-business-email-notifications-terms.**Information on individuals, partners, directors, officers or shareholders holding more than 20% shares**

Last name:

First name:

Position or title:

Date of birth:

Year	Month	Day

Telephone number:

Extension:

Home address

Unit No. – Street No. Street name, PO Box, RR:

City:

Province/Territory/State:

Postal or ZIP code:

Country:

Do you have more than **one** individual, partner, director, officer or shareholder?

- No. There is only one individual, partner, director, officer or shareholder.
- Yes. A completed **Form L300 SCHB, Schedule B – Information Relating to Individuals, Partners, Directors, Officers or Shareholders** is attached.
- Yes. Schedule B was sent. No change is needed.

4. Security amount (a minimum of \$5,000 and a maximum of \$5,000,000)

A sufficient amount of security is required to ensure payment of the total amount of duty payable by a person for a reporting period. Each month, when you complete Form B300, Cannabis Duty and Information Return, you will calculate the duty you owe for that month. To help calculate your security amount, see **Excise Duty Notice EDN52, Obtaining and Renewing a Cannabis Licence**.

- What type of security are you providing?
- Cash
- Certified cheque
- Surety bond. Attach the **mandatory** document. For a sample, see **Form L302, Surety Bond for Cannabis**.
- Transferable bond issued by the Government of Canada

What security amount are you providing? \$ _____

5. Registration for the cannabis stamping regime

- Are you a person who packages cannabis products? (If yes, you are required to be registered for the cannabis stamping regime.)
- Yes. A completed **Form L301, Registration for Cannabis Stamping Regime** is attached.
- No

6. Certification

As an authorized person, I certify that the information given on this form and any document(s) attached is correct and complete. It is a serious offence to make a false statement. Incomplete or incorrect information may delay the processing of your application.

Name (print)	Title													
Telephone number	Extension	Signature												
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Personal information is collected under the Excise Act, 2001 and its Regulations for the purpose of administering licences and registrations. All information provided is subject to verification and may include criminal record, financial checks and compliance. Information may be shared or verified with other federal, provincial/territorial government institutions to the extent authorized by law. Failure to provide this information may result in administrative delays or a refusal to issue licences. Personal information is described in the personal information bank CRA PPU 062 in Info Source at canada.ca/cra-info-source. Under the Privacy Act, individuals have a right of protection, access to and correction or notation of their personal information and to file a complaint with the Privacy Commissioner of Canada regarding our handling of their information.

What to do once your form is completed

- Print and sign this form.
- Make a copy of this form for your records.
- Send this form with **all** the mandatory documents to your regional excise duty office. A list of the offices is available in **Excise Duty Memorandum EDM1-1-2, Regional Excise Duty Offices**.

A cannabis licensee can only perform activities related to cannabis products as specified in the licence. You or the person you have designated can only start to produce cannabis products once you have been notified that a cannabis licence has been issued and you also hold a valid licence or permit issued by the Minister of Health under the Cannabis Act.

What happens after you get your licence

- Each month, you have to send a completed **Form B300, Cannabis Duty and Information Return**, to the CRA.
- You must tell us immediately if any information you provided in your licence application is inaccurate or incomplete.

For more information, go to canada.ca/cannabis-excise or call **1-866-330-3304**.

Most requested services

- **My Business Account:** Use this service to access your accounts for excise tax, excise duty, GST/HST, payroll, and corporation income tax. If you have not been using My Business Account, you can register at canada.ca/my-cra-business-account.
- **Receiving your CRA mail online:** Sign up for email notifications to get most of your CRA mail, like your notice of assessment, online. For more information, go to canada.ca/cra-business-email-notifications.
- **Represent a Client:** This service lets an authorized representative access tax information for an individual or a business, including an employer. If you want to give a representative online access to your account(s), go to canada.ca/taxes-representatives or complete Form RC59, Business Consent for Access by Telephone and Mail.

CRA online services make it faster and easier to handle your company's tax matters.