



Correctional Service  
Canada

Service correctionnel  
Canada



SAFETY, RESPECT  
AND DIGNITY  
FOR ALL

LA SÉCURITÉ,  
LA DIGNITÉ  
ET LE RESPECT  
POUR TOUS

**Correctional Service Canada**  
**Contracting and**  
**Materiel Services**  
**National Procurement Plan**  
**2012-2013**

## **CSC National Procurement Plan Fiscal Year 2012-2013**

### **Introduction**

The Correctional Service of Canada (CSC) is the federal government agency responsible for administering sentences of a term of two years or more, as imposed by the courts. CSC is responsible for managing institutions of various security levels and supervising offenders under conditional release in the community.

The objective of this CSC National Procurement Plan is to provide industry and the public information regarding the anticipated CSC contracting activities for fiscal year 2012-2013, including a list of planned major procurement requirements.

For an overview of CSC's procurement functions, activities and general procurement strategy, this information is discussed in CSC's [National Procurement Plan 2011-2012](#).

### **CSC Procurement Planning**

CSC is producing its second National Procurement Plan, as part of its business planning cycle, to identify and assess projected procurement activities and provide strategic information on the purchases the department makes to fulfill its mandate and meet its operational requirements.

As a result of improved procurement planning, the Department has been able to better plan its purchases and standardize its requirements in high spending areas such as IT equipment and services. These strategies combined with others such as volume discounts and maximizing the use of consolidated procurement tools, have generated ongoing procurement efficiencies at CSC.

### **CSC's Projected Major Procurement Activities**

The level of CSC contracting activity, both in terms of dollar value and transactions, is expected to drop slightly as compared to the 2012/2013 fiscal year. This is due to the current climate of fiscal restraint and as well as the streamlining of procurement requests.

CSC's procurement planning process requires that all branches and regional offices identify their projected major procurement activities. The list includes projected major procurement activities for fiscal year 2012-2013. In adherence with the principles of access and transparency, the list aims to provide potential suppliers a view of CSC's planned procurement activities in order for them to be prepared to respond to the demand.

Table 1 provides a list of major planned procurement activities and was derived from input from internal stakeholders. Important points on the list of projected major procurement activities:

- The list only includes planned procurement activities that are estimated at over \$500K;
- The list only includes new procurement activities and excludes expenditures towards established procurements (i.e. multi-year contracts);



- All planned procurement activities on the list are subject to change or cancellation; and
- All details regarding the procurement activities on the list will ONLY be available once the solicitation is formally released.

### **Fair, Open and Transparent**

Like any other department that procures goods and services to meet its own corporate objectives, CSC strategically manages procurement spending, risks and efficiencies through an established departmental procurement governance structure. This structure is complemented by a framework to ensure that contracting and materiel management activities at CSC are conducted in a fair, open and transparent manner resulting in value for money and sound stewardship of public funds.

CSC demonstrates leadership in effective procurement management as well as in greening government through the integration of environmental performance into its procurement decision-making processes. This helps CSC and the Government of Canada achieve environmental benefits, including the reduction of greenhouse gas emissions and the improvement of energy efficiency.

### **Resources**

Statistics on purchases and contracts conducted by departments and agencies is available publicly as part of the Government of Canada's annual [2010 Purchasing Activity Report](#). This report is used to provide statistical analysis of the processes and tools through which government contracting is conducted.

For current CSC and other Federal Government Department issued open competitive solicitations, please refer to the Government Electronic Tendering System (GETS) accessible through the [MERX Web site](#).

Information on PWGSC standing offers and supply arrangements can be obtained through their website at [www.tpsgc-pwgsc.gc.ca](http://www.tpsgc-pwgsc.gc.ca).

PWGSC's [Buyandsell.gc.ca](http://Buyandsell.gc.ca) website is a key resource dedicated to federal government procurement. [Buyandsell.gc.ca](http://Buyandsell.gc.ca) is the central procurement resource for federal government buyers and industry suppliers. The user-friendly site includes lists of pre-qualified government suppliers and information on standing offers and supply arrangements.

The site provides valuable information for businesses that want to supply goods and services to the government and includes:

- A clear and simple breakdown of the various steps to doing business with the Government of Canada;
- A link to register in the [Supplier Registration Information \(SRI\) system](#);
- Access to commodity codes and lists;
- Information on promoting your business;
- Access to opportunities on [Government Tendering Sites](#);
- Information on useful seminars on the procurement process; and
- Other useful links.

**Is the list helpful? Let us know!**

In its ongoing effort to engage and provide access and information to the supplier community, CSC would like your views on whether this list of projected procurement activities will help you provide procurement solutions to CSC.

NOTE: We will not respond to requests for additional information on a specific procurement activity included in the list. Details relating to a specific procurement activity will only be available once the solicitation is formally released.

Please send your comments to: [stephanie.lane@csc-scc.gc.ca](mailto:stephanie.lane@csc-scc.gc.ca)

**Further Information**

All requests for information related to this Procurement Plan are to be addressed to:

National Manager, Contracting and Materiel Services  
Stephanie.Lane@csc-scc.gc.ca  
Telephone: 613-943-9616

**TABLE 1:****Projected Major Procurement Activity: Fiscal Year 2012-2013**

<b>Title of Requirement</b>	<b>Brief Description</b>	<b>Est. Value (incl. option years)</b>
Emergency Power System Inspection, Repairs and Upgrades	Establishment of a 5 year contract for maintenance and inspections of Emergency Power System to buildings	\$900,000
Community Residential Facilities	Establishment of over 20 separate multi-year contracts across CSC's Regions for Community Residential Facilities	\$61,000,000
Physician Services	Establishment of a 5 year contract for Physician Services	\$1,100,000
ICPM Community Maintenance Program – Multi Target and Sex Offender	Establishment of a pilot project for a 5 year contract to assist offender to practice and refine the skills learned while incarcerated	\$1,600,000
Installations of CORCAN Products	Establishment of a 5 year contract for installations services for CORCAN modular furniture and architectural millwork	\$2,900,000
Sprinkler Inspections	Establishment of a 5 year contract for Fire Sprinkler inspection, repairs and upgrades	\$500,000
Fire Alarm	Establishment of a 5 year contract for Fire Alarm Inspection, repairs and upgrades	\$1,800,000
Accommodations and Meals	Establishment of a 1½ year contract for Training facility for the Atlantic Region	\$1,000,000
Janitorial and Other Supplies	Establishment of a 5 year contract for the Atlantic Region	\$2,800,000
Education	Establishment of a 3 year contract for education of inmates	\$7,300,000
Elder Services	Establishment of numerous separate multi-year contracts for support and guidance to Aboriginal inmates across CSC's Regions	\$3,000,000
Ambulatory Mental Health Services	Establishment of a contract to provide care in psychiatric institutions	\$3,200,000
Physician Services	Establishment of a contract for provision of physician services	\$2,300,000
Health Services	Establishment of a contract to provide services of dentists, pharmacists, optometrists, radiology and physiotherapy within an institution	\$2,200,000

Hospital Services	Establishment of a contract for the provision of health care for inmates requiring hospitalization	\$1,300,000
Employment Services	Establishment of a contract to prepare inmates into Labour Market	\$800,000
Contingency plan, laundry room of Leclerc - CORCAN	Establishment of a one-year contract to ensure services due to the planned closure of the Leclerc Institution	\$1,800,000
Translation Services	Establishment of a contract for translation services for the Quebec Region	\$1,500,000
Consulting Engineering Services	Establishment of a contract for provision of constructions consulting	\$1,000,000
Food	Establishment of a contract for the provision of food for institutions	\$5,300,000
Cleaning Materials for Institutions	Establishment of a contract for the provision of various materials	\$2,500,000
Cable Broadcasting Services	Establishment of a contract for the provision of cable services to 7 institutions	\$500,000
Installation of Bar Screen	Establishment of a contract for a construction project at Macaza	\$600,000
Concrete Slab Sagging	Establishment of a contract for a construction project at Archambault	\$588,700
Physician Services	Establishment of a contract for the provision of general practitioner services	\$1,100,000
Physician Services	Establishment of a contract for the provision of general practitioner	\$5,000,000
Psychiatry Services	Establishment of a contract for the provision of psychiatry services	\$700,000
Chaplaincy Services	Establishment of numerous multi-year contracts for Protestant spiritual support to inmates in CSC's Regions	\$3,000,000
Chaplaincy Services	Establishment of numerous multi-year contracts for Roman Catholic spiritual support to inmates in CSC's Regions	\$3,000,000
IT Services – Inmate Accounting System	Establishment of a 3 year contract for Database Maintenance Support.	\$700,000
Investigative Services	Establishment of a 5 year Supply Arrangement for misconduct investigations.	\$2,000,000
Language Services	Establishment of a 5 year Standing Offer Agreement for English and French training.	\$2,000,000