

# CORRECTIONAL SERVICE CANADA

CHANGING LIVES. PROTECTING CANADIANS.



## Contracting and Materiel Services

## National Procurement Plan

**2020-2021**

# Correctional Service Canada: National Procurement Plan Fiscal Year 2020-2021

## Introduction

The Correctional Service of Canada (CSC) is the federal government agency responsible for administering offender sentences of a term of two years or more, as imposed by the courts. We are responsible for managing institutions of various security levels and supervising offenders under conditional release in the community.

The objective of this CSC Annual National Procurement Plan is to provide industry and the public information regarding our anticipated contracting activities for fiscal year 2020-21, including a list of planned major procurement requirements.

## CSC Procurement Planning

CSC produces the Annual National Procurement Plan, as part of our business planning cycle and investment planning activities. The Plan identifies projected procurement activities and provides strategic information on the purchases we make to fulfill our mandate and meet operational requirements.

Through improved procurement planning, CSC has streamlined our procurement processes and we are better enabled to plan purchases, while at the same time respecting existing policies, regulations, and trade agreements.

## CSC's Projected Major Procurement Activities

CSC's procurement plan identifies projected major procurement activities (see [Table 1](#)). In adherence with the principles of access and transparency, the list aims to provide potential suppliers with a view of our planned procurement activities in order for you to be prepared to respond to the demand.

Important points on the list of projected major procurement activities include:

- The list only includes planned procurement activities that are estimated over \$250K;
- The list only includes new procurement activities and excludes expenditures towards existing procurements;
- All planned procurement activities on the list are subject to change or cancellation; and
- All details regarding the procurement activities on the list will only be available once the solicitation is formally released.

## Fair, Open and Transparent

In line with other departments that procure goods and services to meet corporate objectives, CSC strategically manages procurement spending, risks, and efficiencies through an established departmental procurement

governance structure. This structure is complemented by a framework to ensure that contracting and material management activities are conducted in a fair, open and transparent manner resulting in value for money and sound stewardship of public funds, while meeting broader government objectives such as encouraging aboriginal business development and green procurement.

We are committed to ensuring that competitive procurement is standard practice by seeking tender proposals on [buyandsell.gc.ca](http://buyandsell.gc.ca) or through limited tendering for procurements not subject to trade agreements.

## CSC Procurement Activity

CSC is relatively consistent in the type of goods and services we procure to meet operational needs and legislation requirements. The following list represents our major commodity areas:

- **Professional Services** – for the provision of management consulting, human resources, audit, research, instructors, and investigative services;
- **IT Equipment and Services** – for the purchase and provision of hardware, software, and specialized services to support our corporate systems;
- **Communication Equipment and Services** – for the purchase and provision of communication equipment, including infrastructure and monitoring;
- **Protection Equipment** – for the purchase of protection equipment for Correctional Officers, including protective gear, weapons, and ammunition;
- **Food Services** – for the purchase and provision of food products and kitchen equipment for institutions;
- **Health Services** – for the purchase and provision of essential health services and equipment;
- **Chaplaincy Services** – for the provision of religious support from all denominations and religions for offenders; and
- **Elder Services** – for the provision of support and guidance for Indigenous offenders.

## Resources

Statistics on contracts issued by departments and agencies is publicly available online at the [Government-wide reporting website](#). This website provides statistical analysis of the processes and tools through which government contracting is conducted.

Information on Public Services and Procurement Canada (PSPC) standing offers and supply arrangements can be obtained through the [Standing Offers and Supply Arrangements Application](#) (SOSA App).

You can find Government of Canada contracting opportunities in your industry online, as well as past awards, by accessing and searching for tenders on [Buyandsell.gc.ca](http://Buyandsell.gc.ca). This website is a key resource dedicated to federal

government procurement. It is the central procurement resource for federal government buyers and industry suppliers. The user-friendly site includes lists of pre-qualified government suppliers and information on standing offers and supply arrangements.

The site also provides valuable information for businesses that want to supply goods and services to the government and includes:

- A clear and simple breakdown of the various steps to doing business with the Government of Canada;
- A link to register in the Supplier Registration Information (SRI) system;
- Access to commodity codes and lists;
- Information on promoting your business;
- Information on useful seminars on the procurement process; and
- Other useful links.

### **Is the list helpful? Let us know!**

In our ongoing effort to engage and provide access and information to the supplier community, we would like your opinion on whether this list of projected procurement activities will help you provide procurement solutions to CSC.

Please send your comments to [GENNHQCPPSLM@csc-scc.gc.ca](mailto:GENNHQCPPSLM@csc-scc.gc.ca).

NOTE: We will not respond to requests for additional information on a specific procurement activity included in the list. Details relating to a specific procurement activity will only be available once the solicitation is formally released.

### **Further Information**

All requests for information related to this Procurement Plan can be addressed to:

Director, Contracting and Material Services

[GENNHQCPPSLM@csc-scc.gc.ca](mailto:GENNHQCPPSLM@csc-scc.gc.ca)

**Table 1: Projected Major Procurement Activity: Fiscal Year 2020-2021**

<b>Title of Requirement</b>	<b>Brief Description</b>	<b>Est. Value (incl. options)</b>
Cable Services	Establishment of a contract for the provision of cable services at an institution	\$ 250,000
Chaplaincy Services	Establishment of multiple contracts and Standing Offer Agreements for the provision of chaplaincy services	\$ 8,200,000
Cleaning Equipment	Establishment of a contract for the purchase of cleaning equipment	\$ 285,000
Community Services	Establishment of multiple contracts and Standing Offer Agreements for the provision of community services to support reintegration projects	\$ 25,000,000
Construction Projects	Establishment of multiple contracts for various construction projects across CSC institutions	\$ 30,000,000
Detector Dogs	Establishment of a contract for the provision of services to support the Detector Dog Program	\$ 450,000
Educational and Training Services	Establishment of multiple contracts and Standing Offer Agreements for the provision of educational and training services for offenders and staff	\$ 19,000,000
Elder Services	Establishment of multiple contracts with option periods for the provision of Elder services	\$ 7,200,000
Fleet and Mobile Capital Equipment	Establishment of multiple contracts for the purchase of vehicles and mobile capital equipment	\$ 15,550,000
Food Equipment and Products	Establishment of multiple contracts for the purchase of food equipment and food products across CSC institutions	\$ 19,000,000
General Maintenance, Installation, and Inspection Services	Establishment of multiple contracts for the provision of general maintenance, installation, and inspections services across CSC institutions	\$ 14,235,000
Health Services	Establishment of multiple contracts with option periods for the provision of health services (e.g., dentists, laboratory services, optometrists)	\$ 9,890,000
Hospital Services	Establishment of a contract with option periods for hospital services for inmates	\$ 1,500,000
Information Technology (IT)	Establishment of multiple contracts for the purchase of IT software and hardware	\$ 18,630,000
Inmate Clothing	Establishment of a contract for the purchase of shoes for inmates	\$ 417,600
Manufacturing Goods	Establishment of a contract and a Standing Offer Agreement for the purchase of raw material for manufacturing	\$ 2,500,000
Medial Equipment	Establishment of multiple contracts for the purchase of medical equipment	\$ 1,583,000
Medication	Establishment of a contract for the purchase of medication across CSC institutions	\$ 5,200,000

Title of Requirement	Brief Description	Est. Value (incl. options)
Physician Services	Establishment of multiple contracts with option periods for the provision of physician services	\$ 28,800,000
Professional Services	Establishment of multiple contracts for the provision of various professional services (e.g. subject matter experts, project support)	\$ 183,300,00
Psychiatric Services	Establishment of multiple contracts with option periods for the provision of psychiatric services	\$ 34,370,000
Psychological Services	Establishment of multiple contracts with option periods for the provision of psychological services	\$ 6,280,000
Security Equipment	Establishment of multiple contracts and Standing Offer Agreements for the provision of security equipment across CSC institutions	\$ 74,538,000
Snow and Garbage Removal Services	Establishment of a Standing Offer Agreement for the provision of snow and garbage removal for various institutions	\$ 2,450,000
Storage Services	Establishment of a contract for the provision of storage services	\$ 354,000
Translation Services	Establishment of a Standing Offer Agreement for the provision of translation services	\$ 6,000,000