

**INFORMATION PROVIDED IN ACCORDANCE WITH QR&O ARTICLE 121.03**

Name of person charged: \_\_\_\_\_

Date charge laid: \_\_\_\_\_

Rank: \_\_\_\_\_

SN: \_\_\_\_\_

Unit / UIC: \_\_\_\_\_

**1. Material made available to the person charged with having committed a service infraction. This material includes without being limited to, the Investigation Report and any materials attached to the Investigation Report, such as: written witness statements; a Cautioned Statement Form; and documentary or electronic material (i.e: text messages, photographs, screenshots, videos, recordings or other materials). This material does not include physical evidence (see Part 2).**

Material	Format Provided	Date Provided	Name and Signature of Person Providing the Information

**2. Physical evidence: all physical evidence made available to the person charged with having committed a service infraction.**

Evidence	Location of Physical Access	Means to Access Physical Evidence	Date Provided	Name and Signature of Person Providing the Information

**3. Witnesses: witnesses to attend the summary hearing, who may be called by the Officer Conducting the Summary Hearing (OCSH) to provide evidence.**

Name and rank (if applicable) of witnesses
1.
2.
3.
4.

5.
6.
7.
8.
9.
10.

Notes:

1. Electronic disclosure: The information should be provided in electronic format in all but exceptional cases. For example, the nature of the information may cause the disclosure to not be in electronic form because of security or privacy considerations. The exigencies of the service (i.e: on deployment or training) may also prevent this information from being provided in an electronic format.
2. Ongoing disclosure: Additional information uncovered after initial disclosure that (a) is to be relied on as evidence at the summary hearing; or (b) tends to show that the person charged did not commit the infraction<sup>1</sup> must be disclosed. In doing so, Part 1 and/or Part 2 of this form should be updated and provided along with the additional information.
3. Line entries: Each line on this form pertains to a single piece of information. However, for the purposes of initial disclosure the Investigation Report and any materials attached to it may be treated as a single entry.
4. Evidence available to the OCSH: The materials and physical evidence listed at Part 1 and 2 of this form respectively, will be available to the OCSH to be presented at the summary hearing.
5. Timing: The list of witnesses (Part 3) may not be known at the time of initial disclosure and/or may require modification. This list or any revisions to it must be provided in sufficient time to permit the person charged with having committed a service infraction to properly prepare for the summary hearing.
6. Solicitor-client privilege: Any legal advice provided pursuant to QR&O articles 102.02, 102.07, 121.07 or otherwise provided to appropriate authorities in the military justice system, must not be disclosed to the person charged. This legal advice is solicitor-client privileged information. Any questions regarding solicitor-client privilege should be directed to the unit legal advisor.

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<sup>1</sup> See paragraphs 2.1.2 and 2.1.3 of the MJUL Policy.