

Alternate Move Options and associated reimbursement process for APS 2021

Alternate Move Options	Reimbursement of Expenses	Comments
<p>When a member's move is at risk, their Base Traffic Authority will inform them as far in advance as possible that they can select 1 of 4 options:</p>	<p>Reimbursement of relocation expenses should always start with the member submitting a request through their CAF RD Coordinator</p>	<p>Internal (DWAN): FAQ Concerning Pack/Load in APS 21 (eff 24 June 2021)</p> <p>External: FAQ Concerning Pack/Load in APS 21 (eff 24 June 2021)</p>
<p>1. Early move of HG&E – pack and load occur earlier than scheduled</p>	<p>Member to request additional ILM&M through their Base/Wing Administration officer or equivalent. Once approved, the form is to be uploaded to the BRGS site. Any issues related to uploading the form can be resolved by calling BGRS at 1-844-447-5520.</p>	<p>CAFRD BAdminO Standard Available on Intranet (DWAN)</p>
<p>2. Self-booked move of HG&E to destination – Member books their own moving company to carry out pack, load, unpack and unload of HG&E</p>	<p>Member must acquire a FEAMS estimate and confirmation that the CAF contract could not move them. Member must also acquire a receipt/invoice, and provide all of the above to DCBA via their CAFRD Coord for an adjudication. They will receive a response within 24-48 hours of submission.</p> <p>Adjudications are to be uploaded to the BRGS site. Any issues related to uploading can be resolved by calling BGRS at 1-844-447-5520.</p>	<p>Adjudication Request Form - Household Goods & Effects (HG&E) Available on Intranet (DWAN)</p> <p>Members are reminded to only enter into an agreement with a registered and licensed third party service provider who will provide a register receipt satisfying the CAF RD definition of receipt (CAF RD 1.4. Definitions)</p> <p>A member should purchase insurance and if their insurance costs cause them to exceed their FEAMS estimate, they can claim the difference. Insurance costs</p>

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		should be included in their adjudication request.
<p>3. Self-Move of HG&E to destination – Member rents a U-Haul or similar vehicle to relocate their own HG&E (only advisable with small loads)</p>	<p>Member must acquire a FEAMS estimate and confirmation that the CAF contract could not move them. Member must also acquire a receipt/invoice, and provide all of the above to DCBA via their CAFRD Coord for an adjudication. They will receive a response within 24-48 hours of submission.</p> <p>Adjudications are to be uploaded to the BRGS site. Any issues related to uploading can be resolved by calling BGRS at 1-844-447-5520.</p>	<p>Adjudication Request Form - Household Goods & Effects (HG&E) Available on Intranet (DWAN)</p> <p>Members are reminded to only enter into an agreement with a registered and licensed third party service provider who will provide a register receipt satisfying the CAF RD definition of receipt (CAF RD 1.4. Definitions)</p> <p>A member should purchase insurance and if their insurance costs cause them to exceed their FEAMS estimate, they can claim the difference. Insurance costs should be included in their adjudication request.</p>
<p>4. Self-booked or Self-Move to local storage unit – Member either uses third party or self-moves to a local unit until such a time that the contracted mover can complete the shipment to destination</p>	<p>Member must acquire a receipt/ invoice/ estimate (that should include insurance) and confirmation that the CAF contract could not move them and provide it to DCBA via their CAFRD Coord for an adjudication. They will receive a response within 24-48 hours of submission.</p> <p>Adjudications are to be uploaded to the BRGS site. Any issues related to uploading can be resolved by calling BGRS at 1-844-447-5520.</p>	<p>Adjudication Request Form - Household Goods & Effects (HG&E) Available on Intranet (DWAN)</p> <p>Member provides Base Traffic with all the information for the storage unit, who will subsequently arrange for onward shipping to destination.</p>

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		<p>Members are reminded to only enter into an agreement with a registered and licensed third party service provider who will provide a register receipt satisfying the CAF RD definition of receipt (CAF RD 1.4. Definitions)</p> <p>A member should purchase insurance and include that cost in their adjudication request in order to claim reimbursement</p>
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