



Keys to building your network:

- **Take** chances
- **Ask** questions
- **Check** out Micro-Mentoring
- **Go** online



[Gccollab](#)



[Twitter](#)



[LinkedIn](#)



[Defence
O365](#)

“How do I expand my network?”

- Ask your manager about any upcoming virtual networking events
- Ask your coworkers to introduce you to their network
- Find people on [GEDS](#) who work in your area of interest
- Join networks relevant to your work and interests

Take advantage of your time as a student and reach out to people who do the work you're interested in. Ask them questions! They'll be happy to chat.



Keep an updated headshot and resume on your LinkedIn and Gccollab. Retweet and 'favourite' things that interest you on Twitter.



Check out the online courses on networking from the [Canada School of Public Service](#).

“Cold-call” email template

Hello,

I hope you are doing well.

My name is [\(name\)](#) and I currently work as [\(position\)](#) at DND and attend [\(school\)](#). I'm really interested in [\(relevant thing you're interested in\)](#), and know that you [\(thing that person does that you're interested in\)](#).

I know that is a busy and stressful time, but if you're available I would appreciate if we could speak by phone or set up a virtual meeting. Let me know what day/time might work best for you.

Thank you,
[\(your name\)](#)