

ANNEX D
TO TAA ADVISORY 2013-02
DATED 15 JULY 2020
REVISED 27 DECEMBER 2023

Sample Table of Contents of a MSPM for an AMSO

SUBJECT	REFERENCES
Section 1 – Introduction	4.5.1/TAM 1.4.2.S1.6.a
Approval Page	4.5.1.1
History of Changes	4.5.1.2
List of Effective Pages	4.5.1.3
TAA Letter of Approval.....	4.5.1.4
Abbreviations, Acronyms and Symbols	4.5.1.5
Table of Contents	4.5.1.6
References.....	4.5.1.7
Documents Incorporated by Reference	4.5.1.8
APM Approval, Amendment and Distribution	4.5.1.9
Statement of Commitment	4.5.1.10
SMSM's Acceptance of Airworthiness Responsibilities	4.5.1.11
Section 2 – Organization Description	4.5.2/TAM 1.4.2.S1.6.c
Legal Name and Address	4.5.2.1
Contact Information.....	4.5.2.2
Scope and Depth of Materiel Support Services.....	4.5.2.3
Facilities/Offices, Locations ^(Note 1)	4.5.2.4
Organization Structure ^(Note 2)	4.5.2.5
Section 3 – Support Arrangements.....	4.5.3/TAM 1.4.2.S1.5.d
Support Arrangement Evaluation and Selection.....	4.5.3.1/TAM 1.4.2D.2.c
Parts Supplier Requirements	4.5.3.2/TAM 1.4.2D.2.c
Monitoring and Oversight of Parts Suppliers	4.5.3.3/TAM 1.4.2D.2.c
Approved Supplier/Vendor List	4.5.3.4/TAM 1.4.2D.2.c
Section 4 – Personal Authorization Control.....	4.5.4/TAM 1.4.2.S1.5.i
Personnel Authorization System Description.....	4.5.4.1/TAM 1.4.2D.2.e
Responsibilities and Eligibility Criteria (Airworthiness Functions)	4.5.4.2
SMSM ^(Note 3)	4.5.4.2.1/TAM 1.4.2D.3.a
Technical Inspector ^(Note 4)	TAM 5.2.2.S2.2
Responsibilities and Eligibility Criteria (Airworthiness-Related Activities)	4.5.4.2.5/TAM 1.4.2D.4
Training ^(Note 5)	4.5.4.3/TAM 1.4.2.S1.5.j
Initial.....	4.5.4.3.1
Recurring	4.5.4.3.2
Additional Training Requirements	4.5.4.3.3
Revoking Authorizations	4.5.4.4/TAM 1.4.2.S2.4
Section 5 – Airworthiness Control System	4.5.5/TAM 1.4.2.S1.5.k
Procurement.....	TAM 1.4.2D.4.a
Purchasing	TAM 5.2.2.S1

ANNEX D
TO TAA ADVISORY 2013-02
DATED 15 JULY 2020
REVISED 27 DECEMBER 2023

Direct Shipping Authority	TAM 5.2.2.S1
Parts Suppliers Oversight.....	TAM 5.2.2.S1
Supplier Recognition	TAM 5.2.2.S1
List of Organizations	TAM 5.2.2.S1
Specification of Tasks.....	TAM 5.2.2.S1
Auditing	TAM 5.2.2.S1
Shipping and Receiving	TAM 1.4.2D.4.b
Receiving Inspection ^(Note 6)	TAM 5.2.2.S2.2
Shipping Inspection	TAM 5.2.2.S2
Packaging and Handling.....	TAM 5.2.2.S2
Transport	TAM 5.2.2.S2
Parts Control	TAM 1.4.2D.4.c
Shelf Life Control	TAM 5.2.2.S2.9
Unapproved Parts	TAM 5.2.2.S2.3
Parts Recertification	TAM 5.2.2.S2.3
Disposal	TAM 1.4.2D.4.e
Section 6 – Airworthiness Documentation Control.....	4.5.6/TAM 1.4.2.S1.5.h
Documentation Control System and Data Management Responsibilities	TAM 5.2.2.S2.4
Record Keeping Systems and eSignatures	4.5.5.2/TAM 5.5.2.S5
Publication Management	TAM 5.5.2.S4
Technical Records	4.5.5.4/TAM 5.5.2.S2
Organizational Records	4.5.5.4/TAM 5.5.2.S3.1
Section 7 – Safety Programs	4.5.7/TAM 1.4.2.S1.5.m
Hazardous Material Safety	TAM 1.4.2.S1.2
Section 8– Quality Management System.....	4.5.8/TAM 1.4.2.S1.5.o
Quality Management System Standard	TAM 1.4.2.S1.6.j
Scope of Quality Management System	TAM 1.4.2.S1.6.j
Quality Management Organization Structure	TAM 1.4.2.S1.6.j
Quality Management System Documentation Structure	TAM 1.4.2.S1.6.j
Audit of the Quality Systems ^(Note 7)	TAM 1.4.2.S1.6.j
Internal Audits	TAM 1.4.2.S1.6.j
Process Reviews	TAM 1.4.2.S1.6.j
DSN Audits	TAM 1.4.2.S1.d
Supplier Audits	TAM 1.4.2.S1.d
Management Review Meetings	TAM 1.4.2.S1.6.j

Notes

Note 1 – The description of facilities (i.e., location, size, capabilities) should also include any satellite locations, if applicable (i.e., Military Base).

Note 2 – Organizational structure, including internal lines of communication and authority, and their relationship to the TCH/TAA, is normally depicted in an organizational chart, with additional content

ANNEX D
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linking to the responsibilities of the key positions within the structure. If the organization also has satellite locations, additional organizational charts/responsibilities should be included, as applicable.

Note 3 – Reference 3.2.c (TAA Advisory 2013-04 – *Assignment of Technical Airworthiness Authority – Airworthiness Management Roles*) provides guidance on the TAA process to be followed for assignment of authority of an SMSM.

Note 4 – The organization's MSPM will need to define the training, qualification and authorization requirements for a receiving inspector.

Note 5 – The organization's MSPM will need to define the training and general authorization requirements for individuals responsible for warehouse activities.

Note 6 – Reference 3.2.I (TAA Advisory 2008-01 – *Receiving Inspection for Parts Procured from Canadian Forces Supply System by Civilian Support organizations*) provides guidance to assist organizations in accepting/rejecting parts that have been received from the Canadian Forces Supply System (CFSS).

Note 7 – It is expected that an organization's coverage for the internal audit schedule will include an audit of the MSPM and all associated governing procedures.