



Director of Military Prosecutions
 National Defence Headquarters
 Major-General George R. Pearkes Building
 101 Colonel By Drive
 Ottawa, ON K1A 0K2

DMP Policy Directive 002 – Annex A

Classification (as applicable) (when completed)

Annex A – CFNIS Pre-Charge Screening Form

Director of Military Prosecutions

This pre-charge screening form shall be completed pursuant to QR&O 107.03 and DMP Policy Directive 002. Before completing this form the Prosecutor should ensure that the investigator has provided all available investigative material. If the file is incomplete, the Prosecutor should return the file to the CFNIS for further investigation or a recommendation that charges do not proceed. This form should be completed by the Prosecutor within 14 days if all the proposed charges may be tried by Summary Trial, including electable offences, and within 30 days if any charges would result in an automatic court martial for the accused.

PART 1 – General information

General occurrence number:	Date Received:
Prosecutor:	Investigator:
Telephone:	Telephone:
Region:	
Accused	
Name:	Unit:
Service Number:	Force: Reg / Res

PART 2 – Decision of Prosecutor

Material Reviewed by Prosecutor:	Rationale <i>(attach a separate sheet, if required)</i>
Jurisdiction Established: Y / N Reasonable Prospect of Conviction: Y / N Should a charge be laid: Y / N File returned to CFNIS for further investigation: Y / N	

PART 3 – Charges

Charges recommended	Particulars
First Charge – Section, Act	
Second Charge – Section, Act	
Third Charge – Section, Act	

PART 4 – Requirements of investigator

NIS to inform RMP when charges to be laid: Y / N <i>(Ex. Likely to raise media interest)</i> CFNIS disclosure to be prepared Immediately: Y / N To be sent to:	Further evidence required by: <i>(But not required before charges are laid)</i>
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Prosecutor's signature

Date

Original: Unit Legal Advisor

First Copy: File

Second Copy: DDMP