***Protected A when completed***

**Application for a Charity Permit under the *Migratory Birds Regulations, 2022***

*All information included in this application is treated as confidential. Personal information collected as part of the permitting process is protected under the Privacy Act.*

**IMPORTANT:** Please consult the document **“Instruction Sheet: Applying for a Charity Permit under the *Migratory Birds Regulations, 2022*”** when filling out this application. Incomplete, illegible or unsigned application forms will be returned and may result in a refusal of your application or a delay in the issuance of your permit. Send the completed application form and any additional documents to your regional Canadian Wildlife Service office (contact information can be found in Annex A on the accompanying instruction sheet).

For the purpose of this application, “birds” are defined as migratory game birds or murres.

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| **SECTION 1 – Applicant information**  |
| **1.1 –** **Previous permits** |
| Do you currently have or have you previously held a charity permit in Canada? [ ]  Yes [ ]  No If yes, provide the most recent permit number: Have you ever been refused a charity permit or had one cancelled or suspended?[ ]  Yes [ ]  No (If yes, provide reason): Have you ever been convicted of an offence under the *Migratory Birds Convention Act* or the *Migratory Birds Regulations, 2022*?[ ]  Yes [ ]  No (If yes, provide reason):  |
| **1.2 – Primary contact information of applicant** |
| Surname:  | Given name:  |
| Position/Title (e.g. Director of Outreach), if applicable:  |
| Mailing Address (street number and name, incl. P.O. Box if applicable):  |
| City:  | Province/Territory:  | Postal Code:  |
| Telephone Number (day):  | Telephone Number (other):  |
| Email Address:  | Fax (if applicable):  |
| **1.3 – Charitable organization information (If applicable)** |
| Name of charitable organization:  |
| Mailing Address (street number and name, incl. P.O. Box if applicable):  |
| City:  | Province/Territory:  | Postal Code:  |
| Is the organization a registered charity?[ ]  Yes (indicate registration number): [ ]  No  | Registration number of registered charity:  |
| Mandate/Statement of purpose of organization:  |
| **1.4 – Nominees [Annex 1 – additional lines]** |
| Name | Name of organization | Position/Title |
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| **SECTION 2 – Charitable Cause Information** |
| **2.1 – Activities to be conducted**  |
| Select all activities that will apply to this permit:[ ]  serving preserved birds at a charitable fundraising event [ ]  serving preserved birds at a soup kitchen [ ]  giving preserved birds to clients of a food bank |
| **2.2 Activity description** |
| (a) Describe the purpose of the activity indicated in section 2.1: (b) Will this activity produce any profit? [ ] Yes [ ] NoIf “Yes,” please explain how the profit that is made will be used to protect or conserve migratory birds or other wildlife:  |
| **2.3 – Anticipated activity duration** |
| Complete (a) for soup kitchen or food bank or (b) for a single fundraising event  |
| **(a) Soup kitchen or food bank** |
| Start Date (YYYY/MM/DD):  | End Date (YYYY/MM/DD):  |
| **(b) Single fundraising event** |
| Start date of fundraising event (YYYY/MM/DD):  | End date of fundraising event:(YYYY/MM/DD):  |
| Start date of period for accepting birds (YYYY/MM/DD):  | End date of period for accepting birds (YYYY/MM/DD):  |
| **2.4 – Activity location address** |
| Please indicate the legal address of the location(s) where the permitted activities will occur. [Annex 2 – additional lines] |
| **Location 1** |
| Check all activities that will apply to the designated location | [ ]  Birds will be accepted [ ]  Birds will be stored [ ]  Birds will be given to clients of a foodbank[ ]  Birds will be served as a meal at a soup kitchen[ ]  Birds will be served as a meal at a fundraiser |
| Street Name and Civic Number:  |
| City:  | Province/Territory:  | Postal Code:  |
| **Location 2** |
| Check all activities that apply to the designated location | [ ]  Birds will be accepted[ ]  Birds will be stored [ ]  Birds will be given to clients of a foodbank[ ]  Birds will be served as a meal at a soup kitchen[ ]  Birds will be served as a meal at a fundraiser |
| Street Name and civic number:  |
| City:  | Province/Territory:  | Postal Code:  |
| **SECTION 3 – Statement of certification and applicant signature** |
| I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (print full name) attest that I have the knowledge to conduct the above activities and certify that:* all information submitted in this application is accurate and has been completed to the best of my knowledge;
* the nominees (if applicable) have the knowledge to conduct the permitted activities;
* I will submit a report by the date indicated on the permit;
* I agree to an inspection of the premises if one is required;
* I may not commence any activities that are the subject matter of this application before a valid charity permit is in my possession; and,
* I understand that in order to legally conduct the activities I may need to obtain additional federal, provincial, territorial, municipal or other permits or authorizations (e.g., food safety laws and regulations).
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| **Signature of applicant**:­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Date:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| (sign with dark ink) | (yyyy/mm/dd) |

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| **For internal use only** |
| Date Received: |
| Permits Officer: | Approved [ ]  | Refused [ ]  | Date (YYYY/MM/DD):  |
| Previous report on file | Yes [ ]  | No [ ]  | NA [ ]  |
| Documentation missing | Yes [ ]  | No [ ]  |  |
| Comments:  |

**Annex 1**

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| **1.4.1 Additional Nominees (If applicable)** |
| Name | Name of Organization | Position/Title |
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**Annex 2**

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| **2.4.1 Additional activity location address (If applicable)** |
| Please indicate the legal address of the location(s) where the permitted activities will occur. |
| **Location 3 (If applicable)** |
| Check all activities that apply to the designated location | [ ]  Birds will be accepted[ ]  Birds will be stored [ ]  Birds will be given to clients of a foodbank[ ]  Birds will be served as a meal at a soup kitchen[ ]  Birds will be served as a meal at a fundraiser |
| Street Name and civic number:  |
| City:  | Province/Territory:  | Postal Code:  |
| **Location 4 (If applicable)** |
| Check all activities that apply to the designated location | [ ]  Birds will be accepted[ ]  Birds will be stored [ ]  Birds will be given to clients of a foodbank[ ]  Birds will be served as a meal at a soup kitchen[ ]  Birds will be served as a meal at a fundraiser |
| Street Name and civic number:  |
| City:  | Province/Territory:  | Postal Code:  |
| **Location 5 (If applicable)** |
| Check all activities that apply to the designated location | [ ]  Birds will be accepted[ ]  Birds will be stored [ ]  Birds will be given to clients of a foodbank[ ]  Birds will be served as a meal at a soup kitchen[ ]  Birds will be served as a meal at a fundraiser |
| Street Name and civic number:  |
| City:  | Province/Territory:  | Postal Code:  |
| **Location 6 (If applicable)** |
| Check all activities that apply to the designated location | [ ]  Birds will be accepted[ ]  Birds will be stored [ ]  Birds will be given to clients of a foodbank[ ]  Birds will be served as a meal at a soup kitchen[ ]  Birds will be served as a meal at a fundraiser |
| Street Name and civic number:  |
| City:  | Province/Territory:  | Postal Code:  |