



Compliance Unit Trading System (CUTS)

Application form: Transfer of compliance units

As written in section 7 of the *Volatile Organic Compound Concentration Limits for Certain Products Regulations* (the regulations), you may participate in a compliance unit trading system if you plan to:

- (a) generate compliance units in accordance with section 11 of the regulations in respect of all of the reformulated products for which you have elected to participate in the compliance unit trading system;
- (b) transfer unused compliance units to another person in accordance with section 12 of the regulations; or
- (c) use compliance units that are generated by you or transferred to you to compensate for the excess quantity of volatile organic compounds (VOCs) determined in accordance with paragraph 13(d) of the regulations in respect of a product.

As written in subsection 12(1) of the regulations a person that participates in the compliance unit trading system may transfer unused compliance units to another person if the compliance units are still valid and the Minister approves the transfer.

How to apply:

Use this form to seek approval from the Minister of Environment and Climate Change Canada (ECCC) for the transfer of unused compliance units from one company (transferor) to another (transferee). Transfer applications will be reviewed by ECCC to confirm there are sufficient quantities of unexpired units, and will provide a written approval to the transferor and transferee. If the transferor does not have at least the number of valid unused compliance units as are proposed to be transferred to the transferee, the transfer is invalid. Please note that compliance units are valid for 2 calendar years following their generation.

Refer to sections 7 to 14 of the regulations to ensure all necessary information is provided and that you understand your responsibilities under the CUTS program.

Further information on the generation, transfer and reporting under the CUTS program is available on the [Alternative Compliance Options webpage](#).

Timelines:

These applications must be submitted jointly by the transferor and transferee in advance of use of the compliance units. The transferor and transferee must submit a joint application for approval of transfer at least 90 days before the expiration of the compliance units.

Please note that permit holders and generators must submit annual report by March 1 of a given calendar year. Information on these reporting requirements, and reporting forms, please refer to the [Alternative Compliance Options webpage](#).



Confidentiality:

Under section 313 of the Canadian Environmental Protection Act, all persons submitting information to the Minister are entitled to submit a written request that specific information be treated as confidential. Persons submitting such a request should also include the reasons for that request. Under each section of this application, you may request information be treated as confidential. You have been given space to provide your explanation. If you need more space, please attach added documents.

To promote transparency in the CUTS program, ECCC will publish a list of CUTS permits issued and companies generating compliance units on the [Alternative Compliance Options webpage](#).

Where to submit your application:

When your application is complete, please submit it either electronically to the email address Produits-Products@ec.gc.ca with the subject "Application for transfer of compliance units – CUTS" or by mail to:

Environment and Climate Change Canada
Products Division
351 St. Joseph Boulevard, 9th Floor
Gatineau, Quebec
K1A 0H3

Disclaimer:

Although care has been taken to ensure that this application reflects the requirements of the *Canadian Environmental Protection Act, 1999 (CEPA)* and the *Volatile Organic Compound Concentration Limits for Certain Products Regulations*, the Act and these regulations prevail over the text of this application in case of any discrepancies or inconsistencies. This application does not supersede or modify the Act or these regulations. It is ultimately the responsibility of regulatees to be familiar with the full text and application of these regulations.



Section 1 – Transferor information

Company Name

Business Number

Civic Address

Postal Address Same as Civic Address

Telephone Number Fax Number (if applicable)

E-mail Address (if applicable)

CUTS Notification Number(s) that the compliance units were generated under



Section 2 – Transferee information

Company Name

Business Number

Civic Address

Postal Address Same as Civic Address

Telephone Number Fax Number (if applicable)

E-mail Address (if applicable)

Permit Number(s) of the transferee for which compliance units are needed



Section 3 – Compliance unit information

Number of compliance units to be transferred (kg VOC)

Year(s) during which the compliance units were generated (YYYY)

Effective date of the transfer



Attestation

Transferor

I _____ certify that the information within this document is accurate and complete at the time of submission

Signature _____

Date

Transferee

I _____ certify that the information within this document is accurate and complete at the time of submission

Signature _____

Date