



Request for Confidentiality *Greenhouse Gas Pollution Pricing Act*

Use this form to request that information you are submitting under Part 2 of the *Greenhouse Gas Pollution Pricing Act* (GGPPA), be treated confidentially. Complete all applicable sections. Read the instructions on Page 3 before filling out this form.

1. Information regarding person making request

Name of requestor:

Legal name:

Authorized official:

Authorized official e-mail address:

Authorized official telephone #:

2. Reason(s) and justification for request

Reason for request	Supporting justification
a) The information constitutes a trade secret	
b) The disclosure of the information would likely cause material financial loss to, or prejudice to the competitive position of the person	
c) The disclosure of the information would likely interfere with contractual or other negotiations being conducted by the person	



3. Information to be treated as confidential

Description of the information pertaining to this request, including applicable covered facility name(s) and certificate number(s):

4. Additional justification for request

Supporting justification that the information has been treated as confidential and is not, and has never been, available to the public:

5. Signature

I certify that the information given in this form is correct and complete, and that I am authorized to act on behalf of the person responsible.

Authorized official (printed)

Signature

Date

The personal information is collected under the authority of the *Greenhouse Gas Pollution Pricing Act*, Part 2 and the *Output-Based Pricing System Regulations*. The information is collected, used and disclosed for the purposes of administering confidentiality requests submitted by participants under the Output-Based Pricing System. Any questions or comments regarding this privacy notice may be directed to Environment and Climate Change Canada's Access to Information and Privacy Division at ec.aiprp-atip.ec@canada.ca. If you are not satisfied that we have adequately respected your privacy, you have a right to file a complaint. You may contact the Office of the Privacy Commissioner of Canada by calling their information center at 1-800-282-1376 or by visiting their contact page.



Definitions

Authorized official: (a) in respect of a person responsible for a covered facility who is an individual, that individual or another individual who is authorized to act on their behalf; (b) in respect of a person responsible for a covered facility that is a corporation, an officer of the corporation who is authorized to act on its behalf; and (c) in respect of a person responsible for a covered facility that is another entity, an individual who is authorized to act on its behalf.

Person responsible: The person responsible for a facility or a covered facility is the person who owns or is otherwise responsible for the facility or covered facility, including the person who has the charge, management or control of the facility or covered facility, or who is the true decision maker with respect to the operations of the facility or covered facility.

Completing this form

Section 1: Provide all applicable administrative information.

Section 2: Section 15 of the *Output-Based Pricing System Regulations* (OBPSR) specifies that a request for confidentiality must provide the reason for the request among those specified in section 254 of the *Greenhouse Gas Pollution Pricing Act*. Indicate at least one of the reasons by providing detailed justification, in the corresponding box, to prove how and why the applicable reason should be considered. If you require additional space, attach a file to include more information.

Section 3: Provide a detailed description of the information to be treated as confidential. Indicate which documents being submitted contain this information. If the information is difficult to describe, attach a file to indicate the specific information you wish to protect. If the information pertains to one or several covered facilities, provide the names and covered facility certificate numbers for the facilities.

Section 4: Explain how and why the information to which the request pertains has been treated as confidential and is not, and has never been, available to the public. If you require additional space, attach a file to include more information.

Section 5: The authorized official must sign the request.

Once you have completed all of the applicable sections, sign and date this form, and submit it following the instructions below.

Submitting your request

If you are a person responsible for a covered facility, and the information identified in this request pertains to information in your annual report, verification report, or corrected report, submit a request for confidentiality through the OBPS Reporting module in ECCC's Single Window System by uploading this form at the time of submitting your report.

If you are applying to be designated as a covered facility, or are required to provide information to the Minister, you may submit a request for confidentiality by sending the OBPS Operations Office an e-mail at ec.stfr-obps.ec@canada.ca with "Request for confidentiality" in the subject line. Staff will then send you instructions on how to submit your request through a secure method.

Questions?

If you have questions about this request, please contact the OBPS Operations Office at ec.stfr-obps.ec@canada.ca or 1-833-849-9160.