

# **Environment Canada (EC) Storage Tank System Identification Form**

Identification of storage tank systems for the Storage Tank Systems for Petroleum Products and Allied Petroleum Products Regulations

ENVIRONMENT CANADA USE ONLY							
ID number	Date entered into FIRSTS						
Date first received	Entered by						
Subsequent date received (due to incomplete information, if applicable)	Comments						

#### **Instructions**

This form will help identify storage tank systems (STS) that are subject to the *Storage Tank Systems for Petroleum Products and Allied Petroleum Products Regulations* (STR). For information on these regulations, please refer to 'Tips and Tools' on the Environment Canada Web site: <a href="https://www.ec.gc.ca/rs-st">www.ec.gc.ca/rs-st</a> or send a request to the address/fax number/e-mail on the last page.

Identifying a storage tank system may be completed on-line. It should take approximately 20 minutes to complete. It may also be mailed or faxed to EC. Please allow 3 weeks for delivery and processing.

#### To identify a STS on-line:

- If you have an account in the Federal Identification Registry for Storage Tank Systems (FIRSTS), please go to step 2 below. If you do not have an account, please send an email requesting an account to <u>ec.registrereservoir-tankregistry.ec@</u> <u>canada.ca</u>. Please include the following information in your email:
  - (1) confirmation that you or your company own a STS subject to the STR;
  - (2) legal name of company and/or individual who owns the STS;
  - (3) a name of an account administrator, if different from the company or individual (2).

Please consult our website for more information at : www.ec.gc.ca/rs-st/default.asp?lang=En&n=19F7B473-1

ENTER YOUR INFORMATION ELECTRONICALLY in FIRSTS at <a href="www.ec.gc.ca/rfiss-firsts/secureprotege/LoginEntree.aspx">www.ec.gc.ca/rfiss-firsts/secureprotege/LoginEntree.aspx</a>. You will receive your identification number automatically once you have provided all of the required information.

#### To identify a STS by mail, fax or e-mail:

- PLEASE COMPLETE A SEPERATE FORM FOR EACH STORAGE TANK SYSTEM. A
  system can be a single independent tank or several tanks that are interconnected
  by common piping. A compartment tank should have an Environment Canada
  number for each compartment since they may not be interconnected.
- All relevant sections must be complete before an identification form can be processed by Environment Canada. Incomplete information will delay the process.
- 3. Optional information is marked with an asterisk (\*).
- 4. When identifying a storage system installed after June 12, 2008, **do not** select "Unknown" in any section of the form; otherwise, your form will be incomplete.
- Part VII of this form must be signed by the storage tank system owner or the owner's representative.
- When completing the withdrawal from service for a STS, only Parts I, VI and VII must be completed.
- Please see the last page for contact information and instructions on how to submit your completed form.



# **PART I: PURPOSE OF NOTIFICATION**

✓ Check all that apply:

System was installed on or after June 12, 2008 (Complete Parts II, III, IV, V & VII)	Change in owner or operator address and location (Complete Parts II & III respectively & Part VII)
System was installed before June 12, 2008, but has not been identified previously (Complete Parts II, III, IV, V & VII)	New owner or operator (Complete Parts II & VII)
Change to information that was previously provided (e.g. months of service, tank contents, technical information, and relocation).  (Complete Parts IV & VII)	System has been temporarily or permanently withdrawn from service and/or removed (Complete Parts VI & VII)
Other (specify the reason)	

# PART II: STORAGE TANK SYSTEM OWNER AND OPERATOR INFORMATION

Name of owner/company (Legal name)		Name of operating company or individual (if different from owner)				
Address of owner (Civic address or post box,	city, province/territory, postal code)	Address of operating company or individual (if different from owner)				
Name of owner contact		Name of operator contact (if different from ov	vner contact)			
* Title of owner contact		* Title of operator contact (if different from ov	vner contact)			
Phone number (including area code)  ( )	* Fax number (including area code)	Phone number (including area code) (if different from owner) ( )	* Fax number (including area code) (if different from owner) ( )			
E-mail address of owner contact		* E-mail address of operator contact (if different from owner)				
* Name of previous owner (if applicable)						
* System Location Categories of Owners/Ope See: Section 2 of Storage Tank Regulations for (Check the appropriate type.)		Federal entity (department, agencies, cold Port operation Railway operation Aviation operation (Airport Authority) Aboriginal Land (Reserve) Third party on federal land Third party on Aboriginal Land Port tenants Airport tenants Railway tenants	nmission, etc.)			

# PART III: LOCATION OF STORAGE TANK SYSTEM AND DOCUMENTS

Write where applicable and/or ✓ check all that apply:

Facility name	Street address where tank system records are kept (If there is no street address, please provide latitude and longitude in 12°34.56' format or a legal land description.)   Same location as the storage tank system
Street address where tank system is located (If there is no street address, please provide latitude and longitude in 12°34.56' format or a legal land description.)	Street address where emergency plan is kept (If there is no street address, please provide latitude and longitude in 12°34.56' format or a legal land description.)   Same location as the storage tank system

# PART IV: STORAGE TANK SYSTEM DESCRIPTION

✓ Check all that apply and write where applicable

	TANK 1	TANK 2	TANK 3	TANK 4	TANK 5					
* Owner's Tank Identification Number (if any)										
EC Tank System Identification Number	EC ######### (Not required if this is a request for a new identification number)									
* System Description (Description of storage tank system, design and other additional information to describe)										
Year(s) of Installation of Tank(s)										
Date of Changes to Tank(s), if applicable (DD/MM/YYYY)										
Is System in Service all Year?	☐ Yes ☐ No (Please i	dentify the month(s) during v	which the system is in service	e.)						
Type of Tank (Check one option per tank.)	Aboveground Underground	Aboveground Underground	Aboveground Underground	Aboveground Underground	Aboveground Underground					
Type of Piping (Check one option per piping.)	Aboveground Underground Aboveground and Underground No Piping	Aboveground Underground Aboveground and Underground No Piping	Aboveground Underground Aboveground and Underground No Piping	Aboveground Underground Aboveground and Underground No Piping	Aboveground Underground Aboveground and Underground No Piping					
Diameter of all Piping (Specify units: millimetres or inches for all piping. If no piping, do not specify units.)	☐ Inches ☐ mm	☐ Inches ☐ mm	☐ Inches ☐ mm	☐ Inches ☐ mm	☐ Inches ☐ mm					
Nominal Tank Capacity (Litres)	L	L	L	L	L					

	TANK 1	TANK 2	TANK 3	TANK 4	TANK 5
Describe how the Transfer Area <sup>1</sup> is Designed to Contain Spills.					
			PETROLEUM PRODUCT		
Product(s) Stored (Check one option per tank) (A tank with several compartments not piped together must be identified individually so that each compartment has its own Environment Canada ID number.)	Heating Oil Waste Oil Diesel Jet Fuel Kerosene Bunker Oil Avgas Gasoline Other (specify)	Heating Oil Waste Oil Diesel Jet Fuel Kerosene Bunker Oil Avgas Gasoline Other (specify)	Heating Oil Waste Oil Diesel Jet Fuel Kerosene Bunker Oil Avgas Gasoline Other (specify)	Heating Oil Waste Oil Diesel Jet Fuel Kerosene Bunker Oil Avgas Gasoline Other (specify)	Heating Oil Waste Oil Diesel Jet Fuel Kerosene Bunker Oil Avgas Gasoline Other (specify)
		ALI	LIED PETROLEUM PRODU	ICT	
	☐ (Specify)				
	-				
ULC or API Standard Number <sup>2</sup> (Check one option per tank.)	TANK 1	TANK 2	TANK 3	TANK 4	TANK 5
	TANK 1	TANK 2	TANK 3 Aboveground	TANK 4	TANK 5
	TANK 1	TANK 2		TANK 4	TANK 5
(Check one option per tank.)			Aboveground		TANK 5
(Check <b>one</b> option per tank.)  API Specification 12B			Aboveground		
(Check one option per tank.)  API Specification 12B  API Specification 12D			Aboveground		
API Specification 12B API Specification 12D API Specification 12F			Aboveground		
API Specification 12B API Specification 12D API Specification 12F API Std 650			Aboveground		
API Specification 12B API Specification 12D API Specification 12F API Std 650 ULC-C142.14			Aboveground		
API Specification 12B API Specification 12D API Specification 12F API Std 650 ULC-C142.14 ULC-C142.15			Aboveground		
API Specification 12B API Specification 12D API Specification 12F API Std 650 ULC-C142.14 ULC-C142.15			Aboveground		
API Specification 12B API Specification 12D API Specification 12F API Std 650 ULC-C142.14 ULC-C142.15 ULC-C142.20			Aboveground		
API Specification 12B API Specification 12D API Specification 12F API Std 650 ULC-C142.14 ULC-C142.15 ULC-C142.20 ORD-C142.5			Aboveground		
API Specification 12B API Specification 12D API Specification 12F API Std 650 ULC-C142.14 ULC-C142.15 ULC-C142.20 ORD-C142.5 ULC-C80-1			Aboveground		
API Specification 12B API Specification 12D API Specification 12F API Specification 12F API Std 650 ULC-C142.14 ULC-C142.15 ULC-C142.17 ULC-C142.20 ORD-C142.5 ULC-C80-1 ULC-S601			Aboveground		
API Specification 12B API Specification 12D API Specification 12F API Std 650 ULC-C142.14 ULC-C142.15 ULC-C142.20 ORD-C142.5 ULC-C80-1 ULC-S601 and ULC-S653			Aboveground  Aboveground  Aboveground		
API Specification 12B API Specification 12D API Specification 12F API Std 650 ULC-C142.14 ULC-C142.15 ULC-C142.17 ULC-C142.20 ORD-C142.5 ULC-C80-1 ULC-S601 and ULC-S653 ULC-S602			Aboveground  Aboveground		
API Specification 12B API Specification 12D API Specification 12F API Std 650 ULC-C142.14 ULC-C142.15 ULC-C142.17 ULC-C142.20 ORD-C142.5 ULC-C80-1 ULC-S601 and ULC-S653 ULC-S602 ULC-S653			Aboveground  Aboveground  Aboveground		

<sup>1 &</sup>quot;Transfer area" means the area around the connection point between a delivery truck, railcar, aircraft or vessel and a storage tank system of which the tanks have an aggregate capacity of more than 2,500 L. Requirements regarding spill containment in product transfer areas state that transfer areas from systems with tank capacities of more than 2,500 L must be designed to contain spills that occur during the transfer process. In the case of new storage tank systems, transfer areas must be designed to be compliant **before they** are put into service. All storage systems over 2,500 L require a product transfer area designed to contain spills.

<sup>2</sup> The standards list was updated in April 2013.

ULC or API Standard Number <sup>2</sup> (Check one option per tank.)	TAN	IK 1	TAN	NK 2	TAN	NK 3	TAN	IK 4	TAN	IK 5
ULC-S630 (withdrawn; replaced by S601)			[		[					
ULC-S643 (withdrawn; replaced by S601)										
ORD-C142.21 (withdrawn)			[							
ORD-C142.23 (withdrawn)			[		[					
					Under	ground				
ULC-S603										
ULC-S615			[							
ULC-S652										
ORD-C58.10 (withdrawn; replaced by S603)					[					
(,					Blac	iders				
Collapsible fabric storage tank ("bladder")										
					Unkn	owns <sup>3</sup>	•			
Unknown – underground tank			[		[					
Unknown – field erected vertical aboveground tank										
Unknown – shop-fabricated vertical aboveground tank			[							
Unknown – horizontal aboveground tank										
Construction Material		1	:	2	;	3	,	4	:	5
(Check <b>one</b> response that applies to the tank and check all options that apply to the piping.)	TANK	PIPING	TANK	PIPING	TANK	PIPING	TANK	PIPING	TANK	PIPING
Concrete-encased steel										
Fibreglass reinforced plastic (including thermoset tanks)										
Fibreglass reinforced plastic ducted flexible (e.g. Enviroflex/Bufflex, Geoflex)										
Jacketed steel										
Steel										
Collapsible Fabric Storage Tank (i.e. polymer fabric, bladders)										
Black iron										
Copper										
Galvanized steel										
Flexible metallic										
Non-metallic thermoplastic										
Polyethylene										
PVC										
Thermoset (rigid)										
Other (specify):										
* Has tank/piping been repaired?	☐ Yes ☐ No	☐ Yes ☐ No	Yes No	☐ Yes ☐ No	Yes No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	Yes No

<sup>2</sup> The standards list was updated in April 2013.3 All systems installed after June 12, 2008, must follow a standard. Entering "unknown" is not an option.

Secondary Containment	1		2		3			4	5	
(Check all that apply.)	TANK	PIPING	TANK	PIPING	TANK	PIPING	TANK	PIPING	TANK	PIPING
Double walled										
Containment tank assembly										
Concrete-encased steel assembly										
Reinforced secondary containment liner for aboveground tanks										
Non-reinforced secondary containment liner for aboveground tanks										
Secondary containment liner (spray-on type) for aboveground tanks										
Liner for underground tanks										
Dike with impermeable liner										
Impermeable liner with double bottom tank (e.g., field erected tanks)										
Other impermeable barrier (specify):										
Cathodic/Corrosion Protection		1		,	•	<b>5</b>		4		-
(Check <b>all</b> that apply.)	TANK	1 PIPING	TANK	PIPING	TANK	PIPING	TANK	4 PIPING	TANK	5 PIPING
	TANK	PIPING						-		
(Check <b>all</b> that apply.)		1 PIPING	TANK		TANK		TANK	-	TANK	
(Check <b>all</b> that apply.)  Sacrificial anode			TANK	PIPING	TANK	PIPING	TANK	PIPING	TANK	PIPING
(Check <b>all</b> that apply.)  Sacrificial anode  Impressed current system			TANK	PIPING	TANK	PIPING	TANK	PIPING	TANK	PIPING
(Check <b>all</b> that apply.)  Sacrificial anode  Impressed current system  Non-corroding material			TANK	PIPING	TANK	PIPING	TANK	PIPING	TANK	PIPING
(Check <b>all</b> that apply.)  Sacrificial anode Impressed current system Non-corroding material Painted Coating – bonded plastic, resin, epoxy			TANK	PIPING	TANK	PIPING	TANK	PIPING	TANK	PIPING
(Check <b>all</b> that apply.)  Sacrificial anode  Impressed current system  Non-corroding material  Painted  Coating – bonded plastic, resin, epoxy or polyurethane coated			TANK	PIPING	TANK	PIPING	TANK	PIPING	TANK	PIPING
(Check <b>all</b> that apply.)  Sacrificial anode Impressed current system Non-corroding material Painted Coating – bonded plastic, resin, epoxy or polyurethane coated Unknown			TANK	PIPING  □ □ □ □ □ □ □ □ □ □ □	TANK	PIPING	TANK	PIPING	TANK	PIPING
(Check <b>all</b> that apply.)  Sacrificial anode Impressed current system Non-corroding material Painted Coating – bonded plastic, resin, epoxy or polyurethane coated Unknown			TANK	PIPING  □ □ □ □ □ □ □ □ □ □ □	TANK	PIPING	TANK	PIPING	TANK	PIPING
(Check all that apply.)  Sacrificial anode Impressed current system Non-corroding material Painted Coating – bonded plastic, resin, epoxy or polyurethane coated Unknown None  Oil-Water Separator Pumps	TAN		TANK	PIPING	TANK	PIPING	TANK	PIPING	TANK	PIPING
Sacrificial anode Impressed current system Non-corroding material Painted Coating – bonded plastic, resin, epoxy or polyurethane coated Unknown None  Oil-Water Separator Pumps (Check one response that applies.)	TAI		TANK	PIPING	TANK	PIPING	TANK	PIPING	TANK	PIPING
(Check all that apply.)  Sacrificial anode Impressed current system Non-corroding material Painted Coating – bonded plastic, resin, epoxy or polyurethane coated Unknown None  Oil-Water Separator Pumps (Check one response that applies.)	TAI		TANK	PIPING	TANK	PIPING	TANK	PIPING	TANK	PIPING

Leak Detection		1		2		3		4	5	
((ULC/ORD-C58.12 or ULC/ORD-C58.14) (ULC-S675.1 or ULC-S675.2)) (Check <b>all</b> that apply.)	TANK	PIPING	TANK	PIPING	TANK	PIPING	TANK	PIPING	TANK	PIPING
					Internal n	nonitoring				
Automatic tank gauging										
Continuous in-tank/piping leak detection										
Electronic line leak detection										
Inventory reconciliation										
					External n	nonitoring				
Groundwater monitoring wells										
Vapour monitoring wells										
Visual inspection										
Continuous external leak monitoring (sensor cable system)										
					Interstitial	monitoring				
Interstitial monitoring – double walled										
				C	ther testing	or program	s			
Precision leak detection test										
Corrosion analysis program										
Tank (API Standard 653) or tank floor inspection										
Other (specify)										
Sump – Leak Detection	TAN	IV 4	TAN	IV O	TAN	IV o	TAN	11/ 4	TAN	IV F
(Check <b>all</b> that apply)	IAN	NK I	IAI	IK 2	TAN	IK 3	IAI	IK 4	IAN	IK 5
No sump for storage tank system										
Visual inspection										
Continuous sump leak monitoring (petroleum product probe)										
Static liquid media leak detection test										
Other (specify)										

Spill Containment (Check one response that applies.)	TANK 1	TANK 2	TANK 3	TANK 4	TANK 5
Spill Containment Devices for Aboveground Tanks (ULC-S663) or (ORD-C142.19)	or	or	or	or	or
(Withdrawn; replaced by ULC-S663)  Spill box at fill point – no standard (aboveground tank)					
Spill Containment Devices for Underground Tanks (ORD-C58.19)					
Spill box at fill point – no standard (underground tank)					
Other (specify)					
Overfill Prevention (Check all that apply.)	TANK 1	TANK 2	TANK 3	TANK 4	TANK 5
API RP 2350 – Overfill Protection for Storage Tanks In Petroleum Facilities (field erected tanks)					
Overfill alarm and overfill automatic shutoff					
CAN/ULC-S661(Overfill Protection Devices Storage Tanks) or	or	□ or	or	□ or	or
ORD-C58.15 (Overfill Protection Devices Storage Tanks) (Withdrawn; replaced by ULC-S661)					
Overfill ball float valve					
Method – trained personnel in attendance at all times					
Other (specify)					
	* P	ART V: MISCELL	ANEOUS *		
	TANK 1	TANK 2	TANK 3	TANK 4	TANK 5
Tank use (Example: heating, generating, waste, dispensing)					
Name of manufacturer					
Year manufactured (YYYY)					
Certificate number of person certified by province at time of installation, as applicable					

#### PART VI: WITHDRAWAL FROM SERVICE AND REMOVAL

 $\checkmark$  Check all that apply and write where applicable

Status of Tank and Piping  Complete applicable section only:	1		2		3		4		5	
Permanent withdrawal, removal or temporarily withdrawal)	TANK	PIPING	TANK	PIPING	TANK	PIPING	TANK	PIPING	TANK	PIPING
EC Tank System Identification Number								`		
Temporary withdrawal from service <sup>4</sup> in accordance with sections 43 of Regulations (Review Section 43 of the Regulations for details regarding mandatory return to service testing)										
Start date (MM/YYYY)										
End date (MM/YYYY)										
	Pe	rmanent wit	hdrawal cor	npleted in a	ccordance v	vith sections	44 of Regu	lations (Ched	ck all that ap	ply)
Date permanently withdrawn from service (MM/YYYY)										
Withdrawn by approved person	☐ Yes ☐ No	☐ Yes ☐ No								
Withdrawal records kept	☐ Yes ☐ No	☐ Yes ☐ No								
Liquids/sludge removed and disposed	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
Vapours purged	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
No long-term harmful effects⁵	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No					
Fill pipe labelled	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No					
Physically removed	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
		Remov	al complete	d in accorda	nce with se	ction 45 of F	egulations (	Check all tha	at apply)	
Date removed (MM/YYYY)										
Removed by approved person	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
Removal records kept	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
* Certified person's certification number										

<sup>4</sup> If out of service more than two years, then permanent withdrawal is required

<sup>5</sup> Has the withdrawal been done in a way such that there will be no immediate or long-term harmful effect on the environment and it will not constitute a danger to human life or health?

#### **PART VII: OWNER'S CERTIFICATION**

This section must be signed by the storage tank system owner or the owner contact

I hereby certify that the information provided with respect to the identification of tank system under section 28 of the Storage Tank Systems for Petroleum Products and Allied Petroleum Products Regulations is accurate and complete. Name and Title (Type or Print) Signature DD MM YYYY SEND FORM TO ENVIRONMENT CANADA (Allow 3 weeks for processing) or Send by Mail to: Send by Fax to: Environment Canada – Storage Tank Program 819-938-4454 Waste Reduction and Management Division Environmental Stewardship Branch or Send a scanned version by e-mail to: 351 St. Joseph Boulevard, Place Vincent Massey, 9th floor ec.registrereservoir-tankregistry.ec@canada.ca Gatineau, Quebec K1A 0H3

#### **QUESTION?**

Telephone: 1-844-672-8038