

CANNABIS TRACKING AND LICENSING SYSTEM

**Monthly Reporting Guide for
Federal Licence Holders**



Government
of Canada

Gouvernement
du Canada

Canada¹³¹¹

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Disclaimer:

This document should be read in conjunction with relevant sections of the Cannabis Act and its Regulations. In the case of any discrepancies between this document and the Cannabis Act and its Regulations, the latter shall prevail. In cases of discrepancy between the Cannabis Tracking and Licensing System (CTLS) and the Regulations or guidance, the Cannabis Regulations and this guide should be referred to for the established requirements and terminology.

Également disponible en français sous le titre :

Système de suivi du cannabis et de demande de licences: Guide de présentation des rapports mensuels à l'intention des titulaires de licences fédérales

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1.0 PURPOSE

This guide provides federal licence holders with information on the process to submit monthly reports to Health Canada, as required under the *Cannabis Act*, its Regulations and any associated ministerial order.

2.0 BACKGROUND

The *Cannabis Act* and its Regulations provide, among other things, the framework to provide access to cannabis and to control and regulate its production, distribution and sale.

The oversight of the cannabis supply chain is a shared responsibility across many federal, provincial and territorial departments, industry and other stakeholders. One of Health Canada's responsibilities is to track the flow of cannabis as a means of preventing the illegal inversion and diversion of cannabis into and out of the regulated commercial system. Under this tracking system, a holder of a licence for cultivation, a licence for processing, or a licence for sale for medical purposes is required to submit monthly reports to Health Canada.

Another of Health Canada's responsibilities is to monitor patient access to cannabis for medical purposes. Again, where applicable, a holder of a licence for sale is required to submit relevant information to Health Canada on a monthly basis.

This document provides guidance on the monthly reporting requirements. To maintain consistency and transparency, it will be updated as required to reflect changes to policies.

Health Canada has other guidance documents and information on its website that may be used in conjunction with this document to help federal licence holders submit their reports. The website is subject to ongoing update and improvement.

3.0 SCOPE

This guide applies to any federal licence holder who is required to submit monthly reports to Health Canada under the *Cannabis Act* and its Regulations and any associated ministerial order, namely those conducting activities related to the following:

- Cultivation (including micro-cultivation, standard or nursery)
- Processing (including micro-processing or standard)
- Sale of cannabis for medical purposes

Individuals designated to report on behalf of persons authorized to possess, sell or distribute cannabis pursuant to a provincial Act under subsection 69(1) of the *Cannabis Act*, should refer to the *Cannabis Tracking System: Monthly Reporting Guide for Provinces and Territories*.

4.0 DEFINITIONS

The *Cannabis Act*, its Regulations and any associated ministerial order should be referred to for definitions. The definitions in this section are provided for greater clarity and reference.

Cannabis Tracking and Licensing System (CTLS): The name of the web-based application and case management system, established and maintained by Health Canada, through which applicants may apply for a cannabis licence to be issued by Health Canada and through which monthly tracking requirements must be submitted.

Reporting level access: The access level of individuals registered in the CTLS who are authorized to submit monthly reports. Currently, reporting level access is only granted to a licence holder's responsible person.

4.1 Interpretation of data entry requirements

The terms and descriptions in 4.1 are only to be used for the purpose of interpreting the data entry requirements into the CTLS.

Site: In respect of a holder of a licence, an area that is used exclusively by the holder and that consists of at least one building or one part of a building.

Cannabis product: Cannabis of only one of the classes that are set out in Schedule 4 to the Act – or a cannabis accessory if that accessory contains such cannabis – after it has been packaged and labelled for sale to a consumer at the retail level, but does not include a drug containing cannabis.

Finished cannabis inventory: The quantity of cannabis products. Quantities refer to cannabis only and should not include packaging or accessories. The classes of cannabis that may be cannabis products are those listed in Schedule 4 of the *Cannabis Act* (i.e., seeds, plants, dried cannabis, fresh cannabis, cannabis oil).

Unfinished cannabis inventory: The quantity of cannabis other than cannabis contained in a cannabis product. The classes of cannabis mirror those in finished cannabis inventory, plus “other” for cannabis classes not listed in Schedule 4 of the *Cannabis Act* (e.g., edibles or concentrated products developed for research purposes and not intended for sale).

Opening inventory: The amount held in inventory on the first day of the reporting period.

Production: Additions of cannabis through activities conducted at the site.

Processed: The production of cannabis from one class of cannabis to another (e.g., from dried cannabis to cannabis oil). Recorded as a reduction to the inventory of the class of cannabis from which the new class of cannabis was produced.

Packaged and labelled: Means packaged and labelled as a cannabis product. This should be recorded as both a reduction to unfinished inventory **and** an addition to finished inventory.

Imports/exports: The movement of cannabis into and out of Canada. In terms of reporting, imports/exports are to be included as cannabis that is not a cannabis product and be recorded in unfinished inventory.

Returns: Cannabis that was previously sold/purchased and distributed to/from another licence holder or a consumer at the retail level and subsequently returned. Cannabis sent off-site for testing or processing and subsequently returned to the same licence holder should be recorded as distributions to/from the applicable class of licence.

Destroyed: Cannabis that has been destroyed on-site, or sent for destruction off-site.

Drying/processing loss: A reduction in the mass of cannabis due to drying loss or other processing activities.

Other: In the context of the movement of cannabis, “other” is additions to or reductions from inventory that are not applicable to any other category. In the context of cannabis, it means cannabis classes not listed in Schedule 4 of the *Cannabis Act* (e.g., edibles or concentrated products developed for research purposes and not intended for sale).

Sales – medical: Sales to registered clients for medical purposes. Holders of a licence for cultivation or a licence for processing who ship cannabis directly to a registered client on behalf of a holder of a licence for sale for medical purposes should record this as a sale of cannabis for medical purposes.

Sales – non-medical to distributor/retailer: Sales of cannabis products to a provincially authorized seller.

Sales – non-medical online: Sales to consumers at the retail level who were not present at the location at the time of purchase. This includes sales made online or by phone. Federal licence holders who ship cannabis on behalf of a provincial or territorial authority directly to a consumer at the retail level who placed an order through a provincial or territorial online system should record this as a non-medical direct-to-consumer online sale. Non-medical direct-to-consumer online sales should also be recorded in cases where federal direct-to-consumer sales are permitted by provincial/territorial legislation.

Employees: Persons who, during the reference period, were employed at the reporting facility, regardless of the number of hours worked. This includes contractors and agents.

- **Management:** Includes senior and middle management employees.
- **Administrative:** Includes financial and business services, administration and clerical supervision, and support services employees.
- **Sales:** Includes retail and wholesale sales, and customer service employees.
- **Production:** Includes supervisory, production and general labour employees.
- **Other:** Includes all other employees

Capacity: The area where cannabis plants are cultivated, propagated, harvested or dried.




- **Flowering area:** Area where whole cannabis plants are cultivated for harvesting
- **Mother room:** Area that contains mother plants
- **Cloning room:** Area that contains seedlings/clones

- **Drying room:** Area where harvested cannabis is subjected to a drying process

Medical access information: Data elements pertaining to the provision of cannabis for medical purposes that must be submitted by holders of a licence for the sale of cannabis for medical purposes.

Authorized amounts: The amount of cannabis for medical purposes, measured in grams of dried cannabis per day, authorized by a health care practitioner (HCP).

The following symbols are used in this guide to highlight specific information.

	Important: Key or cautionary information.
	Supplementary information: Additional information such as quotes and legal references.
	Tip: Information that could be helpful to the submitter.

5.0 PRE-REPORTING CONSIDERATIONS

Before reporting, there are a number of knowledge areas, listed in 5.1, with which the submitter should be familiar in order to comply with the *Cannabis Act*, its Regulations and any associated ministerial order, as well as other federal, provincial and territorial legislation.

In addition, the submitter should complete specific actions outlined in 5.2, before submitting a monthly report.

5.1 General knowledge areas

The submitter should be familiar with the following knowledge areas.

Key knowledge areas	Notes and references
The <i>Cannabis Act</i> and its Regulations	Links may be found on Health Canada's website .
Any ministerial order authorizing the Cannabis Tracking System	Submitters are responsible for ensuring compliance with any ministerial order authorizing the Cannabis Tracking System.

Cannabis Tracking and Licensing System (CTLS)

All reports must be submitted using the CTLS. As such, submitters should be familiar with the use of the CTLS. For more information, refer to the CTLS Getting Started Guide. A copy of the guide can be requested from cannabis@canada.ca.

5.2 Actions prior to reporting

In addition to being familiar with the general knowledge areas in 5.1 and ensuring that all reporting requirements can be met, the following actions must be completed prior to submitting a monthly report.

5.2.1 *Creating an account in the CTLS*

Reports must be submitted through the CTLS. As such, the submitter should be registered and familiar with the use of the CTLS.

For federal licence holders, it is assumed that submitters are already registered by virtue of their application process or the migration of their licence information into the CTLS. For more information, refer to the CTLS Getting Started Guide.

5.2.2 *Gaining reporting level access in the CTLS*

Reporting level access is required of individuals submitting monthly reports.

For federal licence holders, reporting level access is granted only to the individual named as the **responsible person**. This occurs automatically once a valid security clearance is granted and a licence has been issued. No further action is required of the licence holder in this regard.

Please note that consideration is being given to granting other security-cleared personnel this function as part of the next release of the system.

6.0 HOW TO SUBMIT A REPORT

Individual reports must be submitted for each licensed site. To do so, submitters have two options in the CTLS:

- 1) Manual entry
- 2) .csv file upload

Each process is explained on the following pages.



Tip: An organization with multiple licensed sites can include all of its individual reports in a single file for upload. However, a federal licence holder that also has a provincial sales licence at the same site has to submit its provincial sales report separately through the relevant provincial/territorial authority. See *Cannabis Tracking System: Monthly Reporting Guide for Provinces and Territories*.

6.1 Option 1: Manual entry

1. Access the CTLS.

You will see the following screen:

Cannabis Tracking and Licensing System

Dashboard

Last Successful Sign In
You last signed in at: 2018-05-30 9:35:34 AM

Welcome to Health Canada's Portal where you can submit and manage your application for commercial activities related to cannabis and hemp as well as submit your monthly reports.

Licensing
Apply for a commercial licence to produce or process cannabis, to conduct research or analytical testing, to cultivate hemp or to renew or amend an existing

Reporting
Submit monthly reporting data as a province, territory, or a federal licence holder.

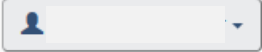
Cannabis Tracking Reports

2. Click Cannabis Tracking Reports.

Version: 0.15.2

You will see the following screen:

Cannabis Tracking Reports








Draft Cannabis Tracking Reports


+ New Cannabis Tracking Report

3. Click **+ New Cannabis Tracking Report**.

Showing 1 to 1 of 1 entries | Show 10 entries




Report ID 	Licence ID 	Reporting Period (YYYY-MM) 	Actions
RPT-KX4W6XHE4R-2017-04	LIC-BLM9YXA6QM-2018-1	2017-04	 

1


 Active drafts appear here and can be accessed for further editing.

Submitted Cannabis Tracking Reports

Showing 1 to 3 of 3 entries | Show 10 entries

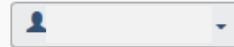
Report ID 	Licence ID 	Reporting Period (YYYY-MM) 
RPT-1M0A95H3U9-2018-05	LIC-BLM9YXA6QM-2018-1	2018-05
RPT-5293G98FCK-2017-12	LIC-BLM9YXA6QM-2018-1	2017-12
RPT-QTUHOR0PDJ-2017-03	LIC-BLM9YXA6QM-2018-1	2017-03

1

 Submitted reports appear here and cannot be accessed for further editing. See section 8.0 for information on how to correct a submitted report.

You will see the following screen:

Cannabis Tracking Report - General Information



* This symbol means the answer is required to save

Reporting Period

* Year

* Month

* Licence Number

Create

Cancel

6. Click **Create**.

4. Select the **year** and **month** of the reporting period.



Do not select the month in which you are submitting the report, which is typically the month following the reporting period.

5. Select the **licence number** for which you are submitting a report.



Individuals with multiple licences associated with their account will see them all listed here.



Only one report can be created for each licence and reporting period.

You will see the following screen:

Cannabis Tracking Report - General Information 👤

Report ID: RPT-EWUYRJQSMU-2017-04

* This symbol means the answer is required to save.

Success!

Cannabis Tracking Report successfully created and ready to be completed.

Reporting Period

* Year * Month

Licence Number

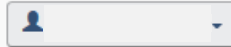
[Index](#) **Save & Next >**

7. Click **Save & Next >**.

Note your report ID for future reference.

You will see the following screen:

Cannabis Tracking Report - Unfinished Inventory



Report ID: RPT-EWUYRJQSMU-2017-04

Success!

General Information section successfully saved.

Seeds Cannabis plants Dried cannabis Fresh cannabis Cannabis oil Other

Opening inventory

Opening inventory

 kg

8. Fill all the fields for which you have values.



Tip: Zero values can be left blank.

Additions to inventory

Total production

 kg

Note the **correct unit of measure** for each field as prescribed in Appendix 1. For example, weights must be reported in **kilograms** not grams.

Quantity purchased / transferred

From cultivators

 kg

From processors

 kg

Illogical values will return an error message (e.g., decimals in fields requiring whole numbers). See Appendix 1 for field requirements.

Quantity destroyed

Quantity lost / theft

Returns

 kg

Other



Note that, in English, commas should not be used to separate 1000's. For example, 9,999.999 should simply be inputted as 9999.999. If not, the figure will be erroneously recorded as 9.999.

In French, commas must be used as a decimal point when uploading through the French portal. For example, the same figure above should be recorded as 9999,999.

9. Click **Save Seeds data**.

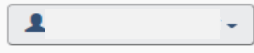
Save Seeds data



Do not click Next > until all applicable tabs and fields in unfinished inventory have been filled and saved.

← Previous Index Next >

Cannabis Tracking Report - Finished Inventory



Report ID: RPT-PEDSYR6775-2017-03

- Seeds**
- Cannabis plants
- Dried cannabis
- Fresh cannabis
- Cannabis oil
- Other

Opening inventory

12. Repeat steps 8 to 11 for finished inventory.

Opening inventory
 count

Additions to inventory

Quantity packaged
 count

Quantity purchased / transferred
 count

Returns
 count

Other
 count



Quantity destroyed
 kg

Quantity lost / theft
 kg

Returns
 kg

Other
 kg

Save Other data

13. Once all applicable tabs and fields in finished inventory have been saved, click **Next >** to move to **Sales**.

- < Previous
- ☰ Index
- Next >**

You will see the following screen. Report details of sales of **finished products only**. If this section does not apply to you, go to step 17.

Cannabis Tracking Report - Sales

Report ID: RPT-PT6B2N50Z4-2017-12

Seeds
Cannabis plants
Dried cannabis
Fresh cannabis
Cannabis oil
Other

14. Record all your Seed sales by province/territory and sales channel.

Seeds sales

P/T	Medical purposes		Non-medical purposes	
	Direct to consumer (online)		To distributor/retailer	Direct to consumer (online)
Alta.	<input style="width: 80px;" type="text"/>	count	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>
B.C.	<input style="width: 80px;" type="text"/>	count	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>
Man.	<input style="width: 80px;" type="text"/>	count	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>
N.B.	<input style="width: 80px;" type="text"/>	count	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>
N.L.	<input style="width: 80px;" type="text"/>	count	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>
N.S.	<input style="width: 80px;" type="text"/>	count	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>
N.W.T.	<input style="width: 80px;" type="text"/>	count	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>
Nun.	<input style="width: 80px;" type="text"/>	count	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>
Ont.	<input style="width: 80px;" type="text"/>	count	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>
P.E.I.	<input style="width: 80px;" type="text"/>	count	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>
Que.	<input style="width: 80px;" type="text"/>	count	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>
Sask.	<input style="width: 80px;" type="text"/>	count	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>
Y.T.	<input style="width: 80px;" type="text"/>	count	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>

Non-medical online orders that are placed through a provincial or territorial online system but shipped directly to a consumer at the retail level by a federal licence holder should be recorded as a non-medical direct-to-consumer online sale.

Save Seeds data

15. Click Save Seeds data.

[▶ Glossary](#)

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Next ▶

If successful, you will see the following screen.

Cannabis Tracking Report - Sales

Report ID: RPT-PT6B2N50Z4-2017-12

Success!
Sales section successfully saved.

16. Select the next tab and **repeat steps 14 & 15** for the remaining applicable tabs in **Sales**.

Seeds **Cannabis plants** Dried cannabis Fresh cannabis Cannabis oil Other

Seeds sales

P/T	Medical purposes		Non-medical purposes			
	Direct to consumer (online)		To distributor/retailer		Direct to consumer (online)	
Alta.	<input type="text"/>	count	<input type="text"/>	count	<input type="text"/>	count
B.C.	<input type="text"/>	count	<input type="text"/>	count	<input type="text"/>	count
Man.	<input type="text"/>	count	<input type="text"/>	count	<input type="text"/>	count
.....						
P.E.I.	<input type="text"/>	kg	<input type="text"/>	kg	<input type="text"/>	kg
Que.	<input type="text"/>	kg	<input type="text"/>	kg	<input type="text"/>	kg
Sask.	<input type="text"/>	kg	<input type="text"/>	kg	<input type="text"/>	kg
Y.T.	<input type="text"/>	kg	<input type="text"/>	kg	<input type="text"/>	kg

Save Other data

► Glossary

◀ Previous **Index** **Next** ▶

17. Once all applicable tabs and fields in Sales have been successfully saved, click **Next >** to move to **Medical**.

You will see the following screen. If this section does not apply to you, go to step 22.

Cannabis Tracking Report - Medical

Report ID: RPT-PT6B2N50Z4-2017-12

Medical access

P/T	Active registrations ⓘ	Registrations transferred or returned ⓘ	Shipments ⓘ
Alta.	<input type="text"/>	<input type="text"/>	<input type="text"/>
B.C.	<input type="text"/>	<input type="text"/>	<input type="text"/>
Man.	<input type="text"/>	<input type="text"/>	<input type="text"/>
N.B.	<input type="text"/>	<input type="text"/>	<input type="text"/>
N.L.	<input type="text"/>	<input type="text"/>	<input type="text"/>
N.S.	<input type="text"/>	<input type="text"/>	<input type="text"/>
N.W.T.	<input type="text"/>	<input type="text"/>	<input type="text"/>
Nun.	<input type="text"/>	<input type="text"/>	<input type="text"/>
Ont.	<input type="text"/>	<input type="text"/>	<input type="text"/>
P.E.I.	<input type="text"/>	<input type="text"/>	<input type="text"/>

18. Record the number of active registrations, registrations transferred or returned and shipments by **province/territory**.

Active registrations: Number of active medical client registrations, by province or territory of residence of the client, as at the end of the reporting period.

Registrations transferred or returned: Number of medical client registrations transferred to another licensed seller or medical documents returned at the request of the client or individual responsible during the reporting period.

Shipments: Number of cannabis for medical purposes shipments, by province or territory to which they are destined, to medical clients during the reporting period.

AA

Authorized Amounts i

	Average	Median	Highest
Amount	<input type="text"/>	<input type="text"/>	<input type="text"/>

19. Record the average, median, and highest authorized amount in **grams/day**.

i **Authorized amounts:** Amount of cannabis for medical purposes, measured in grams of dried cannabis per day, authorized by a health care practitioner.

Registration Refusals

Incomplete information

20. Record the **registration refusals** by reason for refusal.

Suspicion of false or misleading information

Invalid medical document

Other

i **Registration refusals:** Number of medical client registration refusals, by reason of refusal (incomplete information, suspicion of false or misleading information, invalid medical document or registration certificate, other).

Order Refusals

Incomplete information

21. Record the **order refusals** by reason for refusal.

Expired registration

Order exceeds authorized amount

Product out of stock

Other

i **Order refusals:** Number of medical client order refusals, by reason of refusal (incomplete information, expired (or cancelled or revoked) registration, order exceeds authorized amount, product out of stock, other).

22. When complete, click **Save & Next >**.

You will see the following screen:

Cannabis Tracking Report - Business Statistics

Report ID: RPT-EWUYR.JQSMU-2017-04

Success!
Medical section successfully saved.

Employees (voluntary) 23. Record the **employees** information.

Management ⓘ

Administrative ⓘ

Sales ⓘ

Production ⓘ

Other ⓘ

i Employee numbers are voluntary.

AA

Capacity

24. Record the **capacity** information.

Flowering area - utilized (m²)

Mother room (m²)

Cloning room (m²)

Drying room (m²)

[← Previous](#) [☰ Index](#) [Save & Next >](#)

Flowering area – utilized: Total area, in square meters, where whole cannabis plants are cultivated for harvesting.

Mother room: Total area, in square meters, that contains mother plants (i.e., cannabis plants that are not budding or flowering and used to derive clones or seedlings).

Cloning room: Total area, in square meters, that contains seedlings/clones.

Drying room: Total area, in square meters, where harvested cannabis is subjected to a drying process.

25. When complete, click **Save & Next >**.

Capacity numbers are applicable to holders of a licence for cultivation only.

You will see the following screen:

Submission

Report ID: RPT-HJ637BEF6Q-2018-02

Success!
Business Statistics section successfully saved.

Attestation
I hereby attest that I have the authority to submit this report on behalf of the legal entity associated with this account.
I hereby attest that all of the information and documents submitted in regards to this report are, to the best of my knowledge, correct and complete.

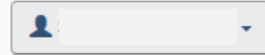
[Submit](#)

[← Previous](#) [☰ Index](#)

26. Read the **attestation** and, if it is correct, click **Submit** to complete the form.

You will see the final screen:

Cannabis Tracking Reports



Success!

Cannabis Tracking Report successfully submitted.

Draft Cannabis Tracking Reports

+ New Cannabis Tracking Report

Showing 0 to 0 of 0 entries | Show 10 entries

Report ID ↑↓ Licence ID ↑↓ Reporting Period (YYYY-MM) ↑↓ Actions

No data is available in the table

Submitted Cannabis Tracking Reports

Showing 1 to 4 of 4 entries | Show 10 entries

Report ID ↑↓ Licence ID ↑↓ Reporting Period (YYYY-MM) ↑↓

RPT-9ZYCAK9ZFV-2017-01

RPT-KLZR5485J6-2017-03

RPT-O2EE8NXRG6-2018-05

RPT-WDQDPBD0QC-2017-02



Take note of the report ID for future reference.

1

6.2 Option 2: File upload

Individuals with reporting level access may upload a single .csv file for multiple sites for which they are authorized to report. Each site's information must be shown as a separate row of data.

Files uploaded in the CTLS must conform exactly to specifications prescribed by the system. See Appendix 1 for the data specifications for federal licence holder inventory reports. It is the responsibility of licence holders to check the Health Canada website for updates.

To upload the file, follow these steps:

1. Access the CTLS.

The screenshot displays the Government of Canada's Cannabis Licensing and Tracking System (CTLS) dashboard. At the top, there is a navigation bar with the Government of Canada logo and a search bar. Below this is a menu with categories: Jobs, Immigration, Travel, Business, Benefits, Health, Taxes, and More services. The main content area is titled 'Dashboard' and features a 'Last Successful Sign In' notification. A welcome message states: 'Welcome to Health Canada's Portal where you can submit and manage your application for commercial activities related to cannabis and hemp as well as submit your monthly reports.' Below this, there are two sections: 'Licensing' and 'Reporting'. The 'Reporting' section is expanded, and 'Cannabis Tracking Report File Uploads' is highlighted with a red box. A callout box points to this link with the text '2. Click Cannabis Tracking Report File Uploads.' The 'Reporting' section also includes a description: 'Submit monthly reporting data as a province, territory, or a federal license holder.'

You will see the following screen:

Cannabis Tracking Report File Uploads [User Profile]

§ This symbol means an answer is required for submission.

Attestation

I hereby attest that I have the authority to submit this report on behalf of the legal entity associated with this account.

I hereby attest that all of the information and documents submitted in regards to this report are, to the best of my knowledge, correct and complete.

3. Click **Browse** to select a file from your PC for upload.

§ Cannabis Tracking Report File

Maximum document size is 10 MB.
Accepted file types are: .csv

[Browse...] [Upload Icon]

Note: Different web browsers may have slightly different formats.

Showing 0 to 0 of 0 entries | Show 10 entries

Document Name	Upload Date
No data available in table	

Submitted reports appear here and cannot be accessed for further editing. See section 8.0 for information on how to correct a submitted report.

4. Once the file is selected, click the [Upload Icon] icon to **upload** the file.

If successful, you will see the following screen:

The screenshot displays the 'Cannabis Tracking Report File Uploads' page. On the left is a navigation menu with categories: Cannabis Tracking and Licensing System, Reporting, Security Clearance, and Account. The 'Cannabis Tracking Report File Uploads' option is selected. The main content area includes an 'Attestation' section with two paragraphs of text. Below this is a 'Cannabis Tracking Report File' section with a file upload button and a table of uploaded files. A green confirmation message is highlighted with a red border: 'Document successfully uploaded. Please refresh the page in a few minutes to view uploaded document in the table below.' The table lists four test files with their names and upload dates.

Document Name	Upload Date
TestDataLP-2015-01.csv (RPT-CSV-18LXYL4JKV)	2018-06-18
TestDataLP-2015-01.csv (RPT-CSV-W417DLZMKL)	2018-06-19
TestDataLP-2015-01.csv (RPT-CSV-Y19CR13N2N)	2018-06-19
TestDataLP-2017-06.csv (RPT-CSV-JWOCOJVQQI)	2018-06-14

7.0 HOW TO SUBMIT A HEALTH CARE PRACTITIONERS REPORT

Holders of a licence for the sale of cannabis for medical purposes are also required to submit monthly health care practitioners reports that list information about each health care practitioner associated with all new client registrations during the reporting period. These reports must be submitted via file upload. If you did not register any clients during the month, a health care practitioners report is not required.

Files uploaded in the CTLS must conform exactly to the specifications prescribed by the system. See Appendix 2 for the data specifications for health care practitioners reports. It is the responsibility of licence holders to check the Health Canada website for updates.

To upload the file, follow these steps:

1. Access the CTLS.

Government of Canada / Gouvernement du Canada

Search Canada.ca

Jobs | Immigration | Travel | Business | Benefits | Health | Taxes | More services

Home → Cannabis Licensing and Tracking System

Cannabis Licensing and Tracking System

- Licensing
 - Licence Applications
 - Licences
- Reporting
 - Cannabis Tracking Reports
 - Cannabis Tracking Report File Uploads
 - Cannabis Health Care Practitioners Report File Uploads**
- Security Clearance
 - Security Clearance Applications
- Account
 - Corporate Profiles
 - Sign Out

Dashboard

Last Successful Sign In
You last signed in at: 2018-05-25 3:40:25 PM

Welcome to Health Canada's Portal where you can submit and manage your application for commercial activities related to cannabis and hemp as well as submit your monthly reports.

Licensing
Apply for a commercial licence to produce or process cannabis, to conduct research or analytical testing, to cultivate hemp or to renew or amend an existing licence.

Reporting
Submit monthly reporting data as a province, territory, or a federal license holder.

Version: 0.14.0

2. Click Cannabis Health Care Practitioners Report File Uploads.

You will see the following screen:

Cannabis Health Care Practitioners Report File Uploads

§ This symbol means an answer is required for submission.

Attestation

I hereby attest that I have the authority to submit this report on behalf of the legal entity associated with this account.

I hereby attest that all of the information and documents submitted in regards to this report are, to the best of my knowledge, correct and complete.

§ **Health Care Practitioners File**
Maximum document size is 10 MB.
Accepted file types are: .csv

3. Click **Browse** to select a file from your PC for upload.

Showing 0 to 0 of 0 entries | Show 10 entries

Document Name	Upload Date
No data available in table	

Submitted reports appear here and cannot be accessed for further editing. See section 8.0 for information on how to correct a submitted report.

4. Once the file is selected, click the **upload** icon to upload the file.

If successful, you will see the following message:

§ **Health Care Practitioners File**
Maximum document size is 10 MB.
Accepted file types are: .csv

✔ Document successfully uploaded. Please refresh the page in a few minutes to view uploaded document in the table below.

§ **Health Care Practitioners File**
Maximum document size is 10 MB.
Accepted file types are: .csv

8.0 HOW TO MAKE CORRECTIONS TO A SUBMITTED REPORT

Once a report has been submitted, it cannot be re-opened for further editing.

If a correction to a submitted report is required, email your request to hc.ctls-bi-sscdl-ie.sc@canada.ca and include **CTLS Reporting** in the subject line to ensure your request reaches the right person. Provide as many details as possible and include the report ID and licence number in the body of the message, as well as your contact information and the date the report was submitted.

A Health Canada officer will contact you by phone or by email to discuss the correction. For minor corrections, the officer can make the corrections directly in the system on your behalf. For more substantive corrections and if your report was submitted manually, the officer can make it available in the Draft Cannabis Tracking Reports section of the CTLS so you can make the necessary corrections and resubmit the report. However, if major corrections are required to a report that was submitted via file upload, the officer must invalidate the original report and you will then be required to submit a new report for that particular licence and reporting period.

The decision to make the correction directly or to make the report available for resubmission is at the discretion of the officer. All corrections have an audit trail for future verification and investigation if necessary.

9.0 FAQs

9.1 Why can only the individual named as the responsible person be granted reporting level access to submit monthly reports?

To minimize risk and assure data quality, only the individual named as the responsible person is granted reporting level access and is authorized to submit reports in accordance with the *Policy on Government Security* and its Standard on Identity and Credential Assurance. However, others in your organization can prepare the .csv document for this individual to upload.

Please note that consideration is being given to granting other security-cleared personnel this function as part of the next release of the system.

9.2 How should I record goods in transit?

Goods in transit at time of reporting should be accounted for based on the shipping terms associated with the goods, which are either:

- Freight on board (FOB) shipping point. If the shipment is designated as FOB shipping point, ownership transfers to the buyer as soon as the shipment departs the seller.

- FOB destination. If the shipment is designated as FOB destination, ownership transfers to the buyer as soon as the shipment arrives at the buyer.

9.3 How should I account for fresh cannabis in unfinished inventory?

In the previous version of this guidance document, direction was given that for the purposes of the CTLS, fresh cannabis should only be recorded in unfinished inventory if it is intended to be sold as such. Upon further consideration, we now ask that this category be used to capture the harvested wet cannabis weight and any drying or processing loss prior to categorizing the inventory as “Unfinished Inventory – Dried Cannabis”.

In other words, the initial harvested wet weight should be recorded as “Unfinished Inventory – Fresh Cannabis – Additions – Amount Produced”. Weight loss due to drying should be recorded as “Unfinished Inventory - Fresh Cannabis – Reductions – Drying/processing Loss”. The remaining quantity that is to be further processed as dried cannabis should be recorded as “Unfinished Inventory - Fresh Cannabis – Reductions – Amount Processed”; as well as “Unfinished Inventory – Dried Cannabis – Additions – Amount Produced”.

There should always be an addition prior to a reduction – there should never be negative inventories.

9.4 How should I account for product that is still undergoing the drying process at the end of the month?

For fresh cannabis drying/processing loss, estimations are acceptable for product that is still undergoing the drying process at the end of the month. Estimation methodologies should be available upon request by Health Canada.

9.5 How should I account for plant waste?

It has been noted that since cannabis plants are measured by individual units, reporters are unable to record partial destruction of plant materials such as live trimmings. Until the next release of the Cannabis Tracking and Licensing System, such plant waste should first be recorded as “Unfinished Inventory – Other – Additions – Production”. Once destroyed, it should be recorded as “Unfinished Inventory – Other – Reductions – Destruction”, measured in kilograms.

9.6 How should I account for subsequent additions of carrier oils to unfinished cannabis oil?

This should be captured as an Addition to Unfinished Cannabis Oil – Production.

9.7 Oil capsules

Oil capsules should be recorded as cannabis oil. The volume should be recorded net of any encapsulation material as per the labeling requirement in the Cannabis Regulations.

9.8 How should I account for the weight of destroyed non-cannabis materials that contain residue?

The weight of destroyed non-cannabis materials that contain residue (e.g., towels, encapsulation ribbon, etc.) does not need to be captured in the CTS report, nor does the method of destruction of cannabis need to be recorded in the CTS report. However, note that as per 229(1) of the regulations, you must retain a document containing the details of cannabis destructions:

229 (1) A holder of a licence other than a cannabis drug licence, if they destroy cannabis or cause it to be destroyed, must retain a document that contains the following information:

- (a) a description of the cannabis, including, if applicable, the brand name;
- (b) the date on which the cannabis is destroyed and its pre-destruction net weight — or in the case of cannabis oil, its pre-destruction net weight or volume — on that date;
- (c) the address of the location at which the cannabis is destroyed;
- (d) a brief description of the method of destruction; and
- (e) the names of the individuals who witness the destruction and are qualified to do so under paragraph 43(1)(b), together with the basis on which they are qualified under subsection 43(2).

9.9 How should I record direct shipments to customers that ordered through a provincial or territorial online system?

Online purchase orders registered by a distributor or retailer but shipped directly to a consumer at the retail level by the federal licence holder should be recorded as a non-medical online sale by the federal licence holder. The distributor or retailer should not record the sale.

10.0 OTHER THINGS TO NOTE

In addition to the FAQs, please ensure your reports are accurate by avoiding these common reporting errors:

- Opening inventory should equal the closing inventory of the previous month for each product class.
- There should never be negative closing inventories.

- Capacity figures should be recorded in square metres, **not** square feet (1 square metre = 10.764 square feet).
- Cannabis oil volume should be recorded as the volume of cannabis oil only, net of any packaging or encapsulation material. The unit of measure is litres.
- Cannabis weight should be recorded in kilograms, not grams.

Health care practitioner report

- HCP unique ID field should capture the doctor's provincial licence number as it appears on a client's medical document. Do not include other formatting (e.g., spaces or dashes), or any additional text used by your company.
- The HCP name should reflect the legal name of the HCP. Do not use nicknames.
- Your company's licence ID is required in column C of each row for which there is information.
- If you did not register any clients during the month, do not submit a health care practitioner report.

11.0 FOR MORE ASSISTANCE

If you have questions regarding the submission of monthly reports through the CTLS, email hc.ctls-bi-sscdl-ie.sc@canada.ca. Include **CTLS Reporting** in the subject line to ensure your request reaches the right person.

If your request pertains to an error received during the submission process, provide as many details as possible including screen shots and, in the case of a file upload, a copy of the .csv file you attempted to submit.

APPENDIX 1: FEDERAL LICENCE HOLDER MONTHLY REPORT FILE SPECIFICATIONS

Individuals with reporting level access may upload a single .csv file for multiple sites for which they are authorized to report. Each site's information must be shown as a separate row of data.

Column	Column name	Unit of measure	Field requirements
A	Reporting period year	####	The four-digit year of the reporting period
B	Reporting period month	##	The two-digit month of the reporting period
C	Licence ID	LIC-#####-####	The unique alpha-numeric identifier generated through the licensing process

UNFINISHED CANNABIS INVENTORY

D	Unfinished - Seeds - Opening Inventory	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
E	Unfinished - Seeds - Additions - Total Production	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
F	Unfinished - Seeds - Additions - From Cultivators	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
G	Unfinished - Seeds - Additions - From Processors	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
H	Unfinished - Seeds - Additions - From Hemp	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
I	Unfinished - Seeds - Additions - From Analytical Testers or Researchers	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
J	Unfinished - Seeds - Additions - Imported	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
K	Unfinished - Seeds - Additions - Returns	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
L	Unfinished - Seeds - Reductions - Processed	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
M	Unfinished - Seeds - Reductions - Packaged / Labeled	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
N	Unfinished - Seeds - Reductions - To Cultivators	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
O	Unfinished - Seeds - Reductions - To Processors	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
P	Unfinished - Seeds - Reductions - To Hemp	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
Q	Unfinished - Seeds - Reductions - To Analytical Testers or	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.

	Researchers		
R	Unfinished - Seeds - Reductions - Exported	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
S	Unfinished - Seeds - Reductions - Drying Loss	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
T	Unfinished - Seeds - Reductions - Destroyed	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
U	Unfinished - Seeds - Reductions - Lost / Theft	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
V	Unfinished - Seeds - Reductions - Returns	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
W	Unfinished - Seeds - Reductions - Other	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
X	Unfinished - Cannabis plant - Opening Inventory	#	Whole number from 0 to 1000000.
Y	Unfinished - Cannabis plant - Additions - Total Production	#	Whole number from 0 to 1000000.
Z	Unfinished - Cannabis plant - Additions - From Cultivators	#	Whole number from 0 to 1000000.
AA	Unfinished - Cannabis plant - Additions - From Processors	#	Whole number from 0 to 1000000.
AB	Unfinished - Cannabis plant - Additions - From Hemp	#	Whole number from 0 to 1000000.
AC	Unfinished - Cannabis plant - Additions - From Analytical Testers or Researchers	#	Whole number from 0 to 1000000.
AD	Unfinished - Cannabis plant - Additions - Imported	#	Whole number from 0 to 1000000.
AE	Unfinished - Cannabis plant - Additions - Returns	#	Whole number from 0 to 1000000.
AF	Unfinished - Cannabis plant - Reductions - Processed	#	Whole number from 0 to 1000000.
AG	Unfinished - Cannabis plant - Reductions - Packaged / Labeled	#	Whole number from 0 to 1000000.
AH	Unfinished - Cannabis plant - Reductions - To Cultivators	#	Whole number from 0 to 1000000.
AI	Unfinished - Cannabis plant - Reductions - To Processors	#	Whole number from 0 to 1000000.
AJ	Unfinished - Cannabis plant - Reductions - To Hemp	#	Whole number from 0 to 1000000.
AK	Unfinished - Cannabis plant - Reductions - To Analytical Testers or Researchers	#	Whole number from 0 to 1000000.
AL	Unfinished - Cannabis plant - Reductions - Exported	#	Whole number from 0 to 1000000.
AM	Unfinished - Cannabis plant - Reductions - Drying Loss	#	Whole number from 0 to 1000000.
AN	Unfinished - Cannabis plant - Reductions - Destroyed	#	Whole number from 0 to 1000000.
AO	Unfinished - Cannabis plant - Reductions - Lost / Theft	#	Whole number from 0 to 1000000.

AP	Unfinished - Cannabis plant - Reductions – Returns	#	Whole number from 0 to 1000000.
AQ	Unfinished - Cannabis plant - Reductions – Other	#	Whole number from 0 to 1000000.
AR	Unfinished -Dried Cannabis - Opening Inventory	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
AS	Unfinished -Dried Cannabis - Additions - Total Production	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
AT	Unfinished -Dried Cannabis - Additions - From Cultivators	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
AU	Unfinished -Dried Cannabis - Additions - From Processors	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
AV	Unfinished -Dried Cannabis - Additions - From Hemp	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
AW	Unfinished -Dried Cannabis - Additions - From Analytical Testers or Researchers	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
AX	Unfinished -Dried Cannabis - Additions – Imported	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
AY	Unfinished -Dried Cannabis - Additions – Returns	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
AZ	Unfinished -Dried Cannabis - Reductions – Processed	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BA	Unfinished -Dried Cannabis - Reductions - Packaged / Labeled	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BB	Unfinished -Dried Cannabis - Reductions - To Cultivators	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BC	Unfinished -Dried Cannabis - Reductions - To Processors	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BD	Unfinished -Dried Cannabis - Reductions - To Hemp	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BE	Unfinished -Dried Cannabis - Reductions - To Analytical Testers or Researchers	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BF	Unfinished -Dried Cannabis - Reductions – Exported	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BG	Unfinished -Dried Cannabis - Reductions - Drying Loss	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BH	Unfinished -Dried Cannabis - Reductions – Destroyed	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BI	Unfinished -Dried Cannabis - Reductions - Lost / Theft	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BJ	Unfinished -Dried Cannabis - Reductions – Returns	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BK	Unfinished -Dried Cannabis - Reductions – Other	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BL	Unfinished - Fresh cannabis - Opening Inventory	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BM	Unfinished - Fresh cannabis - Additions - Total Production	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BN	Unfinished - Fresh cannabis -	kg	Number from 0 to 1000000,

	Additions - From Cultivators		Maximum precision of 3 decimal places.
BO	Unfinished - Fresh cannabis - Additions - From Processors	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BP	Unfinished - Fresh cannabis - Additions - From Hemp	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BQ	Unfinished - Fresh cannabis - Additions - From Analytical Testers or Researchers	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BR	Unfinished - Fresh cannabis - Additions – Imported	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BS	Unfinished - Fresh cannabis - Additions – Returns	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BT	Unfinished - Fresh cannabis - Reductions – Processed	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BU	Unfinished - Fresh cannabis - Reductions - Packaged / Labeled	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BV	Unfinished - Fresh cannabis - Reductions - To Cultivators	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BW	Unfinished - Fresh cannabis - Reductions - To Processors	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BX	Unfinished - Fresh cannabis - Reductions - To Hemp	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BY	Unfinished - Fresh cannabis - Reductions - To Analytical Testers or Researchers	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
BZ	Unfinished - Fresh cannabis - Reductions - Exported	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CA	Unfinished - Fresh cannabis - Reductions - Drying Loss	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CB	Unfinished - Fresh cannabis - Reductions – Destroyed	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CC	Unfinished - Fresh cannabis - Reductions - Lost / Theft	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CD	Unfinished - Fresh cannabis - Reductions – Returns	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CE	Unfinished - Fresh cannabis - Reductions - Other	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CF	Unfinished - Cannabis oil - Opening Inventory	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CG	Unfinished - Cannabis oil - Additions - Total Production	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CH	Unfinished - Cannabis oil - Additions - From Cultivators	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CI	Unfinished - Cannabis oil - Additions - From Processors	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CJ	Unfinished - Cannabis oil - Additions - From Hemp	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CK	Unfinished - Cannabis oil - Additions - From Analytical Testers or Researchers	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CL	Unfinished - Cannabis oil -	L	Number from 0 to 1000000,

	Additions – Imported		Maximum precision of 3 decimal places.
CM	Unfinished - Cannabis oil - Additions – Returns	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CN	Unfinished - Cannabis oil - Reductions – Processed	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CO	Unfinished - Cannabis oil - Reductions – Packaged / Labeled	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CP	Unfinished - Cannabis oil - Reductions – To Cultivators	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CQ	Unfinished - Cannabis oil - Reductions – To Processors	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CR	Unfinished - Cannabis oil - Reductions – To Hemp	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CS	Unfinished - Cannabis oil - Reductions – To Analytical Testers or Researchers	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CT	Unfinished - Cannabis oil - Reductions – Exported	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CU	Unfinished - Cannabis oil - Reductions – Drying Loss	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CV	Unfinished - Cannabis oil - Reductions – Destroyed	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CW	Unfinished - Cannabis oil - Reductions – Lost / Theft	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CX	Unfinished - Cannabis oil - Reductions – Returns	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CY	Unfinished - Cannabis oil - Reductions – Other	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
CZ	Unfinished - Other - Opening Inventory	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DA	Unfinished - Other - Additions - Total Production	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DB	Unfinished - Other - Additions - From Cultivators	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DC	Unfinished - Other - Additions - From Processors	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DD	Unfinished - Other - Additions - From Hemp	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DE	Unfinished - Other - Additions - From Analytical Testers or Researchers	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DF	Unfinished - Other - Additions - Imported	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DG	Unfinished - Other - Additions - Returns	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DH	Unfinished - Other - Reductions – Processed	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DI	Unfinished - Other - Reductions - Packaged / Labeled	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DJ	Unfinished - Other - Reductions - To Cultivators	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.

DK	Unfinished - Other - Reductions - To Processors	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DL	Unfinished - Other - Reductions - To Hemp	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DM	Unfinished - Other - Reductions - To Analytical Testers or Researchers	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DN	Unfinished - Other - Reductions – Exported	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DO	Unfinished - Other - Reductions - Drying Loss	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DP	Unfinished - Other - Reductions – Destroyed	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DQ	Unfinished - Other - Reductions - Lost / Theft	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DR	Unfinished - Other - Reductions - Returns	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
DS	Unfinished - Other - Reductions – Other	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.

FINISHED CANNABIS INVENTORY

DT	Finished – Seeds – Opening Inventory	#	Whole number from 0 to 1000000.
DU	Finished – Seeds – Additions – Packaged	#	Whole number from 0 to 1000000.
DV	Finished - Seeds Additions - Purchased / Transferred	#	Whole number from 0 to 1000000.
DW	Finished - Seeds - Additions - Returns	#	Whole number from 0 to 1000000.
DX	Finished - Seeds - Additions - Other	#	Whole number from 0 to 1000000.
DY	Finished - Seeds - Reductions - Sold / Transferred	#	Whole number from 0 to 1000000.
DZ	Finished - Seeds - Reductions - Destroyed	#	Whole number from 0 to 1000000.
EA	Finished – Seeds – Reductions – Lost / Theft	#	Whole number from 0 to 1000000.
EB	Finished – Seeds - Reductions - Returns	#	Whole number from 0 to 1000000.
EC	Finished – Seeds - Reductions - Other	#	Whole number from 0 to 1000000.
ED	Finished – Cannabis Plant – Opening Inventory	#	Whole number from 0 to 1000000.
EE	Finished – Cannabis Plant - Additions - Packaged	#	Whole number from 0 to 1000000.
EF	Finished – Cannabis Plant - Additions - Purchased / Transferred	#	Whole number from 0 to 1000000.
EG	Finished – Cannabis Plant - Additions - Returns	#	Whole number from 0 to 1000000.
EH	Finished – Cannabis Plant - Additions - Other	#	Whole number from 0 to 1000000.

EI	Finished – Cannabis Plant - Reductions - Sold / Transferred	#	Whole number from 0 to 1000000.
EJ	Finished – Cannabis Plant - Reductions - Destroyed	#	Whole number from 0 to 1000000.
EK	Finished – Cannabis Plant - Reductions - Lost / Theft	#	Whole number from 0 to 1000000.
EL	Finished – Cannabis Plant - Reductions - Returns	#	Whole number from 0 to 1000000.
EM	Finished – Cannabis Plant - Reductions - Other	#	Whole number from 0 to 1000000.
EN	Finished –Dried Cannabis - Opening Inventory	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
EO	Finished –Dried Cannabis - Additions - Packaged	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
EP	Finished –Dried Cannabis - Additions - Purchased / Transferred	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
EQ	Finished –Dried Cannabis - Additions - Returns	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
ER	Finished –Dried Cannabis - Additions - Other	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
ES	Finished –Dried Cannabis - Reductions - Sold / Transferred	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
ET	Finished –Dried Cannabis - Reductions - Destroyed	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
EU	Finished –Dried Cannabis - Reductions - Lost / Theft	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
EV	Finished –Dried Cannabis - Reductions - Returns	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
EW	Finished –Dried Cannabis - Reductions - Other	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
EX	Finished – Fresh Cannabis - Opening Inventory	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
EY	Finished – Fresh Cannabis - Additions - Packaged	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
EZ	Finished – Fresh Cannabis - Additions - Purchased / Transferred	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FA	Finished – Fresh Cannabis - Additions - Returns	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FB	Finished – Fresh Cannabis - Additions - Other	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FC	Finished – Fresh Cannabis - Reductions - Sold / Transferred	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FD	Finished – Fresh Cannabis - Reductions - Destroyed	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FE	Finished – Fresh Cannabis - Reductions - Lost / Theft	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FF	Finished – Fresh Cannabis - Reductions - Returns	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FG	Finished – Fresh Cannabis - Reductions - Other	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.

FH	Finished – Cannabis Oil - Opening Inventory	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FI	Finished – Cannabis Oil - Additions - Packaged	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FJ	Finished – Cannabis Oil - Additions - Purchased / Transferred	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FK	Finished – Cannabis Oil - Additions - Returns	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FL	Finished – Cannabis Oil - Additions - Other	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FM	Finished – Cannabis Oil - Reductions - Sold / Transferred	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FN	Finished – Cannabis Oil - Reductions - Destroyed	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FO	Finished – Cannabis Oil - Reductions - Lost / Theft	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FP	Finished – Cannabis Oil - Reductions - Returns	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FQ	Finished – Cannabis Oil - Reductions - Other	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FR	Finished – Other - Opening Inventory	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FS	Finished – Other - Additions - Packaged	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FT	Finished – Other - Additions - Purchased / Transferred	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FU	Finished – Other - Additions - Returns	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FV	Finished – Other - Additions - Other	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FW	Finished – Other - Reductions - Sold / Transferred	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FX	Finished – Other - Reductions - Destroyed	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FY	Finished – Other - Reductions - Lost / Theft	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
FZ	Finished – Other - Reductions - Returns	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
GA	Finished – Other - Reductions - Other	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.

CANNABIS SALES

GB	Seeds – AB – Medical – Direct to consumer - Online	#	Whole number from 0 to 1000000.
GC	Seeds – AB - Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
GD	Seeds – AB - Non-medical - Direct to consumer -Online	#	Whole number from 0 to 1000000.
GE	Seeds – BC - Medical - Direct to consumer - Online	#	Whole number from 0 to 1000000.
GF	Seeds – BC - Non-medical - To	#	Whole number from 0 to 1000000.

	distributor/retailer		
GG	Seeds – BC - Non-medical - Direct to consumer Online	#	Whole number from 0 to 1000000.
GH	Seeds – MB - Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
GI	Seeds – MB - Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
GJ	Seeds – MB - Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
GK	Seeds – NB - Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
GL	Seeds – NB - Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
GM	Seeds – NB - Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
GN	Seeds – NL - Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
GO	Seeds – NL - Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
GP	Seeds – NL - Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
GQ	Seeds – NS - Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
GR	Seeds – NS - Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
GS	Seeds – NS - Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
GT	Seeds – NT - Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
GU	Seeds – NT – Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
GV	Seeds – NT - Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
GW	Seeds – NU - Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
GX	Seeds – NU - Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
GY	Seeds – NU - Non-medical - Direct to consumer - Online	#	Whole number from 0 to 1000000.
GZ	Seeds – ON - Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
HA	Seeds – ON - Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
HB	Seeds – ON - Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
HC	Seeds – PE - Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
HD	Seeds – PE - Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
HE	Seeds – PE - Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
HF	Seeds – QC – Medical - Direct	#	Whole number from 0 to 1000000.

	to consumer – Online		
HG	Seeds – QC - Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
HH	Seeds – QC - Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
HI	Seeds – SK – Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
HJ	Seeds – SK – Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
HK	Seeds – SK – Non-medical - Direct to consumer - Online	#	Whole number from 0 to 1000000.
HL	Seeds – YT – Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
HM	Seeds – YT – Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
HN	Seeds – YT – Non-medical - Direct to consumer - Online	#	Whole number from 0 to 1000000.
HO	Cannabis plant - AB – Medical - Direct to consumer - Online	#	Whole number from 0 to 1000000.
HP	Cannabis plant - AB - Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
HQ	Cannabis plant - AB - Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
HR	Cannabis plant - BC - Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
HS	Cannabis plant - BC - Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
HT	Cannabis plant - BC - Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
HU	Cannabis plant - MB - Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
HV	Cannabis plant - MB - Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
HW	Cannabis plant - MB - Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
HX	Cannabis plant - NB - Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
HY	Cannabis plant - NB - Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
HZ	Cannabis plant - NB - Non-medical - Direct to consumer - Online	#	Whole number from 0 to 1000000.
IA	Cannabis plant - NL - Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
IB	Cannabis plant - NL - Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
IC	Cannabis plant - NL - Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.

ID	Cannabis plant - NS – Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
IE	Cannabis plant - NS – Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
IF	Cannabis plant - NS – Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
IG	Cannabis plant - NT – Medical - Direct to consumer - Online	#	Whole number from 0 to 1000000.
IH	Cannabis plant - NT – Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
II	Cannabis plant - NT – Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
IJ	Cannabis plant - NU – Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
IK	Cannabis plant - NU – Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
IL	Cannabis plant - NU – Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
IM	Cannabis plant - ON – Medical - Direct to consumer - Online	#	Whole number from 0 to 1000000.
IN	Cannabis plant - ON – Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
IO	Cannabis plant - ON – Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
IP	Cannabis plant - PE – Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
IQ	Cannabis plant - PE – Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
IR	Cannabis plant - PE – Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
IS	Cannabis plant - QC – Medical - Direct to consumer –Online	#	Whole number from 0 to 1000000.
IT	Cannabis plant - QC – Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
IU	Cannabis plant - QC – Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
IV	Cannabis plant - SK – Medical - Direct to consumer - Online	#	Whole number from 0 to 1000000.
IW	Cannabis plant - SK – Non-medical - To distributor/retailer	#	Whole number from 0 to 1000000.
IX	Cannabis plant - SK – Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
IY	Cannabis plant - YT – Medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
IZ	Cannabis plant - YT – Non-	#	Whole number from 0 to 1000000.

	medical - To distributor/retailer		
JA	Cannabis plant - YT – Non-medical - Direct to consumer – Online	#	Whole number from 0 to 1000000.
JB	Dried - AB - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JC	Dried - AB - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JD	Dried - AB - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JE	Dried - BC - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JF	Dried - BC - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JG	Dried - BC - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JH	Dried - MB - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JI	Dried - MB - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JJ	Dried - MB - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JK	Dried - NB - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JL	Dried - NB - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JM	Dried - NB - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JN	Dried - NL - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JO	Dried - NL - Non-medical – To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JP	Dried - NL - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JQ	Dried - NS - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JR	Dried - NS - Non-medical To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JS	Dried - NS - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JT	Dried - NT - Medical - Direct to consumer - Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JU	Dried - NT - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JV	Dried - NT - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JW	Dried - NU - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JX	Dried - NU - Non-medical To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
JY	Dried - NU - Non-medical - Direct to consumer - Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.

JZ	Dried - ON - Medical -Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KA	Dried - ON - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KB	Dried - ON - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KC	Dried - PE - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KD	Dried - PE - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KE	Dried - PE - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KF	Dried - QC - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KG	Dried - QC - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KH	Dried - QC - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KI	Dried - SK - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KJ	Dried - SK - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KK	Dried - SK - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KL	Dried - YT - Medical - Direct to consumer - Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KM	Dried - YT - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KN	Dried - YT - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KO	Fresh cannabis - AB - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KP	Fresh cannabis - AB - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KQ	Fresh cannabis - AB - Non-Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KR	Fresh cannabis - BC - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KS	Fresh cannabis - BC - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KT	Fresh cannabis - BC - Non-Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KU	Fresh cannabis - MB - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KV	Fresh cannabis - MB - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KW	Fresh cannabis - MB - Non-Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KX	Fresh cannabis - NB - Medical -	kg	Number from 0 to 1000000,

	Direct to consumer – Online		Maximum precision of 3 decimal places.
KY	Fresh cannabis - NB - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
KZ	Fresh cannabis - NB - Non-Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LA	Fresh cannabis - NL - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LB	Fresh cannabis - NL - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LC	Fresh cannabis - NL - Non-Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LD	Fresh cannabis - NS - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LE	Fresh cannabis - NS - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LF	Fresh cannabis - NS - Non-Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LG	Fresh cannabis - NT - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LH	Fresh cannabis - NT - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LI	Fresh cannabis - NT - Non-Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LJ	Fresh cannabis - NU - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LK	Fresh cannabis - NU - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LL	Fresh cannabis - NU - Non-Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LM	Fresh cannabis - ON - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LN	Fresh cannabis - ON - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LO	Fresh cannabis - ON - Non-Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LP	Fresh cannabis - PE - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LQ	Fresh cannabis - PE - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LR	Fresh cannabis - PE - Non-medical - Direct to consumer - Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LS	Fresh cannabis - QC - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LT	Fresh cannabis - QC - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.

LU	Fresh cannabis - QC - Non-Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LV	Fresh cannabis - SK - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LW	Fresh cannabis - SK - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LX	Fresh cannabis - SK - Non-Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LY	Fresh cannabis - YT - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
LZ	Fresh cannabis - YT - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MA	Fresh cannabis - YT - Non-Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MB	Cannabis oil - AB – Medical - Direct to consumer - Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MC	Cannabis oil - AB - Non-medical - To distributor/retailer	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MD	Cannabis oil - AB - Non-medical - Direct to consumer - Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
ME	Cannabis oil - BC - Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MF	Cannabis oil - BC - Non-medical - To distributor/retailer	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MG	Cannabis oil - BC - Non-medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MH	Cannabis oil - MB - Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MI	Cannabis oil - MB - Non-medical - To distributor/retailer	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MJ	Cannabis oil - MB - Non-medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MK	Cannabis oil - NB - Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
ML	Cannabis oil - NB - Non-medical - To distributor/retailer	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MM	Cannabis oil - NB - Non-medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MN	Cannabis oil - NL - Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MO	Cannabis oil - NL - Non-medical - To distributor/retailer	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MP	Cannabis oil - NL - Non-Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MQ	Cannabis oil - NS - Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MR	Cannabis oil - NS - Non-medical - To distributor/retailer	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MS	Cannabis oil - NS - Non-Medical	L	Number from 0 to 1000000,

	- Direct to consumer – Online		Maximum precision of 3 decimal places.
MT	Cannabis oil - NT - Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MU	Cannabis oil - NT - Non-medical - To distributor/retailer	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MV	Cannabis oil - NT - Non-Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MW	Cannabis oil - NU - Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MX	Cannabis oil - NU - Non-medical - To distributor/retailer	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MY	Cannabis oil - NU - Non-Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
MZ	Cannabis oil - ON - Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NA	Cannabis oil - ON - Non-medical - To distributor/retailer	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NB	Cannabis oil - ON - Non-Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NC	Cannabis oil - PE - Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
ND	Cannabis oil - PE - Non-medical - To distributor/retailer	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NE	Cannabis oil - PE - Non-Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NF	Cannabis oil - QC - Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NG	Cannabis oil - QC - Non-medical - To distributor/retailer	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NH	Cannabis oil - QC - Non-Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NI	Cannabis oil - SK - Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NJ	Cannabis oil - SK - Non-medical - To distributor/retailer	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NK	Cannabis oil - SK - Non-Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NL	Cannabis oil - YT - Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NM	Cannabis oil - YT - Non-medical - To distributor/retailer	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NN	Cannabis oil - YT - Non-Medical - Direct to consumer – Online	L	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NO	Other - AB - Medical - Direct to consumer - Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NP	Other - AB - Non-medical -To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NQ	Other - AB - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NR	Other - BC – Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NS	Other - BC - Non-medical - To	kg	Number from 0 to 1000000,

	distributor/retailer		Maximum precision of 3 decimal places.
NT	Other - BC - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NU	Other - MB - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NV	Other - MB - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NW	Other - MB - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NX	Other - NB - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NY	Other - NB - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
NZ	Other - NB - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OA	Other - NL - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OB	Other - NL - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OC	Other - NL - Non-medical - Direct to consumer - Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OD	Other - NS - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OE	Other - NS - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OF	Other - NS - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OG	Other - NT - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OH	Other - NT - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OI	Other - NT - Non-medical - Direct to consumer - Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OJ	Other - NU - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OK	Other - NU - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OL	Other - NU - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OM	Other - ON - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
ON	Other - ON - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OO	Other - ON - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OP	Other - PE - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OQ	Other - PE - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OR	Other - PE - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OS	Other - QC - Medical - Direct to	kg	Number from 0 to 1000000,

	consumer – Online		Maximum precision of 3 decimal places.
OT	Other - QC - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OU	Other - QC - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OV	Other - SK - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OW	Other - SK - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OX	Other - SK - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OY	Other - YT - Medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
OZ	Other - YT - Non-medical - To distributor/retailer	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.
PA	Other - YT - Non-medical - Direct to consumer – Online	kg	Number from 0 to 1000000, Maximum precision of 3 decimal places.

MEDICAL ACCESS INFORMATION

PB	Number of Active Registrations - AB	#	Whole number from 0 to 1000000.
PC	Number of Registrations - Transferred or Returned - AB	#	Whole number from 0 to 1000000.
PD	Number of Shipments - AB	#	Whole number from 0 to 1000000.
PE	Number of Active Registrations - BC	#	Whole number from 0 to 1000000.
PF	Number of Registrations - Transferred or Returned - BC	#	Whole number from 0 to 1000000.
PG	Number of Shipments - BC	#	Whole number from 0 to 1000000.
PH	Number of Active Registrations - MB	#	Whole number from 0 to 1000000.
PI	Number of Registrations - Transferred or Returned - MB	#	Whole number from 0 to 1000000.
PJ	Number of Shipments - MB	#	Whole number from 0 to 1000000.
PK	Number of Active Registrations - NB	#	Whole number from 0 to 1000000.
PL	Number of Registrations - Transferred or Returned - NB	#	Whole number from 0 to 1000000.
PM	Number of Shipments - NB	#	Whole number from 0 to 1000000.
PN	Number of Active Registrations - NL	#	Whole number from 0 to 1000000.
PO	Number of Registrations - Transferred or Returned - NL	#	Whole number from 0 to 1000000.
PP	Number of Shipments - NL	#	Whole number from 0 to 1000000.
PQ	Number of Active Registrations - NS	#	Whole number from 0 to 1000000.
PR	Number of Registrations - Transferred or Returned - NS	#	Whole number from 0 to 1000000.
PS	Number of Shipments - NS	#	Whole number from 0 to 1000000.
PT	Number of Active Registrations - NT	#	Whole number from 0 to 1000000.
PU	Number of Registrations -	#	Whole number from 0 to 1000000.

	Transferred or Returned - NT		
PV	Number of Shipments - NT	#	Whole number from 0 to 1000000.
PW	Number of Active Registrations - NU	#	Whole number from 0 to 1000000.
PX	Number of Registrations - Transferred or Returned - NU	#	Whole number from 0 to 1000000.
PY	Number of Shipments - NU	#	Whole number from 0 to 1000000.
PZ	Number of Active Registrations - ON	#	Whole number from 0 to 1000000.
QA	Number of Registrations - Transferred or Returned - ON	#	Whole number from 0 to 1000000.
QB	Number of Shipments - ON	#	Whole number from 0 to 1000000.
QC	Number of Active Registrations - PE	#	Whole number from 0 to 1000000.
QD	Number of Registrations - Transferred or Returned - PE	#	Whole number from 0 to 1000000.
QE	Number of Shipments - PE	#	Whole number from 0 to 1000000.
QF	Number of Active Registrations - QC	#	Whole number from 0 to 1000000.
QG	Number of Registrations - Transferred or Returned - QC	#	Whole number from 0 to 1000000.
QH	Number of Shipments - QC	#	Whole number from 0 to 1000000.
QI	Number of Active Registrations - SK	#	Whole number from 0 to 1000000.
QJ	Number of Registrations - Transferred or Returned - SK	#	Whole number from 0 to 1000000.
QK	Number of Shipments - SK	#	Whole number from 0 to 1000000.
QL	Number of Active Registrations - YT	#	Whole number from 0 to 1000000.
QM	Number of Registrations - Transferred or Returned - YT	#	Whole number from 0 to 1000000.
QN	Number of Shipments - YT	#	Whole number from 0 to 1000000.
QO	Average Amount Authorized	g	2 decimal 0 to 10000
QP	Median Amount Authorized	g	2 decimal 0 to 10000
QQ	Highest Amount Authorized	g	2 decimal 0 to 10000
QR	Refusals - Incomplete Information	#	Whole number from 0 to 1000000.
QS	Refusals - Suspicion of False or Misleading Information	#	Whole number from 0 to 1000000.
QT	Refusals - Invalid Medical Document	#	Whole number from 0 to 1000000.
QU	Refusals - Other	#	Whole number from 0 to 1000000.
QV	Order Refusals - Incomplete Information	#	Whole number from 0 to 1000000.
QW	Order Refusals - Expired Registration	#	Whole number from 0 to 1000000.
QX	Order Refusals - Order Exceeds Authorized Amount	#	Whole number from 0 to 1000000.
QY	Order Refusals - Product Out of Stock	#	Whole number from 0 to 1000000.
QZ	Order Refusals - Other	#	Whole number from 0 to 1000000.

EMPLOYEES			
RA	Management Employees	#	Whole number from 0 to 1000000.
RB	Administrative Employees	#	Whole number from 0 to 1000000.
RC	Sales Employees	#	Whole number from 0 to 1000000.
RD	Production Employees	#	Whole number from 0 to 1000000.
RE	Other Employees	#	Whole number from 0 to 1000000.
CAPACITY			
RF	Flowering area – utilized	m ²	Whole number from 0 to 1000000.
RG	Mother Room - utilized	m ²	Whole number from 0 to 1000000.
RH	Cloning Room - utilized	m ²	Whole number from 0 to 1000000.
RI	Drying Room - utilized	m ²	Whole number from 0 to 1000000.

APPENDIX 2: HEALTH CARE PRACTITIONERS REPORT FILE SPECIFICATIONS

Column	Column name	Description	Field requirements
A	Reporting period year	The calendar year to which the data pertains, not the calendar month in which the report is being submitted.	####
B	Reporting period month	The calendar month to which the data pertains, not the calendar month in which the report is being submitted.	##
C	Licence	The federal cannabis licence number of the submitter. The licence number must appear on all rows for which there is data.	LIC-#####-####
D	Unique ID	For the Unique ID field, be sure to use the HCP's provincial medical licence number as it appears on the client's medical document. The license number should be used without any formatting (e.g., spaces or dashes), and should not include any additional text used by your company. This field is used to identify unique supporting HCP's and thus it is important that the reporting format be consistent.	
E	First name	The HCP's first name (no nicknames)	Text
F	Last name	The HCP's last name	Text
G	Number of documents signed	# of documents signed by HCP in the month	Number
H	Province or territory	The province/territory in which the HCP is licensed to practise	Two-letter P/T code: AB BC MB NB NL NS NT NU ON PE QC SK YT