



Appendix A: Import Order Authorization and Permit Application Form

The importation process will be initiated once an exemption for research purposes has been granted to the applicant pursuant to subsection 56(1) of the Controlled Drugs and Substances Act. Please ensure that your order is placed with the supplier prior to submitting this form. **Note: This request is valid for one shipment only.**

1. Purchaser Information And Shipping Address

Name of Principal Investigator					
Street Address (shipping)					
City		Province		Postal Code	
Country		Name of contact			
Telephone Number		Email address			

2. Order Information

Name of Supplier					
Street Address				City	
Province		Postal Code		Country	
Supplier Contact Name		Telephone Number			
Product Name		Catalogue Number			
Substance Name		Quantity			
Purolator Account Number		Purchase Order (PO) Number			

3. Certification

I hereby certify, that the above mentioned order, of which I am requesting, all costs associated with the importation, including cost of substance(s), customs duties and shipping of permit(s) and substance(s), will be paid by the applicant to the supplier.

Name		
Signature:	Date	(YYYY-MM-DD)

For Office Only

Pursuant to the provision of the Controlled Drugs and Substances Act, application is hereby made for a permit to import the controlled substance listed above.

HC Authorization Number		Import Permit Number		Valid until	(YYYY-MM-DD)
Port of Entry	Ottawa	Conveyance		Air	
QPIC Signature:		Date	(YYYY-MM-DD)		