

Management Response and Action Plan
Audit of the Implementation of the Chemicals Management Plan – Existing Substances
September 2013

Recommendations	Management Response and Planned Management Action	Deliverables	Expected Completion Date	Responsibility
<p>Recommendation 1</p> <p><i>It is recommended that the Assistant Deputy Minister, Healthy Environments and Consumer Safety Branch review and update the governance structure.</i></p>	<p>Management agrees with this recommendation.</p> <p>The Chemicals Management Plan (CMP) is jointly delivered by Environment Canada (EC) and Health Canada (HC). The main obligations and authorities for existing substances under Part 5 of the Canadian Environmental Protection Act, 1999 (CEPA 1999) are assigned to both the Ministers of Health and the Environment, including conducting risk assessments and making recommendations to Governor in Council on Orders to add a substance to Schedule 1 and on proposed regulations to manage substances on Schedule 1.</p> <p>Governance, risk management, planning and reporting for the Chemicals Management Plan are jointly undertaken. Successful delivery of the program requires the close cooperation and approvals of both departments.</p> <p>Elements of the recommendations are beyond the sole control of the Assistant Deputy Minister of HECS. As such, the deliverables related to governance will be implemented by the ADM of HECSB to the extent possible, given the shared obligations and authorities</p>			

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	<p>under the CMP.</p> <p>In consultation with Environment Canada and Health Canada program partners, the Safe Environments Directorate within the Healthy Environment Consumer Safety Branch will review the Chemicals Management Plan (CMP) governance structure and will assess the organizational roles and responsibilities to reduce duplication if needed and implement streamlined operations where required.</p> <p>In addition, the current CMP Governance document will be updated to include all the main committees outlined in the CMP Governance Structure.</p>	<p>Updated Governance Structure and related materials prepared for CMP ADMs review and discussion</p>	<p>January 2014</p>	<p>ADM- Healthy Environments and Consumer Safety</p> <p>DG Safe Environments Directorate</p>

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<p>Recommendation 2</p> <p><i>It is recommended that the Assistant Deputy Minister, Healthy Environments and Consumer Safety Branch develop a mid-term strategy (including an analysis on the efficiency and economy of the CMP activity) that will address the current implementation challenges.</i></p>	<p>Management agrees with this recommendation.</p> <p>Elements of this recommendation are beyond the sole control of the Assistant Deputy Minister of HECS. As such, the deliverables related to program management will be implemented by the ADM of HECSB to the extent possible, given the shared obligations and authorities under the CMP. In consultation with Environment Canada program management partners, the Safe Environments Directorate within the Healthy Environment Consumer Safety Branch will develop a mid-term strategy to address the current CMP implementation challenges. This mid-term strategy will include an analysis of the efficiency and the economy of the CMP, setting up a sub-committee within existing governance structure to continually review progress towards the CMP 2 commitments.</p>	<p>Using the newly developed forecasting and monitoring process, update progress of completed assessments of substances</p>	<p>December 2013</p>	<p>ADM- Healthy Environments and Consumer Safety</p> <p>DG Safe Environments Directorate</p>
		<p>Report on status of key Treasury Board Commitments of CMP II to CMP ADMs at midyear and year end</p>	<p>Fall 2013</p>	

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		Report on operational efficiency data and long-term value for money metrics to CMP ADMs	March 2015	
		Plan and schedule to complete final draft assessments of the remaining 1,500 priority substances	March 2016	
<p>Recommendation 3</p> <p><i>It is recommended that the Assistant Deputy Minister, Healthy Environments and Consumer Safety Branch continue to work with the Assistant Deputy Minister, Corporate Services Branch to complete the development and implementation of an information system to support productivity related to CMP business needs.</i></p>	<p>Management agrees with this recommendation.</p> <p>Healthy Environments and Consumer Safety Branch, in consultation with Corporate Services Branch, will evaluate the viability and path forward of the <i>Risk Assessment Risk Management (RARM)</i> IT project to support the productivity needs related to the CMP program requirements.</p>	Decision made on viability of RARM IT project to meet productivity business requirement.	September 2013	ADM- Healthy Environments and Consumer Safety

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		Using current available productivity tools in the Department, begin to map out business processes to available tools and identify gaps	January 2014	ADM – Corporate Services Branch
		Develop a comprehensive IM/I T Strategy for Safe Environments Program with a particular focus on improving the productivity of the program.	March 2014	
<p>Recommendation 4</p> <p><i>It is recommended that the Assistant Deputy Minister, Healthy Environments and Consumer Safety Branch</i></p> <ul style="list-style-type: none"> ▪ <i>review and update the performance measurement strategy;</i> 	<p>Management agrees with this recommendation.</p> <p>Elements of this recommendation are beyond the sole control of the Assistant Deputy Minister of HECS. As such, the</p>	Gap analysis of reporting needs and information available	November 2013	ADM- Healthy Environments and Consumer Safety

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<ul style="list-style-type: none"> ▪ <i>enhance existing tools to better track program management data such as human and financial resources.</i> 	<p>deliverables related to performance measurement will be implemented by the ADM of HECSB to the extent possible, given the shared obligations and authorities under the CMP. The Safe Environments Directorate within the Healthy Environment Consumer Safety Branch will review the existing performance measurement strategy and assess existing indicators. Any gaps identified will be addressed by adding relevant indicators and removing those not measureable. . The program will develop and implement a data collection strategy. The Performance Measurement Strategy will be reported quarterly through a dashboard to the CEPA DGs.</p> <p>The Safe Environments Directorate within the Healthy Environment Consumer Safety Branch will also work with the Director, HECS Financial Services to develop a</p>	<p>Updated Performance Measurement Strategy</p>	<p>March 2014</p>	<p>DG- Safe Environments Directorate</p>
		<p>Dashboard to be reported quarterly to CEPA DGs that contains performance measures against the performance indicators outlined in the CMP Performance Measurement Strategy relevant for operational decision-making.</p>	<p>July 2014</p>	

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	comprehensive and consistent approach to coding the financial expenditures for CMP in the financial system (SAP).	Updated Coding structure in SAP to capture project level costing and used consistently across SED bureaus	February 2014	
		SED to share structure with other HC CMP partners	March 2014	