

Appendix II: Application/Checklist Form for Incidental Additive Submissions
(see Part 5. Information requirements for incidental additive submissions)

NOTE: Please type or print clearly the content of this form. Complete one application form per product. *

The submission package should be mailed to the Manager of Food Packaging Materials and Incidental Additives Section, Chemical Health Hazard Assessment Division, Bureau of Chemical Safety, Health Canada, 251 Sir Frederick Banting Driveway, Postal Locator 2201C, Ottawa, Ontario, Canada, K1A 0K9.

<p>Part 1. Applicant Information</p> <p>Company name: _____</p> <p>Address: _____</p> <p>City: _____ Country: _____ Postal Code: _____</p> <p>Phone: _____ Fax: _____</p> <p>E-mail: _____</p> <p>Contact Name: Mr./ Ms. _____</p> <p>Position title _____</p>																																									
<p>Part 2. Product Information (Note: Product name must be the same as it appears on the label. See Part 5.1)</p> <p>2.1. Trade name and code number under which the product will be marketed in Canada</p> <p>2.2. The intended end-use and technical function of the product. Please indicate incidental food contact (where applicable) in food plants: e.g. lubricant with incidental food contact or with no food contact, degreaser, boiler water additive where the water or the steam produced may come in contact with foods or will not come in contact with food products, recirculating cooling water treatment, cleaner, sanitizer/disinfectant with or without a potable water rinse after the treatment, hand cleaner, hand sanitizer with or without a potable water rinse, etc.</p>																																									
<p>Part 3. Formulation Information** Chemical formulation of the product should be in the form of a complete quantitative list of all ingredients used in its manufacture (pre-reaction formula) and in the final product's formulation (post-reaction formula, where applicable), taking into account that the percentage of components of the chemical formulation should add up to 100%. Each chemical ingredient should be clearly identified by its proper chemical name, the CAS number (Chemical Abstracts Service Registry Number), trade name and supplier.</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 15%;">Trade name/ grade</th> <th style="width: 20%;">Name of supplier(s) (include alternate suppliers)</th> <th style="width: 15%;">Chemical name</th> <th style="width: 15%;">CAS registry number</th> <th style="width: 15%;">% by weight</th> <th style="width: 20%;">Regulatory Reference (CFR, NSF, FCN, etc.), if any (See Part 5.2 a)</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr> <td colspan="4"> </td> <td>Total: 100%</td> <td> </td> </tr> </tbody> </table>						Trade name/ grade	Name of supplier(s) (include alternate suppliers)	Chemical name	CAS registry number	% by weight	Regulatory Reference (CFR, NSF, FCN, etc.), if any (See Part 5.2 a)																													Total: 100%	
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<p>Part 4. Submit copy of the label or draft label of the product (see Part 5.3 Labelling Guide).</p> <p>Part 5. Additional information attached: i.e.: MSDS, FCN, technical data, product specification, etc.</p>																																									
Signature _____			Date: _____																																						

Please note that, under Section 20 (1) (b) of the *Access to Information Act*, the information submitted above will be used in strict confidence for our evaluation purposes of your submission only and will not be shared with any third party unless advised otherwise by your company and/or your supplier(s) with a written notice.

* BCS would ask that you submit no more than five products at a time.

** If the formulation of the product contains chemical and bacterial ingredients, it is recommended that full disclosure of the composition of the product be provided. This information should be in the form of a complete quantitative list of all chemical and bacterial ingredients used in its manufacture, taking into account that the percentage of components of full formulation should add up to 100%. Each chemical ingredient should be clearly identified by its proper chemical name, the CAS number, trade name and supplier, and each bacterial ingredient - by the scientific name of organism and source/origin number (See Part 5.1 (c)).