

Impact Assessment Cooperation Plan - Template

IMPACT ASSESSMENT AGENCY OF CANADA – [NAME OF JURISDICTION]
IMPACT ASSESSMENT COOPERATION PLAN FOR THE [PROJECT NAME]
[Date of Cooperation Plan]

1. Introduction

On [Month, Day, Year], the Impact Assessment Agency of Canada (the Agency) determined that an impact assessment is required for the Project, pursuant to Subsection 18(1) of Canada's *Impact Assessment Act*. Likewise, on [Month, Day, Year], [name of jurisdiction] determined that an impact assessment is required for the [project name], pursuant to [applicable legislation of other jurisdiction].

This Plan was developed by the Agency and [name of jurisdiction] to set out intentions and plans for a cooperative assessment process for the Project.

The Cooperation Plan is intended to be flexible and does not preclude the Agency or [name of jurisdiction] from making changes to the cooperative approach described in this Plan in order to accommodate changes that may occur during the assessment process.

2. Project Scope

[Description of project and differences in scope of assessment between the assessments of each jurisdiction]

3. Approach to Cooperation

The Agency and [name of jurisdiction] will undertake the assessment of the Project [describe approach to cooperation (coordination, substitution, delegation)]

4. Gathering and Review of Proponent Information

The following table identifies the factors to be considered by both the Agency and [name of jurisdiction] where there exist opportunities for cooperation to facilitate the exchange of information and expert advice and reduce duplication.

Table 4.1 – List of common factors to consider by the Agency and [Name of Jurisdiction].

<u>Factors to Consider (Agency)</u>	<u>Factors to Consider ([Name of Jurisdiction])</u>
[List of factors to be considered by the Agency]	[List of factors to be considered by the other jurisdiction that overlap with those of the Agency for which the Agency may provide support (i.e. exchange of information, expert advice)]

[Description of how the Agency intends on cooperating with the other jurisdiction with respect to technical working groups and the development of joint Tailored Impact Statement Guidelines, if applicable]

5. Timelines and Time Management

The Agency and [name of jurisdiction] have agreed to undertake their respective assessment processes in a cooperative manner such that the following key milestones and activities are aligned, to the extent possible:

- [Identify key milestones and activities of the impact assessment process that are intended to be aligned with the other jurisdiction]

This Cooperation Plan recognizes that the alignment of respective time lines is subject to the legislative obligations prescribed in the *Impact Assessment Act* and [legislation of other jurisdiction], as well as the completeness of any information submitted by the Proponent.

[Describe any implications and modifications to the assessment process timeline resulting from the cooperation process, pursuant to S. 28(5)]

6. Sharing of Information

The Agency and [name of jurisdiction] will share the following information obtained during the assessment of the project:

- [Identify any documents and/or products the Agency plans to share with the other jurisdiction]

The Agency and [name of jurisdiction] will respect requirements related to privacy and protection, including protection of Indigenous knowledge, when sharing or publicly posting information.

7. Public Participation [and Participant Funding]

[Identify any engagement activities planned to be undertaken jointly between the Agency and the jurisdiction]

[Include website addresses of the Agency's Online Registry and that of the other jurisdiction]

[Describe any coordination related to participant funding programs]

For further information on public participation and engagement activities, please see the Public Participation Plan.

8. Indigenous Consultation and Engagement

The Agency will lead Crown Consultation on behalf of the Government of Canada for this assessment, while [name of jurisdiction] will be responsible for Crown consultation for the assessment of this Project pursuant to the [legislation of jurisdiction].

The Agency and [name of jurisdiction] will coordinate, to the extent possible and desired by Indigenous communities, the following activities:

- [List and description of any planned coordinated consultation activities]

For further information on these Indigenous Consultation and Engagement activities, please see the Indigenous Engagement and Partnership Plan.

9. Decision Statement

The Agency and [name of jurisdiction] will consult with each other regarding draft conditions to ensure consistency of conditions and improve regulatory efficiencies.

10. Interpretation

The Plan is not a legal document and does not change any existing federal, provincial, or Indigenous legislative or regulatory jurisdiction, right, power, privilege, prerogative or immunity by virtue, nor does it create any new legal powers, duties or legally binding obligations.

11. Contact Information

The Agency office designated for administering the impact assessment of the Project is:

[Include contact information of Agency regional offices]

The [name of jurisdiction]'s office designated for administering the impact assessment of the Project is:

[Include contact information of other jurisdiction]

For Reference