

# Basic Project Mitigation Measures – Template

## INSTRUCTIONS:

After concluding that an authority must make an environmental effects determination (see Step 1 of the Guidance document<sup>1</sup>), posting the Notice of Intent on the Registry<sup>2</sup> (see Step 2 of the Guidance document) and determining the project classifies as a “basic project” (see Step 3 of the Guidance document), complete this form to document the analysis. This template is meant to be used by authorities in determining whether the adverse environmental effects, likely to be caused by a project, are significant, as well as outlining the associated mitigation measures.

See Step 4a of the [“Projects on Federal Lands and Outside Canada” Guidance document](#) for additional help.

## Section A: Project Identification

<b>Project Title:</b>	
<b>Project Start Date:</b>	
<b>Project End Date:</b>	
<b>Project Location:</b>	
<b>Lead authority:</b>	
<b>Contact Name:</b>	
<b>Contact Title:</b>	
<b>Telephone No.:</b>	
<b>Email address:</b>	
<b>Other authority(ies):</b>	
<b>Other authority (ies) contact information (if required):</b>	

## Section B: Project Description and Description of the Environment

This section should include information that describes the project and its environment, which should include information on how the project was classified as a **basic** project.

<b>Project Description:</b>

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<sup>1</sup> Any time the term “Guidance document” is used, it refers to the *Projects on Federal Lands and Outside Canada Guidance document*

<sup>2</sup> Any time the term “Registry” is used, it refers to the *Canadian Impact Assessment Registry*

## Section C: Consultation

Provide a summary of any federal authority or resource consulted, and any comments received during the public consultation period and how they were addressed.

### Consultations' Summary:

## Section D: Consideration of Factors 84(1)(a)-(d) of the IAA

Following each "Yes" or "No" response, please provide additional details such as any main concerns that have or have not been addressed\*.

**84(1)(a) – Does the project have the potential to have any adverse impacts on the rights of the Indigenous peoples of Canada recognized and affirmed by section 35 of the *Constitution Act, 1982*? (*Not considered for projects outside Canada*).**

☐ Yes

☐ No

*\* Please note any consultations undertaken with Indigenous peoples, issues raised, if any, and how they were addressed.*

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**84(1)(b) – Was Indigenous knowledge provided with respect to the project? (*Not considered for projects outside Canada*).**

☐ Yes ☐ No

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**84(1)(c) – Was community knowledge provided with respect to the project?**

☐ Yes ☐ No

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**84(1)(d) – Did the public provide feedback on the project?**

☐ Yes ☐ No

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## Section E: Mitigation Measures Requirement

No mitigation measures are required if the project does not have the potential to cause changes to the environment.

<b>Are mitigation measures required for the project identified in Section A of this form?</b>
<input type="checkbox"/> <b>No mitigation measures are required</b> – <i>Continue to Section G.</i>
<input type="checkbox"/> <b>Mitigation measures are required</b> – <i>Continue to section F.</i>

## Section F: Identify Environmental Effects and Mitigation Measures

Summarize the potential adverse environmental effects as well as any corresponding “effective and established” mitigation measures that the authority is satisfied will be implemented should the project proceed. Mitigation measures are considered **effective and established** if they meet all of the following criteria:

- measures have been implemented successfully before in similar situations;
- measures are well understood and are considered reliable;
- measures are technically and economically feasible; and
- measures fall in the category of **avoid** or **reduce**:
  - **avoid**: mitigation measure avoids the environmental effects altogether;
  - **reduce**: mitigation measure reduces the magnitude or duration of the impact.

For Review

Establish if the environmental effect(s) identified above relate(s) to biophysical effects (B), Indigenous peoples (IP) and/or health (H), social (S) or economic (E) conditions by checking the corresponding box for each completed row.

Consult section 4.1 of the [“Projects on Federal Lands and Outside Canada” Guidance document](#) for help determining what constitutes these effects.

Environmental effect:	B	IP	H	S	E	Effective and established mitigation measure:
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Consult Environment and Climate Change Canada’s Application of the Strategic Assessment of Climate Change (SACC) to s. 82 and s. 83 tool and guidance for environmental effects related to GHG emissions.

## Section G: Determination

Check the box that applies to the statement below in relation to the project identified in Section A of this form.

<p><b>Taking into account the implementation of mitigation measures outlined in Section F (if applicable), and the section 84 factors under the IAA, outlined in Section D, this project:</b></p> <p><input type="checkbox"/> Is not likely to cause significant adverse environmental effects – <i>Complete section H.</i></p> <p><input type="checkbox"/> Requires further analysis – <i>Complete section H and EEE (form called Non-Basic Project Environmental Effects Evaluation).</i></p> <p><input type="checkbox"/> Is likely to cause <b>significant</b> adverse environmental effects*.</p> <p><i>* If the project is likely to cause significant adverse environmental effects, the federal authority may not make any decision or take any action that may permit or enable the project to be carried out unless the Governor in Council determines that those effects are justified in the circumstances under subsection 90(3) of the IAA.</i></p>
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## Section H: Signatures and Approval of Project Determination

Note: After making an environmental effect determination, authorities must post their Notice of Determination on the Registry no earlier than 30 days after posting their Notice of Intent (see Step 2 of the Guidance document). As outlined in the IAA, the Notice of Determination must also include information about any mitigation measures taken into account by an authority when making the determination (ss. 86(2)).

Form completed by:

_____	_____	_____ (yyyy/mm/dd)
Signature	First and last name	Date

Approved by:

_____	_____	_____ (yyyy/mm/dd)
Signature	First and last name	Date