



SCHEDULE []

FUNDING PROGRAMS – [] []

1.00 This Schedule

1.01 This Schedule is established between the Parties pursuant to the Master Agreement with respect to []’s (the “Recipient”) participation in Environmental Assessment-related engagement activities related to the [] Project (the “Project”).

1.02 This Schedule will enter into effect on the date of its signature by the Parties and will remain effective until six (6) months after the Minister’s Environmental Assessment decision relating to the Environmental Assessment Report or the Review Panel Report of the above referenced proposed Project has been posted on the Canadian Environmental Assessment Registry’s Internet site, or thirty (30) days after the termination of the Environmental Assessment-related engagement activities, or the termination of the Environmental Assessment of the above referenced proposed Project as referred to in subsection 8.01 of the Master Agreement, whichever first occurs.

1.03 Subject to section 5.00 of the Master Agreement, the Agency will make a Maximum Contribution to the Recipient of [] dollars (\$[]) for the []. The funding is conditional on satisfaction of all payment conditions set out in section 6.00 of the Master Agreement and further set out herein.

1.04 Official Languages: It is agreed that there is no Official Languages requirement for this Schedule as the clientele involved in each Participation Opportunity uses only one of the Official Languages.

1.05 Subject to section 6.00 of the Master Agreement, the Recipient will provide a Detailed Financial Report to the Manager for reimbursement of Eligible Costs as an interim or final payment for each Participation Opportunity as set out in the Approved Work Plan and Budget set out in this Schedule. The Detailed Financial Report may contain:

- (a) a written request for a payment;
- (b) an itemized statement of all Eligible Costs incurred by the Recipient;

- (c) written justification or rationale for any over expenditures with a variance of more than twenty (20) per cent in any expense category of a Participation Opportunity identified in this Schedule;
- (d) originals or photocopies of invoices or receipts accounting for all Eligible Costs incurred by the Recipient;
- (e) an itemized list of all assets referred to in subsection 11.01 of the Master Agreement; and
- (f) an audited financial statement, if such statement is demanded under subsection 6.05 of the Master Agreement.

2.00 Approved Work Plan and Budget

2.01 The Recipient will undertake the following participation opportunities associated with the [] of the above referenced proposed Project:

(a) Participation Opportunity #[]: []

2.02 Subject to subsection 4.02 and section 6.00 of the Master Agreement, in order to qualify as Eligible Costs¹, the costs set out in the tables in subsections [] of this Schedule must be directly related to items listed in subsection 2.01 of this Schedule.

2.03 The Eligible Costs for Participation Opportunity #[], [], are set out in the table below:

Eligible expense category	Funding amount (Tax included)
Reporting Costs (including administrative costs and office supplies / telephone charges, rental of office space / meeting rooms, local collection/ distribution of information, general media advertising/ promotion, other eligible expenses)	\$[]

¹ The Staff Salaries category includes salaries and up to twenty (20) per cent in benefits of the salary amount requested of individuals employed for the purpose of researching and preparing materials related to the participation of the Recipient, providing that:

- the individual is not currently in receipt of a salary from the Recipient; or
- if the individual is in receipt of a salary from the Recipient, that the funds are designated temporarily to cover the costs of replacing the individual, so he/she can work full-time on activities related to the Recipient's participation; or
- if the individual is already in receipt of a salary from the Recipient, the funds are designated solely to cover time the individual dedicates to the participation in the environmental assessment or associated crown consultation activities. The individual cannot be in receipt of any other salary or direct income for the time for which salary funding from the Agency is claimed.

Reporting Costs – Staff salaries and benefits	\$[]
Professional Services – Professional fees	\$[]
Professional Services – Legal fees (Max \$[])	\$[]
Travel expenses (in accordance with federal government travel directives)	\$[]
Honoraria for Elders and ceremonial offerings (Max \$[])	\$[]
Total for Opportunity #[]	\$[]

By signing this Schedule, each Party declares to the other that the signing and execution of this Schedule and Master Agreement was duly and validly authorized, and that each has incurred a legal and valid obligation in accordance with the terms and conditions of both the Master Agreement and this Schedule.

FOR THE RECIPIENT:

FOR THE AGENCY:

[]

[]

Senior Manager
Funding Programs
Canadian Environmental Assessment
Agency

Date

Date

[]