DOCUMENT CHECKLIST
APPLICATION FOR CANADIAN CITIZENSHIP UNDER SUBSECTION 5(1)
MINORS (UNDER 18 YEARS OF AGE)

This document checklist is one of the forms that you need to submit with your application.
Consult the Instruction Guide to find out if you are required to provide some or all of the forms and documents listed in this checklist.
If any of the required documents listed below are missing, the process of your application could be delayed or it may be returned to you.
If you are sending more than one application (i.e. family members), each application requires a document checklist. If any of the applications are incomplete, all the applications will be returned.
Gather your documents in order of the checklist and check ☑ each item.

I have enclosed the following items:

☐ **Application for Canadian Citizenship – Minors (under 18 years of age) applying under subsection 5(1) (CIT 0403).**
- Completed and validated to generate the barcodes.
- Printed and signed with a handwritten signature.
- Place the barcode page on the top of your application (or if applying as a group/family, in each individual application package).

☐ **Online Physical Presence Calculation printout OR How to Calculate Physical Presence (CIT 0407).**
- Ensure that the application date used in this calculation and on the application form are the same.

☐ **Colour photocopy of all pages in the minor's passport(s) and travel document(s) during their five (5) year eligibility period, including the biographical page which includes: name, photo, date and place of birth, passport/travel document number, issue date and expiration date.**
- If the minor's passport or travel document validity was extended, include a photocopy of the page(s) containing the extension stamp(s).
- If the minor does not have a passport or travel document, provide an explanation in question 15 of the application form.

☐ **Colour photocopy of two (2) pieces of the minor's personal identification.**
- Must have the minor's name, photo, date of birth (only one must have the minor's photo on it).
- If there is information on both sides of the minor's personal identification documents, provide a photocopy of both sides.
- A copy of the biographical page of the minor's passport/travel document can be one (1) of the pieces of personal identification.

☐ **Photocopy of documentation proving you are the person with custody of the minor or are legally empowered to act on the minor's behalf.**
- **Exception:** If the minor is requesting a waiver of the requirement to have an authorized person make the application on their behalf, the minor must check the boxes in questions 1 and 19.
- Consult "Who can submit the application on behalf of the minor?" and "Step 3 – Gather Documents" in the instruction guide.

☐ **Two (2) identical citizenship photos.**
- Must meet the requirements of the Citizenship application photograph specifications.

☐ **Minors under 14 years of age: Photocopy of all official education record(s).**
- Report cards; or
- Transcripts; or
- Attendance records.
- If the minor does not have official education record(s), provide an explanation in question 13 of the application form.

☐ **Fee receipt.**
- Pay the application fees online and include a copy of the receipt showing the amount paid.
- Consult "Step 5 – Pay the fees" in the instruction guide.

☐ **This Document Checklist.**

Submit the following if any of the following applies to the minor:

☐ **Use of a Representative form (IMM 5476).**
- Complete this form only if you used the services of a representative, or if you are appointing or cancelling a representative.

☐ **Colour photocopy of proof that the minor is registered under the Indian Act.**
- Please provide a clear and legible color copy of **1** of these documents:
  - Certificate of Indian Status (CIS)
  - Secure Certificate of Indian Status (SCIS)
  - Temporary Confirmation of Registration Document (TCRD)

☐ **Photocopy of legal name change documents.**
• Consult Appendix A – Name Change in the instruction guide.

☐ **Request to Correct a Date of Birth for a Permanent Resident Document or Citizenship Certificate (IRM 0003).**
• Consult Appendix B – Date of Birth Correction in the instruction guide.

☐ **Request for a Change of Sex or Gender Identifier form (IRM 0002).**
• Consult Appendix C – Change of Gender Designation in the instruction guide.

☐ **Residence outside Canada form (CIT 0177).**
• Completed, signed and dated.
• Include a photocopy of each required supporting document in the form.

☐ **Translations**
• If any of the document you are submitting are not in English or French, consult “Step 4 – Complete the application form”.

Note:
If you are 14 years of age and older and are unable to take the oath of citizenship due to compassionate grounds, you can apply for a waiver. You must provide supporting evidence.

To apply for an oath waiver, please include the appropriate form(s):

☐ **Waiver Request Form for Minor Applicants (CIT 0554).**
• If you’re applying for a waiver of the oath due to compassionate grounds, please complete this form.

☐ **Medical Opinion Form for Citizenship Waivers (CIT 0547).**
• If you’re applying for a waiver of the oath due to a medical reason, please have this form completed by a medical professional licensed to practice in Canada.

☐ **Other supporting documents for oath waiver request.**
• If you have any other documents that should be considered with your waiver request, such as test results or affidavits, please include them with your application.

• A waiver request does not guarantee it will be approved. Each request is assessed on a case-by-case basis.