DOCUMENT CHECKLIST
Temporary public policy to facilitate the granting of permanent residence to certain Ukrainian foreign nationals

As you work through the steps, check ☑ for each applicable item.

IMPORTANT: If you cannot provide one or more document(s) required by this checklist, you must provide a detailed written explanation for each missing document. You must also provide any other evidence or documents you have available to satisfy the requirement.

How to apply: When submitting an online application, you'll need to upload this form and other required documents with your application. **You do not need to sign any PDF forms** except for the Use of a representative (IMM 5476) form and Authority to Release Personal Information to a Designated Individual (IMM 5475) form, if applicable. Some forms will be completed as part of the online application. You will need to complete PDF versions of these forms.

If your documents are not in English or French, you must include the English or French translation with a certified copy of the original document and an affidavit from the person who completed the translation (if the translation is not provided by a member in good standing of a provincial or territorial organization of translators and interpreters in Canada).

The checklist of required documents is subject to change. You need to refer to the application kit on the IRCC website periodically while preparing your application to ensure that you have included all forms and documents listed on the most up-to-date checklist.

NOTE: The Principal applicant is responsible for completing the forms on behalf of their dependents who are 18 years of age and older. When asked for photocopies of documents, please upload a pdf of the original document to your online application.
You have to answer all questions and sign all forms where applicable. When you sign these documents, you certify that all information provided therein, whether prepared by you or not, is complete and accurate.

If you or someone else is acting on your behalf directly or indirectly submits false documents or misrepresents facts relating to your application for permanent residence:

- Your application may be refused;
- The circumstances of your refusal will be entered into Canada's global immigration database; and
- You and your family members could become inadmissible to Canada for five years under section 40(2) of the Immigration and Refugee Protection Act.

It is your responsibility to notify us and provide the relevant supporting documentation if there are changes in the following:

- Family status (e.g. marriage or common-law union, divorce, annulment, legal separation, birth, adoption, death of the principal applicant or any accompanying family members, including grandchildren born of dependent children); or
- Mailing Address/email address/contact information.

Any changes which we have not been informed of will delay processing or may result in the refusal of the application or the exclusion of a family member.

FORMS

	Note: All documents listed below are required for online applications. **You must keep a copy of the completed forms and all documents that you submit.**	
1	***Generic Application Form for Canada (IMM 0008)*** The principal applicant will complete this form as part of the online application.	☐
2	***Additional Dependents/Declaration (IMM 0008DEP) (if applicable)*** Completed, dated and **signed** by the principal applicant if the applicant has more than five dependents (whether they are accompanying or not). ***The PDF form is applicable to paper applications only.***	☐

	Note: All documents listed below are required for online applications. **You must keep a copy of the completed forms and all documents that you submit.**	
3	***Schedule A: Background/Declaration (IMM 5669)*** Provide your detailed personal history from the last 10 years or since the age of 18, if you are less than 28 years of age. Do not leave any sections blank, or gaps in time. You must write “n/a” in any sections that are not applicable to your situation. Include all: • jobs, • periods of unemployment, • study, • vacations, or • being a homemaker. **Do not use abbreviations. Do not use general words such as "employee", "working", and “manager". Specify your activity such as retail salesperson, architect, financial manager, etc.** **Note: If this section is not accurately completed, it will cause delays in the processing of your application.** You will complete this form as part of the online application for everyone in the following list: • the principal applicant • spouse or common-law partner (whether they are accompanying or not) • each dependent child over the age of 18 years (whether they are accompanying or not)	☐
4	***Additional Family Information (IMM 5406)*** *You will complete this form as part of the online application for everyone in the following list:* • the principal applicant • spouse or common-law partner (whether they are accompanying or not) • each dependent child over the age of 18 years (whether they are accompanying or not)	☐
5	***Use of a Representative (IMM 5476) (If applicable)*** Complete, print, sign and include this form in your application if you have a paid or unpaid representative. The form must be signed by the principal applicant and by the representative. ***The PDF form must be uploaded with your application.***	☐
6	***Authority to Release Personal Information to a Designated Individual (IMM 5475) (If applicable)*** Complete, print, sign and include this form in your application if you have a paid or unpaid representative. The form must be signed by the principal applicant and by the representative whether you apply online or by paper. ***The PDF form must be uploaded with your application.***	☐
7	***Statutory Declaration Attesting To The Relationship (IMM 0191)*** Form completed, dated and signed by a Canadian citizen or permanent resident, 18 years or older, residing in Canada who wishes to have their spouse or common-law partner, child (regardless of age), grandchild, parent, grandparent, sibling or spouse or common-law partner of the relative who is unable to leave Ukraine, is missing, presumed dead or deceased, remain in Canada permanently. The Canadian citizen or permanent resident must be at least 18 years of age, reside in Canada and not have been granted status under this public policy. The Canadian citizen or permanent resident must complete and sign the statutory declaration (IMM 0191) by solemn declaration in the presence of a person who, by law, is authorized to receive a solemn declaration. ***The PDF form must be signed by the Canadian citizen or permanent resident in Canada and uploaded with your application.***	☐

PHOTOS

8	**Photo Requirements** Photo must have been taken within twelve (12) months before application submission. Include a photo of you and each family member. On the back of each photograph, write the name and date of birth of the person in the photo as well as the date the photo was taken. Follow the instructions provided in the online application and in the guide in the Permanent Residents Photo Specifications guide.	☐

PHOTOCOPIES OF IDENTITY AND RELATIONSHIP DOCUMENTS (for each person included in the application)
Do not send original documents of the following as they will **not** be returned.

9	Passport pages for you and each of your family members. The pages must clearly show: • the passport number, • the photo, name, date and place of birth, • passport issue and expiry date, • entry and exit stamps, visas for Canada and any other countries, • stamp made by a Canadian authority showing most recent entry into Canada.	☐
10	Proof of your status in Canada (e.g. visitor record, study permit or work permit, temporary resident permit, including out of status documentation)	☐
11	Birth certificates or other official identity documents for you and all your family members	☐
12	If you are married, include your marriage certificate	☐
13	Proof of common-law relationship, if applicable. For example: evidence of joint bank, trust, credit union or charge card accounts; jointly signed residential lease, mortgage or purchase agreement; statutory declarations of individuals with personal knowledge that your relationship is genuine and continuing	☐
14	Divorce, annulment or death certificates, if you were previously married	☐
15	Custody papers for dependent children from a previous marriage or relationship, if applicable	☐
16	Adoption papers, if applicant is an adopted child	☐

OTHER DOCUMENTS

17	Originals of your police certificate(s), if applicable	☐
18	Details of your criminal convictions, if applicable	☐
19	Photocopy of your pardon obtained from the National Parole Board, if applicable	☐
20	Certified translations for all documents that are not in English or French For example: police certificates, birth certificates, etc.	☐

FEE

21	Copy of the receipt showing the amount paid. Consult the “Pay the fee” section of the instruction guide for the acceptable methods of payment If we are unable to process your payment, your application will be returned to you.	☐
22	***This Document Checklist (IMM 0190)***	☐