



DOCUMENT CHECKLIST

PERMANENT RESIDENCE PATHWAY FOR FOREIGN NATIONALS WHO WERE IN STATE CARE

As you work through the steps, check each applicable item.

IMPORTANT: If you cannot provide one or more document(s) required by this checklist, you must provide a detailed written explanation for each missing document. You must also submit any other evidence or documents you have available to satisfy the requirement.

How to apply: When submitting an application, you'll need to attach this form and other required documents with your application.

You need to sign all the forms.

If your documents are not in English or French, you must include the English or French translation with a certified copy of the original document and an affidavit from the person who completed the translation (if the translation is not provided by a member in good standing of a provincial or territorial organization of translators and interpreters in Canada).

The checklist of required documents is subject to change. You need to refer to the application kit on the IRCC website periodically while preparing your application to ensure that you have included all forms and documents listed on the most up-to-date checklist.

NOTE: The principal applicant is responsible for completing the forms on behalf of their dependents who are 18 years of age or younger. When asked for photocopies of documents, please attach a copy of the original document to your application.

You have to answer all questions and sign all forms, where applicable. When you sign these documents, you certify that all information provided therein, whether prepared by you or not, is complete and accurate.

If you or someone else is acting on your behalf directly or indirectly submits false documents or misrepresents facts relating to your application for permanent residence:

- your application may be refused
- the circumstances of your refusal will be entered into Canada's immigration database; and
- you and your family members could become inadmissible to Canada for misrepresentation for five years

It is your responsibility to notify us and provide the relevant supporting documentation if there are changes in the following:

- family status (e.g. marriage or common-law union, divorce, annulment, legal separation, birth, adoption, death of the principal applicant or any accompanying family members, including grandchildren born of dependent children); or
- mailing address/email address/contact information

Any changes which we have not been informed of will delay processing or may result in the refusal of the application or the exclusion of a family member.

Forms	
<p>Note: All documents listed below are required for your application.</p> <p>You must keep a copy of the completed forms and all documents that you submit.</p>	
1	<p>Generic Application Form for Canada (IMM 0008)</p> <p>The principal applicant will complete, date and sign this form as part of the application.</p>
2	<p>Additional Dependents/Declaration (IMM 0008DEP), if applicable</p> <p>Completed, dated and signed by the principal applicant if the applicant has more than five dependents (whether they are accompanying or not).</p>
3	<p>Schedule A - Background/Declaration (IMM 5669) Provide your detailed personal history from the last 10 years or since the age of 18, if you are less than 28 years of age. Do not leave any sections blank, or gaps in time. You must write "n/a" in any sections that are not applicable to your situation. Include all:</p> <ul style="list-style-type: none"> • jobs, • periods of unemployment, • study, • vacations, or • being a homemaker. <p>Do not use abbreviations. Do not use general words such as "employee", "working", "manager", etc. Specify your activity such as retail salesperson, architect, financial manager, etc.</p> <p>Note: If this section is not accurately completed, it will cause delays in the processing of your application.</p> <p>You will complete this form as part of the online application for everyone in the following list:</p> <ul style="list-style-type: none"> • the principal applicant • spouse or common-law partner (whether they are accompanying or not) • each dependent child over the age of 18 years (whether they are accompanying or not)
4	<p>Additional Family Information (IMM 5406)</p> <p>You will complete this form as part of the application for everyone in the following list:</p> <ul style="list-style-type: none"> • the principal applicant • spouse or common-law partner (whether they are accompanying or not) • each dependent child over the age of 18 years (whether they are accompanying or not)
5	<p>Use of a Representative (IMM 5476), if applicable</p> <p>Complete, print, sign and include this form in your application if you have a paid or unpaid representative. The form must be signed by the principal applicant and by the representative.</p>
6	<p>Authority to Release Personal Information to a Designated Individual (IMM 5475), if applicable</p> <p>Complete, print, sign and include this form in your application if you have a paid or unpaid representative. The form must be signed by the principal applicant and by the representative.</p>

Proof that you were in state care		
7	<p>To provide proof that you were in state care, you may submit documentation such as court documents, attendance records from a child services institution, or a confirmation letter from the provincial or territorial authorities responsible for child and family services.</p> <p>The letter should indicate:</p> <ul style="list-style-type: none"> • name of the provincial or territorial authorities responsible for child and family services • your name and date of birth • period of attendance you were under the legal responsibility of the child and family services provider • name and signature of the child and family services provider's authorized representative issuing the letter • date the letter was issued 	<input type="checkbox"/>
Proof of residence in Canada		
8	<p>Provide proof that you have continuously resided in Canada for at least three years on the date of your application</p> <p>Proof of residence can include copies of a lease or rental agreement, a letter from landlord or property owner attesting to your residency (including specifying dates) or utility bills.</p>	<input type="checkbox"/>
Photos		
9	<p>Photo Requirements</p> <p>Photo must have been taken within twelve (12) months before application submission.</p> <p>Include a photo of you and each family member. On the back of each photograph, write the name and date of birth of the person in the photo as well as the date the photo was taken. Follow the instructions provided in the Permanent Residents Photo Specifications guide.</p>	<input type="checkbox"/>
Photocopies of identity and relationship documents (for each person included in the application) Do not send original documents of the following as they will not be returned.		
10	<p>Passport pages for you and each of your family members.</p> <p>The pages must clearly show:</p> <ul style="list-style-type: none"> • the passport number • the photo, name, date and place of birth • passport issue and expiry date • entry and exit stamps, visas for Canada and any other countries • entry and exit stamps, visas for Canada and any other countries stamp made by a Canadian authority showing most recent entry into Canada 	<input type="checkbox"/>
11	Proof of your status in Canada (e.g. visitor visa, study permit or work permit, temporary resident permit, including out of status documentation)	<input type="checkbox"/>
12	Birth certificates or other official identity documents for you and all your family members.	<input type="checkbox"/>
13	Marriage certificate, if you are married.	<input type="checkbox"/>
14	Proof of common-law relationship, if applicable. For example: evidence of joint bank, trust, credit union or charge card accounts; jointly signed residential lease, mortgage or purchase agreement; statutory declarations of individuals with personal knowledge that your relationship is genuine and continuing.	<input type="checkbox"/>
15	Divorce, annulment or death certificates, if you were previously married	<input type="checkbox"/>
16	Custody papers for dependent children from a previous marriage or relationship, if applicable	<input type="checkbox"/>
17	Adoption papers, if applicant is an adopted child	<input type="checkbox"/>
Other documents		
18	Originals of your police certificate(s)	<input type="checkbox"/>
19	Details of your criminal convictions, if applicable	<input type="checkbox"/>
20	Photocopy of your pardon obtained from the National Parole Board, if applicable.	<input type="checkbox"/>
21	Certified translations for all documents that are not in English or French for example: police certificates, birth certificates, etc.	<input type="checkbox"/>
22	This Document Checklist (IMM 0203)	<input type="checkbox"/>

IMPORTANT: All applications MUST be submitted on PAPER.

You must address the envelope with correct postage to:

IRCC - Humanitarian Migration Office
FN/State Care
 300-800 Burrard Street
 Vancouver, British Columbia V6Z 0B6

Any update to your application should be sent to the Humanitarian Migration Office in Vancouver by email at VancouverBRO@cic.gc.ca (include "FN/State Care" in the subject line) or by mail at the address above.