



# DOCUMENT CHECKLIST

## APPLICATION TO RENOUNCE CANADIAN CITIZENSHIP UNDER SUBSECTION 9(1)

Send the following documents with your application. Check  each box once you enclose the item.

Failure to provide a fully completed application form or the necessary documents will result in the return of your application. If you are sending more than one application (for example, family members), and one of the applications is incomplete, **ALL** the applications will be returned to you.

**Note:** You must provide the English or French translation of all documents that are in another language and an affidavit from the person who completed the translation.

### FORM

*Application to Renounce Canadian Citizenship under Subsection 9(1) - (CIT 0302), fully completed, signed and dated.*

### OPTIONAL

*Request form for a Change of Sex Designation - (CIT 0404), fully completed, signed and dated.*

### IDENTITY DOCUMENTS

Provide the following documents to prove you are a Canadian citizen:

**Certified copy** of your birth certificate or, if unobtainable, other evidence that establishes your date and place of birth; and

**Original** of your Canadian citizenship certificate (if applicable).

Provide the following supporting documents:

**Certified copy** of the proof that you are a citizen of a country other than Canada OR that you will become a citizen of a country other than Canada, if your application to renounce Canadian citizenship is approved (e.g., foreign citizenship document, letter from a foreign government stating that you will become a citizen once you renounce your Canadian citizenship); and

**Certified copy** of the proof that you live outside of Canada (e.g., resident card from a foreign country, letter from a foreign government stating that you reside there, employment records showing employment in a foreign country); and

**Certified copies** of two (2) additional pieces of personal identification, such as a passport, a driver's licence and a health insurance card, one of which **must have your photo** on it.

### PHOTO

One (1) citizenship photo as per the [Citizenship Photo Specifications](#).

### FEE

\$100 processing fee.

### MAILING ADDRESS

**Be sure that you have addressed the envelope, attached sufficient postage and send to:**

Case Processing Centre - Sydney  
Renunciation  
P.O. Box 10000  
Sydney, Nova Scotia  
B1P 7C1

**(Include this completed *Document Checklist* with your application package.)**