



DOCUMENT CHECKLIST

APPLICATION FOR GRANT OF CITIZENSHIP FOR STATELESS PERSONS BORN TO A CANADIAN PARENT (SUBSECTION 5(5))

Send the following documents with your application. Check each box once you enclose the item.

Failure to provide the necessary documents will result in delays in the processing of your application.

If you are 18 years of age and older, you are considered the applicant. If you are applying on behalf of a person under 18 years, the child is the applicant.

I have enclosed the following items:

FORMS (Originals)

- Application for Grant of Citizenship for Stateless Persons born to a Canadian Parent (Subsection 5(5)) (CIT 0497) - completed, signed and dated
- Completed Use of a Representative (IMM 5476), if you have appointed a representative

OPTIONAL (Originals)

- Request form for a Change of Sex Designation (CIT 0404) - completed, signed and dated

CLEAR CERTIFIED COPIES OF DOCUMENTS

- The applicant's **birth certificate** showing proof of date/place of birth and parentage.
- Proof of parent(s) Canadian citizenship at the time of the applicant's birth:
 - Birth certificate, **or**
 - Citizenship certificate, **or**
 - Registration of Birth Abroad certificate, **or**
 - Certificate of retention.
- Proof that the applicant has always been stateless:
 - A letter from the country (or countries) where you were born and have resided **confirming you have never been** a citizen or national of that country (or countries); and
 - Evidence of parents' citizenship or nationalities, including a letter or similar document from a country where your parent(s) have another citizenship (other than Canadian) or nationality, or where they resided, confirming you have not acquired citizenship or nationality by descent through them.
- Proof of physical presence in Canada such as document(s) you used to enter Canada (if applicable).

Examples include:

 - Temporary Residence Permit;
 - Other immigration document;
 - Travel documents including those issued by the International Committee of the Red Cross or the International Organization for Migration.

Other documents that will demonstrate physical presence.

Examples include:

 - Canada Revenue Agency completed "Notice of Assessment" ;
 - Proof of attendance at a school which can include transcripts of marks, report cards, letter of confirmation of attendance or record or attendance;
 - Health records detailing the dates at which medical services were received;
 - Immunization records for children.

CLEAR CERTIFIED COPIES OF THE IDENTIFICATION DOCUMENTS (continued)

- Two (2) pieces of personal identification**, both pieces of identification should show your name and date of birth, one of which **must have your photo** on it such as:
- A provincial/territorial driver's licence;
 - A provincial/territorial health insurance card;
 - A school identification card;
 - A hospital or immunization record (for pre-school aged children).

Note: If you do not have a piece of photo identification, you must explain why.

ORIGINALS OF PHOTOS

- Two (2) citizenship photos. See the *Citizenship Photograph Specifications* page.

FEE, WHERE APPLICABLE

- Copy of the receipt showing the total amount paid

ORIGINALS OF OTHER DOCUMENTS, AS APPLICABLE

- Translations of all documents that are not in English or French;
AND
- An affidavit from the person who completed the translations.

Mail your fully completed application form and all required documents to:

Case Processing Centre, Sydney - Grant Statelessness
P.O. Box 12000,
Sydney, Nova Scotia
B1P 7C2
CANADA