



# DOCUMENT CHECKLIST PERMIT HOLDER CLASS

Gather your documents in the order of the checklist and check  each item.

### How to apply:

When submitting an online application, you'll need to upload this form and other required documents to your application. The principal applicant is responsible for completing the forms on behalf of their dependents who are 18 years of age and older. When asked for photocopies of documents, please upload a pdf of the original document to your online application.

If your documents are not in English or French, include a notarized (certified) translation with a copy of the original version or an affidavit from the person who completed the translation (if the translation is not provided by a member in good standing of a provincial or territorial organization of translators and interpreters in Canada).

**NOTE: If you are unable to provide any of the requested documentation, include with your application, a written explanation with full details as to why that documentation is unavailable and any documentation that would support your claim. Failure to provide supporting documents in certain circumstances may result in the refusal of your application.**

I have uploaded the items below to my online application:

Put an  in the box when you have uploaded the item.

(If you do not upload all the required documents, your entire application will be returned to you.)

Generic Application Form for Canada (IMM 0008) - available online	<input type="checkbox"/>
Schedule A - Background/Declaration (IMM 5669) - available online	<input type="checkbox"/>
Additional Family Information (IMM 5406) - available online	<input type="checkbox"/>
Use of a Representative (IMM 5476), if applicable	<input type="checkbox"/>

Upload a pdf of the original document to your online application:

Your valid Temporary Resident Permit (TRP)	<input type="checkbox"/>
Passport pages for you and any family members in Canada clearly showing the passport number, name, date of birth, passport issue/expiry date, entry and exit stamps, visas for Canada and any other countries, and stamp made by a Canadian authority showing most recent entry into Canada	<input type="checkbox"/>
Birth certificates or baptismal certificates for you and all your family members	<input type="checkbox"/>
Marriage certificate, if applicable	<input type="checkbox"/>
Proof of your common-law relationship (e.g., evidence of joint bank, trust, credit union or charge card accounts; jointly signed residential lease, mortgage or purchase agreement; statutory declarations of individuals with personal knowledge that your relationship is genuine and continuing), if applicable	<input type="checkbox"/>
Divorce, annulment or death certificates, if you were previously married	<input type="checkbox"/>
Custody papers for dependent children from a previous marriage/relationship	<input type="checkbox"/>
Proof of medical examination results, if applicable	<input type="checkbox"/>

**Upload a pdf of the original document to your online application:**

Police Certificate(s)	<input type="checkbox"/>
Certified translations for <b>all</b> documents (e.g., police, birth certificates, etc.) that are not in English or French	<input type="checkbox"/>

**Photos:**

One (1) photo of yourself. Write your name and date of birth on the back of the photo. The front and back side of the photo is required to be uploaded to your application. (Consult Appendix B "Photo Specifications" in the instruction guide for further instruction.)	<input type="checkbox"/>
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**Fees:**

Copy of the receipt showing the amount paid. (Consult the "pay the fees" section of the instruction guide for further instruction.)	<input type="checkbox"/>
<b>This Document Checklist (IMM 5528)</b>	<input type="checkbox"/>