



# DOCUMENT CHECKLIST - PERMIT HOLDER CLASS

**I have enclosed the following items in the envelope:**

Put an "X" in the box when you have enclosed the item.  
(If you do not enclose all the required documents, your entire application will be returned to you.)

- *Generic Application Form for Canada* (IMM 0008) \_\_\_\_\_
- *Additional Dependents/Declaration* (IMM 0008DEP), if applicable \_\_\_\_\_
- *Schedule A - Background/Declaration* (IMM 5669) \_\_\_\_\_
- Two (2) photocopies (three (3) if you live in Quebec) of the *Generic Application Form for Canada* (IMM 0008) and *Schedule A - Background/Declaration* (IMM 5669) \_\_\_\_\_
- *Additional Family Information* (IMM 5406) \_\_\_\_\_
- *Use of a Representative* (IMM 5476), if applicable \_\_\_\_\_

**Photocopies of the following items: (Do not send originals as they will not be returned to you)**

- Your valid Temporary Resident Permit (TRP) \_\_\_\_\_
- Passport pages for you and any family members in Canada clearly showing the passport number, name, date of birth, passport issue/expiry date, entry and exit stamps, visas for Canada and any other countries, and stamp made by a Canadian authority showing most recent entry into Canada \_\_\_\_\_
- Birth certificates or baptismal certificates for you and all your family members \_\_\_\_\_
- Marriage certificate, if applicable \_\_\_\_\_
- Proof of your common-law relationship (e.g., evidence of joint bank, trust, credit union or charge card accounts; jointly signed residential lease, mortgage or purchase agreement; statutory declarations of individuals with personal knowledge that your relationship is genuine and continuing), if applicable \_\_\_\_\_
- Divorce, annulment or death certificates, if you were previously married \_\_\_\_\_
- Custody papers for dependent children from a previous marriage/relationship \_\_\_\_\_
- Proof of medical examination results, if applicable \_\_\_\_\_

**Original documents:**

- Police Certificate(s) \_\_\_\_\_
- Certified translations for **all** documents (e.g., police, birth certificates, etc.) that are not in English or French \_\_\_\_\_

**Photos:**

- Two (2) photos of you and any family members in Canada in an envelope. Do not staple, glue or otherwise attach the photos directly to the application. Write the name and date of birth of the person on the back of one (1) of the photos. \_\_\_\_\_

**Fees:**

- Copy of the receipt showing the amount paid.  
(Consult the "pay the fees" section of the instruction guide for the acceptable methods of payment.) \_\_\_\_\_
- **This Document Checklist** (IMM 5528) \_\_\_\_\_
- **You have addressed the envelope with correct postage to:**  
**Case Processing Centre, Vegreville, AB, T9C 1W3** \_\_\_\_\_