



DOCUMENT CHECKLIST

PERMANENT RESIDENCE - QUEBEC SELECTED BUSINESS CLASS APPLICANTS: INVESTORS AND ENTREPRENEURS

NOTE: You must now apply online.

This document is available in PDF format only.

Gather your documents in the order of the checklist and check each item.

Upload this form and all other required documents with your online application.

If your documents are not in English or French, you must include the English or French translation with a certified copy of the original document, and an affidavit from the person who completed the translation (if the translation is not provided by a member in good standing of a provincial or territorial organization of translators and interpreters in Canada).

The checklist of required documents is subject to change. Applicants are advised to refer to the IRCC website periodically while preparing their submission to ensure that they have included all forms and documents listed on the most up-to-date checklist.



Note: If you are unable to provide any of the requested documentation, include with your application, a written explanation with full details as to why that documentation is unavailable and any documentation that would support your claim. If your application lacks any of the documents without a reasonable explanation, it will be returned to you or in certain circumstances could result in the refusal of your application.

IMPORTANT NOTICE: Answer all questions and sign all forms where applicable. Please note that by signing these documents, you are certifying that all information provided therein, whether prepared by you or not, is complete and true in all respects.

If you or someone acting on your behalf directly or indirectly submits false documents or misrepresents facts relating to your application for a permanent resident visa:

- your application may be refused;
- the circumstances of your refusal will be entered into Canada's global immigration database; and
- you and your family members could become inadmissible to Canada for five years under section 40(2) of the *Immigration and Refugee Protection Act*.

The officer will base their decision on the documents on file at the time of the assessment. In the following circumstances, it is your responsibility to notify the office processing your case and provide the relevant supporting documentation if there are changes in the following:

- family status (e.g. marriage or common-law union, divorce, annulment, legal separation, birth, adoption, death of the principal applicant or any accompanying family member, including grandchildren born to dependent children);
- mailing address/e-mail address/contact information.

Any changes which we have not been informed of will delay processing or may result in the refusal of the application or the exclusion of a family member.

FORMS LIST

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| 1 | <p>Generic Application Form to Canada (IMM 0008) The principal applicant will complete this form as part of the online application. The PDF form is not required.</p> | <input type="checkbox"/> |
| 2 | <p>Schedule A: Background/Declaration (IMM 5669)</p> <p>Provide your detailed personal history from the last 10 years or since the age of 18, if you are less than 28 years of age. Do not leave any sections blank, or gaps in time. You must write "n/a" in any sections that are not applicable to your situation. Include all:</p> <ul style="list-style-type: none"> • jobs, • periods of unemployment, • study, • vacations, or • being a homemaker. <p>Do not use abbreviations. Do not use general words such as "employee", "working", "manager." Specify your activity such as retail salesperson, architect, financial manager, etc.</p> <p>Note: If this section is not accurately completed, it will cause delays in the processing of your application.</p> <p>You will complete this form online for everyone in the following list:</p> <ul style="list-style-type: none"> • the principal applicant • spouse or common-law partner (whether they are accompanying or not) • each dependent child over the age of 18 years (whether they are accompanying or not) <p>Note: The principal applicant must sign this form via digital declaration.</p> | <input type="checkbox"/> |
| 3 | <p>Additional Dependants/Declaration (IMM 0008DEP) (if applicable) This form is not required.</p> | <input type="checkbox"/> |
| 4 | <p>Supplementary Information - Your Travels (IMM 5562) The principal applicant will complete this form as part of the online application. The PDF form is not required.</p> | <input type="checkbox"/> |
| 5 | <p>Schedule 5: Declaration of Intent to Reside in Quebec: Economic Classes Completed by principal applicants.</p> | <input type="checkbox"/> |
| 6 | <p>Schedule 6: Business Immigrants - Investors and Entrepreneurs Destined to Quebec Completed and signed by the principal applicant.</p> | <input type="checkbox"/> |
| 7 | <p>Additional Family Information (IMM 5406)</p> <p>You will complete this form online for everyone in the following list:</p> <ul style="list-style-type: none"> • the principal applicant • spouse or common-law partner (whether they are accompanying or not) • each dependant child over the age of 18 years (whether they are accompanying or not) <p>The PDF form is not required.</p> | <input type="checkbox"/> |
| 8 | <p>Use of a Representative (IMM 5476) Complete, print, date, sign and include this form in your application if you have a paid or unpaid representative. The form must be signed by hand by the principal applicant and by the representative.</p> | <input type="checkbox"/> |
| 9 | <p>Travel documents and passports Copy of the pages of your passport or travel documents for you, your spouse or common-law partner and your dependent children, showing:</p> <ul style="list-style-type: none"> • the passport number, • date of issue and expiry, • the photo, name, date and place of birth, • pages showing any amendments in name, date of birth, expiration, etc. <p><i>You must hold a valid regular passport. Diplomatic, official, service or public affairs passports are not valid for immigration to Canada. If you live in a country other than your country of nationality, include a photocopy of your visa for the country in which you currently live.</i></p> | <input type="checkbox"/> |
| 10 | <p>Certificat de Sélection du Québec (CSQ).</p> | <input type="checkbox"/> |

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| 11 | <p>Police Certificates and Clearances</p> <p>You must get a police certificate from each country or territory where you have lived for six or more months in a row since the age of 18. However, we strongly recommend that you take steps to obtain your police certificates now to avoid future delays. You must be ready to submit them when requested by an officer.</p> <p><i>Note: Police certificates are generally considered to be valid for one year from date of issue; therefore depending on the processing time of your application, you may be requested to submit new certificates.</i></p> | <input type="checkbox"/> |
| 12 | <p>Identity and Civil Status Documents</p> <p>You must provide the following documents for you and your spouse or common-law partner:</p> <ul style="list-style-type: none"> • birth certificates; • legal documents showing name or date of birth changes (if applicable); • marriage certificate(s), final divorce or annulment certificate(s). If married more than once, include certificates from each marriage and divorce or annulment you, your spouse or common-law partner have had; • death certificate for former spouse(s) or common-law partner(s) (if applicable); • national IDs, family/household registry/book (if applicable); • if you have a common-law partner, complete and include the <i>Statutory Declaration of Common-Law Union (IMM 5409 - original)</i> and provide evidence that you have cohabitated with your partner for a period of at least 12 continuous months. Provide the following documents listing both your names, for example: <ul style="list-style-type: none"> • copies of joint bank account statements, • copies of leases, • utility bills, etc. | <input type="checkbox"/> |
| 13 | <p>Children's Information (if applicable)</p> <ul style="list-style-type: none"> • children's birth certificates (which name their parents); • adoption papers issued by recognized national authorities showing the legal, approved adoption of adopted dependent children; • proof of full custody for children under the age of 18 and proof that the children may be removed from the jurisdiction of the court; • if the other parent of your children is not accompanying you to Canada, you must submit a signed <i>Statutory Declaration from Non-Accompanying Parent/Guardian for Minors Immigrating to Canada (IMM 5604 - original)</i>. <p>You must submit one form for each child and a copy of the non-accompanying parent's photo ID showing their signature.</p> <p>If your child's age was locked in before August 1st 2014, also submit:</p> <ul style="list-style-type: none"> • Proof of continuous full-time studies of all dependent children aged 22 or over, including: <ul style="list-style-type: none"> • complete school records/transcripts since attaining age 22; • letters from the schools indicating the number of hours of classes attended per day, and the number of days attended per week; • proof of full financial support by parents since reaching age 22. | <input type="checkbox"/> |
| 14 | <p>Photo Requirements</p> <p>Include a photo for each member of your family, whether accompanying or not, and yourself. On the back of each photograph, write the name and date of birth of the person who appears in the photo as well as the date the photo was taken. Follow the instructions provided in the online application and in the guide in Appendix A: Photo Specifications.</p> | <input type="checkbox"/> |
| 15 | <p>Fee payment in an acceptable format</p> <p>If we are unable to process your payment, your application will be returned to you.</p> <p>Consult "Step 3, Pay the Fee" section of the instruction guide for more information about fee payment.</p> <p>Upload a copy of this receipt to your online application.</p> | <input type="checkbox"/> |
| 16 | <p>Submitting your application</p> <p>Complete the online application through the portal.</p> | <input type="checkbox"/> |