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# IMMIGRATION Canada

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## Family Class

## Sponsorship of parents, grandparents, adopted children and other relatives

## Visa Office Specific Instructions

## Ankara



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#### Appendix A - Document Checklist

This application is made available free by Immigration, Refugees and Citizenship Canada and is not to be sold to applicants.

**Cette trousse est également disponible en français.**

# Appendix A – Document Checklist

Assemble all your documents as listed. Check ( ☒ ) each applicable item on the checklist and attach the checklist to your documents (a paper clip will do). Send photocopies of all documents unless instructed **otherwise**. The *Engagement*, if you intend to live in the province of Québec, and the police certificates, must be **originals**. If your documents are not in English or French, send a notarized (certified) translation with a copy of the originals.

<p><b>IDENTITY AND CIVIL STATUS DOCUMENTS</b></p> <ul style="list-style-type: none"> <li>• Birth certificate, change of name certificate, marriage certificate, annulment, final divorce or separation certificate for you and your spouse or common-law partner. Include a death certificate for any former spouse, if applicable.</li> <li>• Photocopy of Citizenship Certificate or Immigrant Visa for any dependents who are Canadian citizens or permanent residents of Canada.</li> </ul>	<input type="checkbox"/>
<p><b>CHILDREN'S INFORMATION</b></p> <ul style="list-style-type: none"> <li>• Children's birth certificates (which name their parents)</li> <li>• Adoption papers for adopted dependent children</li> <li>• Proof of custody for children under the age of 18, and proof that the children may be removed from the jurisdiction of the court.</li> <li>• <b>If the children will not accompany you to Canada</b>, proof that you have fulfilled any obligations stated in custody agreements.</li> </ul> <p><b>If your child's age was locked in before August 1, 2014</b></p> <ul style="list-style-type: none"> <li>• Also submit:             <ul style="list-style-type: none"> <li>○ Proof of continuous full-time studies of all dependent children aged 22 or over.</li> <li>○ Complete school records/transcripts since attaining age 22.</li> <li>○ Letters from the school(s) indicating:                 <ul style="list-style-type: none"> <li>a. The number of hours of classes attended per day</li> <li>b. The number of days attended per week</li> </ul> </li> <li>○ Proof of full financial support by parents since reaching age 22.</li> </ul> </li> </ul>	<input type="checkbox"/>

<p><b>TRAVEL DOCUMENTS AND PASSPORTS</b></p> <ul style="list-style-type: none"> <li>• <b>Photocopy</b> of passports or travel documents for you, your spouse or common-law partner, and dependent children.</li> <li>• Include only <b><u>copies</u></b> of: <ul style="list-style-type: none"> <li>○ The identity pages of your passport</li> <li>○ All pages containing visas or other official stamps</li> </ul> </li> <li>• If you reside in a country different from your nationality, include a copy of your visa for the country in which you currently reside.</li> </ul> <p><b>Note:</b> As a prospective immigrant, you must hold a valid regular passport. Diplomatic, official, service or public affairs passports are not valid for immigration to Canada.</p>	<input type="checkbox"/>
<p><b>ADDITIONAL REQUIREMENTS IF YOU ARE RESIDING IN IRAN</b></p> <p><b>Military Service or Exemption Card</b> If you are an Iranian male over the age of 18:</p> <ul style="list-style-type: none"> <li>• You <b>must</b> provide either: <ul style="list-style-type: none"> <li>○ Military completion card and military table (include IRGC or Artesh in the Organization column); <b>or</b></li> <li>○ Proof of military exemption or deferral, including: <ul style="list-style-type: none"> <li>a. An explanation of the grounds for exemption</li> <li>b. A copy of the legal reference or decree granting the exemption</li> </ul> </li> </ul> </li> </ul> <p><b>Note:</b> You must provide certified translations of all Farsi-language documents in English or French.</p>	<input type="checkbox"/>