



IMMIGRATION Canada

Family Class

Sponsorship of parents, grandparents, adopted children and other relatives

Visa Office Specific Instructions Islamabad



Table of Contents

Appendix A - Document Checklist

Appendix B - Photo Specifications

Appendix C - Medical Instructions

Ce guide est également
disponible en français

Appendix A

Checklist

This guide contains specific instructions for applications to be processed in Islamabad, Pakistan under the following Family Class categories:

- Parents and grandparents
- Children to be adopted and adopted children
- Other relatives

Send the following documents with your application and check (☑) each box when they are en-closed:

- **Send originals of all the Immigration forms listed in item 1 below. Send photocopies only of all other documents, unless instructed otherwise.**
- **If your documents are not in English or French, include accurate certified (notarized) translation. Failure to do so could result in substantial processing delays.**
- **Do not leave any sections unfilled. You must write "not applicable" in any sections that are not applicable to your situation.**

IMPORTANT NOTICE: Misrepresentation will result in your application being refused

If you or someone acting on your behalf directly or indirectly submits false documentation or misrepresents facts relating to your application for a permanent resident visa:

- your application will be refused;
- the circumstances of your refusal will be entered into Canada's global immigration database; **and**
- you and your dependent(s) could become inadmissible to Canada for five years under section 40 (2) of the *Immigration and Refugee Protection Act*.

1. IMMIGRATION FORMS

Check that they are fully and accurately completed and signed:

Schedule A Background/Declaration (IMM 5669) - You and each of your male family members 15 years of age or older and female family members 18 years of age or older must complete their own copy of this form.

Note: If this form is not accurately completed, it will cause delays in the processing of your application.

Additional Family Information (IMM 5406) - You and each of your male family members 15 years of age or older and female family members 18 years of age or older must complete their own copy of this form.

Note for Adoption or Guardianship applications: this form (IMM 5406) is completed by all applicants regardless of age.

Residency questionnaire - This form is completed by you, the principal applicant.

Supplementary Information Form for Pakistani Nationals - This form is to be completed by you and family members who are nationals of Pakistan. All male family members 15 years of age or older and female family members 18 years of age or older must complete and submit this form.

Supplementary Information Form for Afghan Nationals - This form is to be completed by you and family members who are nationals of Afghanistan. All male family members 15 years of age or older and female family members 18 years of age or older must complete and submit this form.

Definition of dependent children before August 1, 2014

Education Background and Work Experience Questionnaire - This form is to be completed by children who claim to be dependents 22 years of age or older of the principal applicant.

Use of a Representative (IMM 5476) - If you want us to deal with a representative on your behalf, be sure you have completed and signed the form.

2.

IDENTITY AND CIVIL STATUS DOCUMENTS



The following documents are required for you, the principal applicant, and for each of your dependent family members, if applicable. Send photocopies of all documents, unless instructed otherwise:

- Birth certificates for yourself and your family members including your spouse or common-law partner. A birth certificate is acceptable if the registration of the birth was made shortly after the birth.
- Your national identity card (CNIC for Pakistanis, Tazkiras for Afghans).
- Marriage certificate for you and your spouse, if applicable. (Nikkah Nama for Pakistanis, Waseeqa Nikkah for Afghans),
- Death certificate(s) if your sponsor's or your former spouse(s), common-law or conjugal partner(s) is/are deceased,
- Divorce certificate for you or your spouse's previous marriages,
- **Official documentation** confirming your relationship to your sponsor and both of your relationships to the other family members on your application. This may include family lists and household registries,
- Citizenship certificate, permanent resident card and visa, and valid Canadian passport for family members who are Canadian citizens or permanent residents of Canada,
- Educational documents for your family members **such** as transcripts indicating a list of courses taken, scores achieved as well as certificates obtained.

If you are or have ever been....	Then you must provide...
Married	Marriage certificate
Common-law	Documentary evidence of this relationship
Divorced	Divorce certificate
Separated	Certificate of legal separation for you and your spouse or common-law partner
Widowed (both men and women)	Death certificate

IMPORTANT NOTES

If you are a Pakistani national:

- Affidavits to establish marriage, divorce, death and custody are **not acceptable**.
- Identity and civil status documents submitted must bear the name of the applicant, and be endorsed by the government authority responsible for issuance in the district in which the event took place.
- If you were married in Pakistan either by proxy or in person, you should submit a marriage certificate (Nikkah Nama in Urdu) bearing the Nikkah registry seal as evidence that your marriage is properly registered by your union council or the relevant government authority in your region.
- If you or your sponsor's previous divorces were obtained in Pakistan, divorce certificates submitted should be issued by your union council or the relevant government authority. Failure to submit marriage or divorce certificates in accordance to the Muslim Family Law Ordinance of 1961 may lead to the delay and possible refusal of your application.
- Non-Muslims should provide marriage and divorce certificates from the relevant authority responsible for registration.

If you are an Afghan national:

- Affidavits that are endorsed by the Ministry of Interior, Justice or Supreme Court (Stara Mahkma) are acceptable.
- All civil status documentation must be endorsed by the Ministry of Foreign Affairs or by consulates outside of Afghanistan.
- If you were married in Pakistan, you are required to submit a marriage certificate that is registered with the Afghan consulate in Pakistan.
- If you were married in a country other than Pakistan and Afghanistan, you are required to submit a marriage certificate issued by the local authorities of the country in which the marriage took place in addition to proof that the marriage is registered with the relevant Afghan consulate.

3. CHILDREN'S INFORMATION

If you are divorced or separated, you must include proof of unconditional custody of your minor children in your name by the relevant local court. This proof should indicate that your minor children can move to Canada on a permanent basis.

If your child's age was locked in before August 1, 2014, also submit:

If your children are 22 years of age or older and you intend to have them accompany you to Canada, you must submit proof of full financial support by a parent since before they turned 22 years old. In addition, submit documentary evidence of the following:

- their **continuous full-time studies** (such as letters from their educational institution, certificates, diplomas, degrees, transcripts indicating courses attended and scores achieved, marks cards),
or
- their medical history if they are unable to provide for themselves due to a medical condition.

Note: Educational certificates and transcripts must be issued by a post-secondary institution that is accredited by the relevant government authority.

If the principal applicant is a minor **child to be adopted**, please provide the following. Send photocopies of all documents, unless instructed otherwise:

- Proof of unconditional guardianship by the relevant local court indicating that the child can move to Canada on a permanent basis,
- If applicable because the child was abandoned, article published in the local newspaper advertising that he/she was found abandoned,
- If applicable because the child was abandoned, no-objection certificate from the orphanage which stipulates the conditions under which he/she was found and the nature of the search conducted for the biological parents,
- No objection certificate from the Senior Superintendent of Police from the locality in which the child is residing. This certificate should state the police has no objection to his/her permanent move to Canada,
- No objection or non-involvement certificate from the province in Canada to which the child is destined and where the adoption will take place,
- Results of the home study conducted on the sponsor(s) by the appropriate authority in the province to which the child is destined and where the adoption will take place,
- Original statement signed by the sponsor(s) indicating that he/she or they is/are aware of the child's medical condition,
- If applicable to your situation, any documentary evidence that establishes the child's identity and relationship to the sponsor(s) (i.e. birth certificates, education documents with parents' names, bay forms, family lists, or any other identity document to establish),
- Recent family photographs of the child with sponsor(s) and other family members. If there was a social gathering amongst friends and family to celebrate the child's guardianship to the sponsor(s), please submit photos of this event,
- If the child's guardian is a friend or relative, please provide a written description of the circumstances that led to the guardianship.

Note: Do not submit more than 15 photos. Ensure that all photographs are clearly labelled in English and French with the names of the persons appearing in the pictures, the date the photo was taken, and the occasion or event displayed in the photo. Do not provide electronic CDs or photocopies.

4. TRAVEL DOCUMENTS AND PASSPORTS

Photocopies of the first four pages of valid passports for each applicant. If you or your family members do not have individual, valid passports at the time of completion of your application, you should apply for them immediately and forward the photocopies as soon as possible. If you reside in a country different from your nationality include a copy of your visa for the country where you currently reside.

Note: All prospective immigrants must hold a valid regular passport; Diplomatic, official, service or public affairs passports are not valid for immigration to Canada.

<p>5. PROOF OF RELATIONSHIP IN CANADA Proof of relationship to your sponsor in Canada, such as birth certificates and marriage certificates, school documents showing the names of parents, etc.</p> <p>If your sponsor is a permanent resident of Canada: photocopy of his or her <i>Record of Landing</i> (IMM 1000), <i>Confirmation of Permanent Residence</i> (IMM 5292 or IMM 5688) or Permanent Resident Card.</p> <p>If your sponsor is a Canadian citizen: proof of Canadian citizenship, such as a photocopy of pages of a Canadian passport or Canadian citizenship card.</p>	<input type="checkbox"/>
<p>6. POLICE CERTIFICATES AND CLEARANCES Submit original police certificates or clearances from each country in which you and everyone in your family aged 18 years or over have resided for six months or longer in the last 10 years.</p> <p>Consult our website at: www.cic.gc.ca/english/information/security/police-cert/index.asp for specific and up-to-date information on how to obtain police certificates from any country.</p>	<input type="checkbox"/>
<p>7. ENGAGEMENT (<i>Certificat de sélection du Québec</i>) Provide the original Engagement, if your intention is to reside in the province of Québec.</p>	<input type="checkbox"/>
<p>8. PHOTO REQUIREMENTS Supply two (2) recent photos for each member of your family and yourself. Follow the instructions in your guide (see Photos in section on completing the Application for Permanent Residence in Canada) and in Appendix B: Photo Specifications.</p>	<input type="checkbox"/>

Mailing your application

Place all your documents in a sealed envelope and mail them to:

**Sponsorship : (Type of sponsorship)
Case Processing Centre - Mississauga
P.O. Box 6100, Station A
Mississauga, Ontario L5A 4H4
Canada**

General Information

Acknowledgement of Receipt

To facilitate the application process, ensure that your completed application and all required documents are presented in a clear and concise manner. Upon receipt of the application at the Islamabad visa office, an Acknowledgement of Receipt will be mailed to you. The acknowledgement will give your personal file number and current processing times.

Interviews

If an interview is necessary, we will contact you with the date, time and place of the interview. The Islamabad office provides interpretation in Urdu, Pashto and Dari only. If you require an interpreter to assist you in answering questions in a language other than above, it is your responsibility to supply an official certified interpreter. Family members are not eligible to act as interpreters.

Obligation to Supply Documents

If your application is incomplete, it may be returned to you for completion and cause substantial delays in the processing of your application. Remember that your file will be assessed on the basis of the information available on file. Failure to provide the documentation requested on this checklist or otherwise may result in delays in processing and/or the refusal of your application.

Any document requested by letter or at interview must be submitted within the time period allotted to you. If we do not hear from you within this period, we will assume you are no longer interested in pursuing your application and your application will be refused.

Change of Contact Information or Family Status

It is your responsibility to inform us of any changes to your mailing addresses, family composition or marital status.

Website

Visit our website at www.pakistan.gc.ca regularly for updated information regarding procedures and service standards.

Authorization to Disclose Information

I, _____, hereby authorize the Canadian High Commission in Islamabad, Pakistan to contact all governmental authorities, including all police, judicial, state and educational authorities, in all countries in which I and my family members may have resided, to verify information provided in my application for immigration to Canada. I further authorize the Canadian High Commission, Islamabad, to contact all private businesses, including educational institutions, banks and past and present employers with which I or my family members may have had dealings, to verify documents and information submitted in support of my application.

I authorize all such governmental and private institutions to release to the Canadian High Commission, Islamabad, all records and information that they may possess on behalf of myself and those family members included in my application.

I understand that the information obtained by the Canadian High Commission will be used to assist in evaluating my suitability for admission to Canada.

Signature of Applicant: _____

Date: _____

4) What preparations have you and/or your sponsor made for your move to Canada?

5) If you have school aged children or are a principle applicant of school-going age, have you or your sponsor made enquiries with a Canadian school board to arrange for their or your admission? *Please submit evidence of preparations and communication with schools.*

YES – if yes, which school? _____

NO – if no, why not? _____

If you do not have school aged children or not of school going age, please proceed to question 7.

6) Has the school where your child(ren) (or you if you are school-going age) is/are **currently** attending issued documentation, such as a transfer certificate, to assist with their transfer to a Canadian school?

YES – Please attach a copy

NO

Not applicable

7) Will you and your sponsor be both moving to Canada and reside together permanently?

YES

NO

8) Does your sponsor own any assets in Canada? Please tick one or more:

Bank Account

House

Apartment

Business

Other Assets. Please specify _____

9) Has your sponsor submitted the most recent annual tax filing with the Canada Revenue Agency as a factual resident of Canada?

YES – If yes, when? ____/____.
mm yyyy

NO – If no, please explain why not? _____

13) Please give the name of the countries where your sponsor has resided, your sponsor's complete address(es), and telephone number(s) in these countries, as well as period of residence at each address since the time your sponsorship application was submitted:

Country	Complete address(es) and telephone numbers	From DD/MM/YYYY	TO DD/MM/YYYY

14) Will any of your family members in Canada provide financial support to you and your sponsor upon arrival in Canada? *If so, please provide a written declaration from this family member including the details of his or her financial support as well as proof of this family member's annual income.*

What is the annual income of the family member providing support? _____ CAD

How many dependents (spouses, children and parents) does this family member currently financially support? _____

How much financial support per month has this family member agreed to provide? _____ CAD

For how many months and/or years has this family member agreed to provide financial support? _____

Name of family member: _____ Address: _____

Telephone Number: _____ Fax Number: _____

I solemnly declare that the information I have given in the foregoing application is truthful, complete and correct, and I make the solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

SIGNATURE dd/mm/yyyy

If this questionnaire was completed on behalf of a principle applicant who is a minor child, please indicate your relationship to the child and signature below

Relationship to principle applicant _____

Signature _____
dd/mm/yyyy

Name: _____ File # _____ Date: _____

SUPPLEMENTARY INFORMATION FORM FOR PAKISTANI NATIONALS

The information you provide on this form is collected under the authority of the Immigration and Refugee Protection Act (IRPA). Under the provisions of the Privacy Act and the Access to Information Act, individuals have the right to protection and access of their personal information.

NOTE: COMPLETION OF THIS QUESTIONNAIRE IS MANDATORY FOR ALL MALES AGED 15 YEARS OR OLDER AND FOR ALL FEMALES AGED 18 YEARS OR OLDER.

Failure to provide complete and accurate responses to all questions will cause delays, and may result in the refusal of your application.

TRAVEL HISTORY

1. What is the total number of passports issued to you including your current valid passport? _____
2. Provide details of your travel outside Pakistan. Please list all the countries that you have visited and lived in during your lifetime.

Dates (dd/mm/yyyy)		Purpose of trip	City, Country
From	To		

3. **Education**

Provide details of your entire educational background as follows:

From Month Year	To Month Year	Name of Institution	City and country	Major subjects studied	Type of certificate or diplomas issued

NOTE: Please attach extra sheet(s) if you find provided space insufficient to answer any question completely.

Name: _____ File # _____ Date: _____

4. **Personal History:**

Give details of what you have been doing during the past 10 years or since age 15 for males and 18 for females whichever period is longer starting with the most recent information. Include jobs held, periods of unemployment, periods of study and any other use of time, such as time spent travelling in search of a country of refuge, stays in hospitals, prisons or other places of confinement, and periods spent at home as a homemaker. **You must not leave gaps and are required to list your detailed activities during periods of your employment. If there are gaps, the questionnaire may be returned which will cause delays in processing of your application.**

From Month Year	To Month Year	Activity	City or town and country	Name of company, employer, school, facility, as applicable.

5. Were you ever a member of any political party, other group, or organization? Please specify the organization, dates and positions held.

Dates (dd/mm/yyyy)		Position	Organization
From	To		

6. Have you ever held a position in any government or state enterprise? (E.g. mayor, Member of Parliament, counsellor, judge, managing director, etc). When and where?

Dates (dd/mm/yyyy)		Position	Organization
From	To		

Name: _____ File # _____ Date: _____

7. Have you ever been employed by a government or political party in a position of responsibility or supervision? (Eg. hospital administrator, police officer, elections official, etc.)

Dates (dd/mm/yyyy)		Position	Organization
From	To		

MILITARY SERVICE

Note: All immigration applicants must submit official military service completion or exemption certificates. If the questions below do not apply to you, please write “not applicable”.

8. Did you serve in any militia, army, defence, or police unit (including obligatory national service, reserve or volunteer units)?

Yes No

If no, please explain _____

9. What were your duties most of the time? (Eg. Infantryman, artillery, military policeman, radio operator, driver, other.) Please describe in detail.

10. What training did you receive?

11. Under what circumstances did your service end? (Eg. completed service, deserted, medical problems, etc.)

12. Did you ever participate in any form of combat?

Yes No

13. If yes, describe details and include specific dates and locations. Use a separate sheet, if required.

14. Have you ever witnessed or participated in ill treatment of prisoners or civilians, looting or desecration of religious buildings? If yes, describe the circumstances.

15. Where were you stationed? (Please provide dates, ranks, units and locations in the table on the next page.)

(Note: You are required to read and sign the declaration at the bottom of the next page)

Details of Military Service

(Attach additional sheets as required)

Start Dates	End Dates	Mandatory or Career Service	Your Ranks <i>(Indicate dates of promotions)</i>	Your Duties <i>(You must provide detailed descriptions including involvement in arrests, combat, detention, interrogation, & support functions, etc.)</i>	Commanding Officers <i>(Must provide full names and ranks)</i>	Type of Units <i>(artillery, infantry, special-ops, etc)</i>	Name/Number of Units <i>Indicate the following:</i> 1. Unit/Detachment 2. Company/Battery 3. Battalion/Regiment/Brigade 4. Division 5. Army/Corps 6. Other	Your Locations <i>(Base, City and Province/Territory)</i>	# of People you Supervised
							1. 2. 3. 4. 5. 6.		
							1. 2. 3. 4. 5. 6.		
							1. 2. 3. 4. 5. 6.		

Medals/Awards *(Indicate name of medal/award, date, reason):*

Specialized Training *(Indicate type, location, date):*

You must now read and sign the following declaration.

I (please print your name full name) _____ DECLARE THAT ALL OF THE ABOVE STATEMENTS ARE TRUE, COMPLETE AND CORRECT, AND I MAKE THIS STATEMENT KNOWING THAT IT HAS THE SAME EFFECT AS APPEARING IN A COURT OF LAW.

Signature

Date

SUPPLEMENTARY INFORMATION FORM FOR AFGHAN NATIONALS
AFGHANISTAN QUESTIONNAIRE

Name:

DOB:

File No.

The information you provide on this form is collected under the authority of the Immigration and Refugee Protection Act and will be used for the purpose of assessing your application. This information will be retained in the Personal Information Bank CIC PPU 039 entitled "Afghanistan Questionnaire". Under the provisions of the Privacy Act and the Access to Information Act, individuals have the right to protection of and access to their personal information.

NOTE: COMPLETION OF THIS QUESTIONNAIRE IS MANDATORY FOR ALL MALES AGED 15 YEARS AND OLDER AND ALL FEMALES AGED 18 YEARS AND OLDER. FAILURE TO PROVIDE COMPLETE AND ACCURATE RESPONSES TO ALL QUESTIONS WILL DELAY, AND MAY RESULT IN REFUSAL OF YOUR APPLICATION.

1. Provide the following details of your employment history:

Date (TO/FROM) Month/Yr Month/Yr	Organization	Your Title and Duties	Your Supervisor's Name and Title
to			
to			
to			
to			
to			
to			
to			

* Attach a separate sheet if required

2. Provide details of your education as follows:

Date (TO/FROM) Month/Yr Month/Yr	School	Location (City & Country)	Course/Level of Study	Source of Funding
to				
to				
to				
to				

* Attach a separate sheet if required

3. Provide details of your travel outside Afghanistan. You must list any place you have visited and lived.

Dates of Departure/Return	Places Visited (City and Country)	Purpose of Visit
to		
to		
to		
to		

* Attach a separate sheet if required

SUPPLEMENTARY INFORMATION FORM FOR AFGHAN NATIONALS
AFGHANISTAN QUESTIONNAIRE

Name:

DOB:

File No.

4. Are you or were you ever a member (civilian or uniformed) of a special force, security service (KhAD, WAD), police force (Sarandoy, Ministry of the Enforcement of Virtue and Suppression of Vice), prison force, government or tribal militia, or intelligence organization that was not part of the armed forces of Afghanistan?

5. Are you or were you ever a member (civilian or uniformed) of the armed forces of any state including the one of which you are currently a citizen or residing permanently? Were you conscripted or did you volunteer?

6. Are you, or have you ever been, a member of a civilian defense group, a resistance organization or an armed resistance group (includes Mujahideen or any group trained for hostile operations inside or outside the country)?

7. If you responded NO to questions 4, 5 and 6, explain how you avoided serving with any side during the conflict in Afghanistan.

8. Did you ever work for an international organization (eg: United Nations)? If so, in what capacity, location and dates?

9. Did you ever work for a non-governmental organization (eg: Red Cross, Red Crescent) or a relief agency? If so, which one, what location, in what capacity and dates.

10. Have you ever participated in any type of demonstration? If yes, describe the circumstances, location, date and issue.

11. What weapons and/or explosives training did you receive and when?

12. What weapon did you carry/use?

SUPPLEMENTARY INFORMATION FORM FOR AFGHAN NATIONALS
AFGHANISTAN QUESTIONNAIRE

Name:

DOB:

File No.

13. Provide details (date, location, your unit, opposing force) of any conflict / hostilities you have been involved in.

14. Have you ever witnessed or been involved in taking prisoners of war? If so, provide details. Attach a separate sheet if required.

15. Have you ever been involved in or observed transporting prisoners of war or involuntary transportation/relocation of civilians?

16. Have you ever been involved in, or observed, the interrogation of civilians or prisoners of war? If so, provide details.

17. Have you ever been involved in or observed the detention of civilians or prisoners of war? If so, provide details.

18. Were you ever a member of the People's Democratic Party of Afghanistan (PDPA)? If so;

- a. When did you join (DD/MM/YYYY)?
- b. When did you leave (DD/MM/YYYY)?
- c. What was your rank and position on entering the service and what was your rank and position on leaving?
- d. What was your function in the party?
- e. Who were other people in the party that you knew and worked closely with, what were their titles?

19. Provide details of any of your family members who were members of the PDPA.

20. Are you or any members of your family members/supporter of the Taliban?

21. What was your father's occupation in Afghanistan?

SUPPLEMENTARY INFORMATION FORM FOR AFGHAN NATIONALS
AFGHANISTAN QUESTIONNAIRE

Name:

DOB:

File No.

22. Have any members of your family (parents, aunts/uncles, grandparents, sisters/brothers) held a position with a government of Afghanistan? If so provide details as follows:

Name	Relation to you	Position Held	Department or Organization	Dates of Employment
				-
				-
				-
				-

23. If you no longer reside in Afghanistan:

- a. When did you leave Afghanistan?
- b. Why did you leave Afghanistan?
- c. Where did you last reside in Afghanistan?
- d. How long have you resided in the country you currently reside?

DECLARATION;

I swear that the information provided herein is true and correct to the best of my knowledge. I am aware that provision of false or incomplete information may result in refusal of my application.

--	--	--

NAME:

SIGNATURE

DATE

INTERPRETER:

If you have had this form translated for you, you must provide the following information concerning the individual providing the translation. You remain solely responsible for the accuracy of information provided in this questionnaire.

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SUPPLEMENTARY INFORMATION FORM FOR AFGHAN NATIONALS
AFGHANISTAN QUESTIONNAIRE

Details of Military Service
 (Attach additional sheets as required)

Start Dates	End Dates	Mandatory or Career Service	Your Ranks <i>(Indicate dates of promotions)</i>	Your Duties <i>(You must provide detailed descriptions including involvement in arrests, combat, detention, interrogation, & support functions, etc.)</i>	Commanding Officers <i>(Must provide full names and ranks)</i>	Type of Units <i>(artillery, infantry, special-ops, etc)</i>	Name/Number of Units <i>Indicate the following:</i> 1. Unit/Detachment 2. Company/Battery 3. Battalion/Regiment/Brigade 4. Division 5. Army/Corps 6. Other	Your Locations <i>(Base, City and Province/Territory)</i>	# of People you Supervised
							1. 2. 3. 4. 5. 6.		
							1. 2. 3. 4. 5. 6.		
							1. 2. 3. 4. 5. 6.		

Medals/Awards *(Indicate name of medal/award, date, reason):*

Specialized Training *(Indicate type, location, date):*

I (please print your name full name) _____ DECLARE THAT ALL OF THE ABOVE STATEMENTS ARE TRUE, COMPLETE AND CORRECT, AND I MAKE THIS STATEMENT KNOWING THAT IT HAS THE SAME EFFECT AS APPEARING IN A COURT OF LAW.

Signature

Date

Education Background/Work Experience Questionnaire

To be completed by applicants who claim children to be dependants over 22 years of age:

Please write answers to these questions on this sheet (attach additional sheets if necessary) and return it along with your supporting documents. **Please note that questionnaires without supporting documentation will not be accepted.**

Are you attending school at present? If yes, please provide answers to questions 1, 2, and 3 below. If you are not attending school, please answer questions 2 and 3.

Evidence of education since leaving school in date order. If enrolled in any course of studies then letter from the institute should indicate date of commencement, duration, completion, and hours of classroom per week.

1. Current School Attendance

Please provide the following details and attach supporting documentation (i.e. certificates of attendance, exam results):

- (a) name and location of the school
- (b) how long you have been studying at this school
- (c) how many hours a week you study at this school
- (d) subjects you are studying
- (e) expected course completion date

2. Past School Attendance

Please provide the following details and attach supporting documentation (i.e. pupil's record sheet, examination result sheet, etc.)

- (a) date you left school
- (b) name and location of the school
- (c) last grade completed or examination passed

3. Work Experience

Please provide the following details and attach supporting documentation.

- (a) name of employer
- (b) your job title
- (c) when you began work; was work full or part-time?

Please provide examination results and school and employment certificates to support your answers to the above questions. We will not accept responses without supporting documentation.

I certify that the information contained in this document is complete, accurate and factual. I also realize that once this document has been completed and signed, it will form part of my immigration record.

Date

Signature of Applicant

Appendix B

Photo Specifications

Notes to the applicant

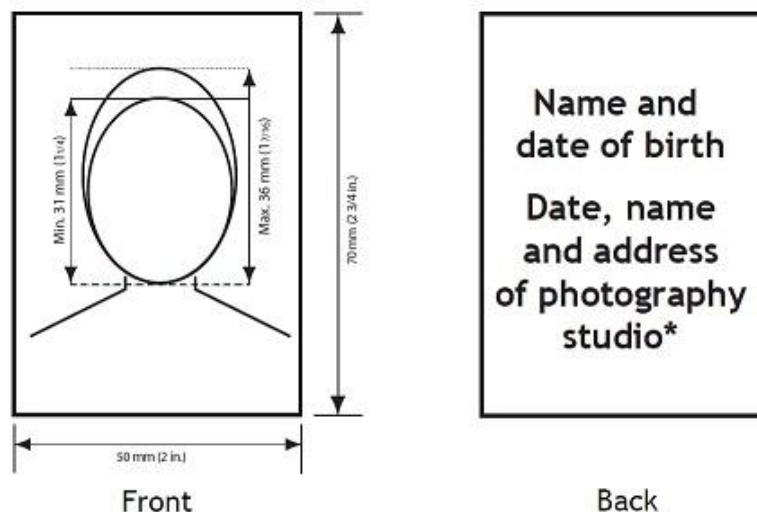
TAKE THIS WITH YOU TO THE PHOTOGRAPHER

- Make sure that you provide the correct number of photos specified in this guide.
- You must provide identical and unaltered photographs.
- Photographs may be in colour or in black and white.
- Photographs must be original and not altered in any way or taken from an existing photograph.
- Photographs must reflect your current appearance (taken within the past six (6) months).

Notes to the photographer

The photos must be:

- taken by a commercial photographer;
- 50 mm x 70 mm (2 inches wide x 2 3/4 inches long) and sized so the height of the face measures between 31 mm and 36 mm (1 1/4 inches and 1 7/16 inches) from chin to crown of head (natural top of head);
- clear, sharp and in focus;
- taken with a neutral facial expression (**eyes open and clearly visible, mouth closed, no smiling**);
- taken with uniform lighting and **not show** shadows, glare or flash reflections;
- taken straight on, with face and shoulders centered and squared to the camera (i.e. the photographs must show the full front view of the person's head and shoulders, showing the full face centered in the middle of the photograph);
- taken in front of a plain white background with a clear difference between the person's face and the background. Photographs must reflect and represent natural skin tones.



Not actual size. Refer to measurements above.

The back of one (1) photograph must:

- bear the name and date of birth of the subject, as well as the name and complete address of the photography studio;
- bear the date the photograph was taken;
- The photographer may use a stamp or handwrite this information. Stick-on labels are unacceptable.

Appendix C

Medical Instructions

Everyone included in your application, whether accompanying you to Canada or not, must undergo a medical examination with a physician designated by the Canadian High Commission. Instructions for this examination will be provided **after** your application has been assessed by a Canadian visa officer.

You will be responsible for the costs of the medical examination for all your family members.

At the time of medical examination, you and all family members will be required to present individual passports as evidence of identity. **If each of your family members does not already have an individual passport, you should apply to obtain them now.**