Family Class

Sponsorship of parents, grandparents, adopted children and other relatives

Visa Office Specific Instructions
Islamabad

Table of Contents

Appendix A - Document Checklist
Appendix B - Photo Specifications
Appendix C - Medical Instructions

Ce guide est également disponible en français
Appendix A
Checklist

This guide contains specific instructions for applications to be processed in Islamabad, Pakistan under the following Family Class categories:

- Parents and grandparents
- Children to be adopted and adopted children
- Other relatives

Send the following documents with your application and check (✓) each box when they are en-closed:

- Send originals of all the Immigration forms listed in item 1 below. Send photocopies only of all other documents, unless instructed otherwise.
- If your documents are not in English or French, include accurate certified (notarized) translation. Failure to do so could result in substantial processing delays.
- Do not leave any sections unfilled. You must write "not applicable" in any sections that are not applicable to your situation.

**IMPORTANT NOTICE: Misrepresentation will result in your application being refused**

If you or someone acting on your behalf directly or indirectly submits false documentation or misrepresents facts relating to your application for a permanent resident visa:

- your application will be refused;
- the circumstances of your refusal will be entered into Canada's global immigration database; and
- you and your dependent(s) could become inadmissible to Canada for five years under section 40 (2) of the Immigration and Refugee Protection Act.

1. **IMMIGRATION FORMS**
   Check that they are fully and accurately completed and signed:

   **Schedule A Background/Declaration (IMM 5669)** - You and each of your male family members 15 years of age or older and female family members 18 years of age or older must complete their own copy of this form.

   **Note:** If this form is not accurately completed, it will cause delays in the processing of your application.

   **Additional Family Information (IMM 5406)** - You and each of your male family members 15 years of age or older and female family members 18 years of age or older must complete their own copy of this form.

   **Note for Adoption or Guardianship applications:** this form (IMM 5406) is completed by all applicants regardless of age.

   **Residency questionnaire** - This form is completed by you, the principal applicant.

   **Supplementary Information Form for Pakistani Nationals** - This form is to be completed by you and family members who are nationals of Pakistan. All male family members 15 years of age or older and female family members 18 years of age or older must complete and submit this form.
Supplementary Information Form for Afghan Nationals - This form is to be completed by you and family members who are nationals of Afghanistan. All male family members 15 years of age or older and female family members 18 years of age or older must complete and submit this form.

Definition of dependent children before August 1, 2014

Education Background and Work Experience Questionnaire - This form is to be completed by children who claim to be dependents 22 years of age or older of the principal applicant.

Use of a Representative (IMM 5476) - If you want us to deal with a representative on your behalf, be sure you have completed and signed the form.
IDENTITY AND CIVIL STATUS DOCUMENTS

The following documents are required for you, the principal applicant, and for each of your dependent family members, if applicable. Send photocopies of all documents, unless instructed otherwise:

- Birth certificates for yourself and your family members including your spouse or common-law partner. A birth certificate is acceptable if the registration of the birth was made shortly after the birth.
- Your national identity card (CNIC for Pakistanis, Tazkiras for Afghans).
- Marriage certificate for you and your spouse, if applicable. (Nikkah Nama for Pakistanis, Waseeqa Nikkah for Afghans).
- Death certificate(s) if your sponsor's or your former spouse(s), common-law or conjugal partner(s) is/are deceased.
- Divorce certificate for you or your spouse's previous marriages.

**Official documentation** confirming your relationship to your sponsor and both of your relationships to the other family members on your application. This may include family lists and household registries.

- Citizenship certificate, permanent resident card and visa, and valid Canadian passport for family members who are Canadian citizens or permanent residents of Canada.
- Educational documents for your family members such as transcripts indicating a list of courses taken, scores achieved as well as certificates obtained.

<table>
<thead>
<tr>
<th>If you are or have ever been...</th>
<th>Then you must provide...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Married</td>
<td>Marriage certificate</td>
</tr>
<tr>
<td>Common-law</td>
<td>Documentary evidence of this relationship</td>
</tr>
<tr>
<td>Divorced</td>
<td>Divorce certificate</td>
</tr>
<tr>
<td>Separated</td>
<td>Certificate of legal separation for you and your spouse or common-law partner</td>
</tr>
<tr>
<td>Widowed (both men and women)</td>
<td>Death certificate</td>
</tr>
</tbody>
</table>

**IMPORTANT NOTES**

**If you are a Pakistani national:**

Affidavits to establish marriage, divorce, death and custody are **not acceptable**.

Identity and civil status documents submitted must bear the name of the applicant, and be endorsed by the government authority responsible for issuance in the district in which the event took place.

If you were married in Pakistan either by proxy or in person, you should submit a marriage certificate (Nikkah Nama in Urdu) bearing the Nikkah registry seal as evidence that your marriage is properly registered by your union council or the relevant government authority in your region.

If you or your sponsor's previous divorces were obtained in Pakistan, divorce certificates submitted should be issued by your union council or the relevant government authority. Failure to submit marriage or divorce certificates in accordance to the Muslim Family Law Ordinance of 1961 may lead to the delay and possible refusal of your application.

Non-Muslims should provide marriage and divorce certificates from the relevant authority responsible for registration.

**If you are an Afghan national:**

Affidavits that are endorsed by the Ministry of Interior, Justice or Supreme Court (Stara Mahkma) are acceptable.

All civil status documentation must be endorsed by the Ministry of Foreign Affairs or by consulates outside of Afghanistan.

If you were married in Pakistan, you are required to submit a marriage certificate that is registered with the Afghan consulate in Pakistan.

If you were married in a country other than Pakistan and Afghanistan, you are required to submit a marriage certificate issued by the local authorities of the country in which the marriage took place in addition to proof that the marriage is registered with the relevant Afghan consulate.
### 3. CHILDREN’S INFORMATION

If you are divorced or separated, you must include proof of unconditional custody of your minor children in your name by the relevant local court. This proof should indicate that your minor children can move to Canada on a permanent basis.

**If your child’s age was locked in before August 1, 2014, also submit:**

If your children are 22 years of age or older and you intend to have them accompany you to Canada, you must submit proof of full financial support by a parent since before they turned 22 years old. In addition, submit documentary evidence of the following:

- their **continuous full-time studies** (such as letters from their educational institution, certificates, diplomas, degrees, transcripts indicating courses attended and scores achieved, marks cards), or
- their medical history if they are unable to provide for themselves due to a medical condition.

**Note:** Educational certificates and transcripts must be issued by a post-secondary institution that is accredited by the relevant government authority.

If the principal applicant is a minor **child to be adopted**, please provide the following. Send photocopies of all documents, unless instructed otherwise:

- Proof of unconditional guardianship by the relevant local court indicating that the child can move to Canada on a permanent basis,
- If applicable because the child was abandoned, article published in the local newspaper advertising that they were found abandoned.
- If applicable because the child was abandoned, no-objection certificate from the orphanage which stipulates the conditions under which they were found and the nature of the search conducted for the biological parents.
- No objection certificate from the Senior Superintendent of Police from the locality in which the child is residing. This certificate should state the police has no objection to their permanent move to Canada.
- No objection or non-involvement certificate from the province in Canada to which the child is destined and where the adoption will take place,
- Results of the home study conducted on the sponsor(s) by the appropriate authority in the province to which the child is destined and where the adoption will take place,
- Original statement signed by the sponsor(s) indicating that they are aware of the child's medical condition,
- If applicable to your situation, any documentary evidence that establishes the child's identity and relationship to the sponsor(s) (i.e. birth certificates, education documents with parents’ names, bay forms, family lists, or any other identity document to establish),
- Recent family photographs of the child with sponsor(s) and other family members. If there was a social gathering amongst friends and family to celebrate the child's guardianship to the sponsor(s), please submit photos of this event,
- If the child's guardian is a friend or relative, please provide a written description of the circumstances that led to the guardianship.

**Note:** Do not submit more than 15 photos. Ensure that all photographs are clearly labelled in English and French with the names of the persons appearing in the pictures, the date the photo was taken, and the occasion or event displayed in the photo. Do no provide electronic CDs or photocopies.

### 4. TRAVEL DOCUMENTS AND PASSPORTS

Photocopies of the first four pages of valid passports for each applicant. If you or your family members do not have individual, valid passports at the time of completion of your application, you should apply for them immediately and forward the photocopies as soon as possible. If you reside in a country different from your nationality include a copy of your visa for the country where you currently reside.

**Note:** All prospective immigrants must hold a valid regular passport; Diplomatic, official, service or public affairs passports are not valid for immigration to Canada.
5. **PROOF OF RELATIONSHIP IN CANADA**

   Proof of relationship to your sponsor in Canada, such as birth certificates and marriage certificates, school documents showing the names of parents, etc.

   If your sponsor is a permanent resident of Canada: photocopy of their *Record of Landing* (IMM 1000), *Confirmation of Permanent Residence* (IMM 5292 or IMM 5688) or Permanent Resident Card.

   If your sponsor is a Canadian citizen: proof of Canadian citizenship, such as a photocopy of pages of a Canadian passport or Canadian citizenship card.

6. **POLICE CERTIFICATES AND CLEARANCES**

   Submit original police certificates or clearances from each country in which you and everyone in your family aged 18 years or over have resided for six months or longer in the last 10 years.


7. **ENGAGEMENT (Certificat de sélection du Québec)**

   Provide the original Engagement, if your intention is to reside in the province of Québec.

8. **PHOTO REQUIREMENTS**

   Supply two (2) recent photos for each member of your family and yourself. Follow the instructions in your guide (see Photos in section on completing the Application for Permanent Residence in Canada) and in Appendix B: Photo Specifications.

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## Mailing your application

Place all your documents and this checklist in a sealed envelope and mail them to:

Sponsorship: (Type of sponsorship)
Case Processing Centre – Sydney
P.O. Box 9500
Sydney, Nova Scotia
B1P 0H5
Canada

If you’re sending the application using a courier service instead of by mail, use the following address:

Sponsorship: (Type of sponsorship)
Case Processing Centre - Sydney
49 Dorchester Street
Sydney, Nova Scotia
B1P 5Z2
Canada
General Information

Acknowledgement of Receipt

To facilitate the application process, ensure that your completed application and all required documents are presented in a clear and concise manner. Upon receipt of the application at the Islamabad visa office, an Acknowledgement of Receipt will be mailed to you. The acknowledgement will give your personal file number and current processing times.

Interviews

If an interview is necessary, we will contact you with the date, time and place of the interview. The Islamabad office provides interpretation in Urdu, Pashto and Dari only. If you require an interpreter to assist you in answering questions in a language other than above, it is your responsibility to supply an official certified interpreter. Family members are not eligible to act as interpreters.

Obligation to Supply Documents

If your application is incomplete, it may be returned to you for completion and cause substantial delays in the processing of your application. Remember that your file will be assessed on the basis of the information available on file. Failure to provide the documentation requested on this checklist or otherwise may result in delays in processing and/or the refusal of your application.

Any document requested by letter or at interview must be submitted within the time period allotted to you. If we do not hear from you within this period, we will assume you are no longer interested in pursuing your application and your application will be refused.

Change of Contact Information or Family Status

It is your responsibility to inform us of any changes to your mailing addresses, family composition or marital status.

Website

Visit our website at www.pakistan.gc.ca regularly for updated information regarding procedures and service standards.
Authorization to Disclose Information

I, ____________________________, hereby authorize the Canadian High Commission in Islamabad, Pakistan to contact all governmental authorities, including all police, judicial, state and educational authorities, in all countries in which I and my family members may have resided, to verify information provided in my application for immigration to Canada. I further authorize the Canadian High Commission, Islamabad, to contact all private businesses, including educational institutions, banks and past and present employers with which I or my family members may have had dealings, to verify documents and information submitted in support of my application.

I authorize all such governmental and private institutions to release to the Canadian High Commission, Islamabad, all records and information that they may possess on behalf of myself and those family members included in my application.

I understand that the information obtained by the Canadian High Commission will be used to assist in evaluating my suitability for admission to Canada.

Signature of Applicant: ____________________________

Date: ____________________________
This form must be completed by the principle applicant. If the principle applicant is a minor child, the sponsor may complete this form.

Every question must be answered. If a question does not apply to your situation, please write “not applicable” in the space provided. Where indicated, you must submit documentary evidence to support your statements.

Name: ___________________________ File Number: ___________________________

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
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<tbody>
<tr>
<td>1) Is your sponsor currently a Canadian citizen or a Permanent Resident?</td>
<td>☐ Canadian citizen ☐ Permanent Resident</td>
</tr>
<tr>
<td>2) Is your sponsor currently in Canada?</td>
<td>☐ Yes – if yes, you must answer questions A and B below.</td>
</tr>
<tr>
<td>A) My sponsor has most recently been physically residing in Canada from <strong>/</strong>_ to <strong>/</strong>_ mm yyyy mm yyyy</td>
<td></td>
</tr>
<tr>
<td>B) I last saw my sponsor in______________ from <strong>/</strong>_ to <strong>/</strong>_ mm yyyy mm yyyy</td>
<td></td>
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<tr>
<td>☐ No – if no, you must answer question A below.</td>
<td></td>
</tr>
<tr>
<td>A) My sponsor has been living outside Canada since <strong>/</strong>_ mm yyyy</td>
<td></td>
</tr>
<tr>
<td>3) If your sponsor is not living in Canada, please explain why and when they intend to return to reside in Canada if your permanent resident visa is issued. Please provide as many details as possible.</td>
<td></td>
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<tr>
<td>NOTE: You should attach documentary evidence such as copies of recent phone bills showing recent activity, a current lease agreement or proof of home ownership, copies of bank statements or credit card bills showing recent transactions in Canada, evidence of current or future employment in Canada, notices of assessment, and proof of intention to resign from employment outside of Canada.</td>
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</table>
4) What preparations have you and/or your sponsor made for your move to Canada?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

5) If you have school aged children or are a principle applicant of school-going age, have you or your sponsor made enquiries with a Canadian school board to arrange for their or your admission? *Please submit evidence of preparations and communication with schools.*

- [ ] YES – if yes, which school? ________________________________
- [ ] NO – if no, why not? ________________________________

If you do not have school aged children or not of school going age, please proceed to question 7.

6) Has the school where your child(ren) (or you if you are school-going age) is/are currently attending issued documentation, such as a transfer certificate, to assist with their transfer to a Canadian school?

- [ ] YES – *Please attach a copy*  
- [ ] NO  
- [ ] Not applicable

7) Will you and your sponsor be both moving to Canada and reside together permanently?

- [ ] YES  
- [ ] NO

8) Does your sponsor own any assets in Canada? Please tick one or more:

- [ ] Bank Account  
- [ ] House  
- [ ] Apartment  
- [ ] Business  
- [ ] Other Assets. *Please specify* ________________________________

9) Has your sponsor submitted the most recent annual tax filing with the Canada Revenue Agency as a factual resident of Canada?

- [ ] YES – *If yes, when? _____ / _____.*  
  mm yyyy  
- [ ] NO – *If no, please explain why not?* ________________________________
10) Did your sponsor attend an educational institution in Canada?

☐ YES – If yes, which educational institution(s)?

From / to / 

mm yyyy mm yyyy

☐ NO

11) Is your sponsor currently employed in Canada?

☐ YES – If yes, you must complete the details below:

My sponsor is currently employed as a since / 

Job Title mm yyyy

My sponsor works:

☐ Permanent Full-time ☐ Permanent Part-time

☐ Temporary Full-time ☐ Temporary Part-time

Provide details of your sponsor’s employment below:

Company Name: 

Location of employment (Complete address): 

Telephone Number: Fax Number: 

☐ NO, my sponsor is currently not employed

12) List your sponsor’s complete history of employment in-Canada and outside Canada
Please attach additional sheets if necessary.

**Employment details (in – Canada)**

<table>
<thead>
<tr>
<th>Employer</th>
<th>Job Title</th>
<th>From (DD/MM/YYYY)</th>
<th>To (DD/MM/YYYY)</th>
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</table>

**Employment details (outside Canada)**

<table>
<thead>
<tr>
<th>Employer</th>
<th>Job Title</th>
<th>From (DD/MM/YYYY)</th>
<th>To (DD/MM/YYYY)</th>
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</table>
13) Please give the name of the countries where your sponsor has resided, your sponsor’s complete address(es), and telephone number(s) in these countries, as well as period of residence at each address since the time your sponsorship application was submitted:

<table>
<thead>
<tr>
<th>Country</th>
<th>Complete address(es) and telephone numbers</th>
<th>From DD/MM/YYYY</th>
<th>To DD/MM/YYYY</th>
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</table>

14) Will any of your family members in Canada provide financial support to you and your sponsor upon arrival in Canada? If so, please provide a written declaration from this family member including the details of their financial support as well as proof of this family member’s annual income.

What is the annual income of the family member providing support? _____________ CAD

How many dependents (spouses, children and parents) does this family member currently financially support? ______________________

How much financial support per month has this family member agreed to provide? _____________ CAD

For how many months and/or years has this family member agreed to provide financial support? ________________

Name of family member: ______________ Address: ______________________________

Telephone Number: ______________ Fax Number: ______________________________

I solemnly declare that the information I have given in the foregoing application is truthful, complete and correct, and I make the solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

_________________________ dd/mm/yyyy

SIGNATURE

If this questionnaire was completed on behalf of a principle applicant who is a minor child, please indicate your relationship to the child and signature below

Relationship to principle applicant __ ______________________________

Signature ______________________________

_________________________ dd/mm/yyyy
SUPPLEMENTARY INFORMATION FORM FOR PAKISTANI NATIONALS

The information you provide on this form is collected under the authority of the Immigration and Refugee Protection Act (IRPA). Under the provisions of the Privacy Act and the Access to Information Act, individuals have the right to protection and access of their personal information.

NOTE: COMPLETION OF THIS QUESTIONNAIRE IS MANDATORY FOR ALL MALES AGED 15 YEARS OR OLDER AND FOR ALL FEMALES AGED 18 YEARS OR OLDER.

Failure to provide complete and accurate responses to all questions will cause delays, and may result in the refusal of your application.

TRAVEL HISTORY

1. What is the total number of passports issued to you including your current valid passport? _______
2. Provide details of your travel outside Pakistan. Please list all the countries that you have visited and lived in during your lifetime.

<table>
<thead>
<tr>
<th>Dates (dd/mm/yyyy)</th>
<th>Purpose of trip</th>
<th>City, Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>From</td>
<td>To</td>
<td></td>
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</tbody>
</table>

3. Education

Provide details of your entire educational background as follows:

<table>
<thead>
<tr>
<th>From Month Year</th>
<th>To Month Year</th>
<th>Name of Institution</th>
<th>City and country</th>
<th>Major subjects studied</th>
<th>Type of certificate or diplomas issued</th>
</tr>
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NOTE: Please attach extra sheet(s) if you find provided space insufficient to answer any question completely.

Page 1 of 4
4. **Personal History:**

Give details of what you have been doing during the past 10 years or since age 15 for males and 18 for females whichever period is longer starting with the most recent information. Include jobs held, periods of unemployment, periods of study and any other use of time, such as time spent travelling in search of a country of refuge, stays in hospitals, prisons or other places of confinement, and periods spent at home as a homemaker. **You must not leave gaps and are required to list your detailed activities during periods of your employment. If there are gaps, the questionnaire may be returned which will cause delays in processing of your application.**

<table>
<thead>
<tr>
<th>From Month Year</th>
<th>To Month Year</th>
<th>Activity</th>
<th>City or town and country</th>
<th>Name of company, employer, school, facility, as applicable</th>
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5. Were you ever a member of any political party, other group, or organization? Please specify the organization, dates and positions held.

<table>
<thead>
<tr>
<th>Dates (dd/mm/yyyy) From To</th>
<th>Position</th>
<th>Organization</th>
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6. Have you ever held a position in any government or state enterprise? (E.g. mayor, Member of Parliament, counsellor, judge, managing director, etc). When and where?

<table>
<thead>
<tr>
<th>Dates (dd/mm/yyyy) From To</th>
<th>Position</th>
<th>Organization</th>
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Page 2 of 4
7. Have you ever been employed by a government or political party in a position of responsibility or supervision? (Eg. hospital administrator, police office, elections official, etc.)

<table>
<thead>
<tr>
<th>Dates (dd/mm/yyyy)</th>
<th>Position</th>
<th>Organization</th>
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**MILITARY SERVICE**

Note: All immigration applicants must submit official military service completion or exemption certificates. If the questions below do not apply to you, please write “not applicable”.

8. Did you serve in any militia, army, defence, or police unit (including obligatory national service, reserve or volunteer units)?

   Yes [ ] No [ ]

   If no, please explain___________________________________________

9. What were your duties most of the time? (Eg. Infantryman, artillery, military policeman, radio operator, driver, other.) Please describe in detail.

10. What training did you receive?

11. Under what circumstances did your service end? (Eg. completed service, deserted, medical problems, etc.)

12. Did you ever participate in any form of combat?

   Yes [ ] No [ ]

13. If yes, describe details and include specific dates and locations. Use a separate sheet, if required.

14. Have you ever witnessed or participated in ill treatment of prisoners or civilians, looting or desecration of religious buildings? If yes, describe the circumstances.

15. Where were you stationed? (Please provide dates, ranks, units and locations in the table on the next page.

(Note: You are required to read and sign the declaration at the bottom of the next page)
# Details of Military Service
(Attach additional sheets as required)

<table>
<thead>
<tr>
<th>Start Dates</th>
<th>End Dates</th>
<th>Mandatory or Career Service</th>
<th>Your Ranks (Indicate dates of promotions)</th>
<th>Your Duties (You must provide detailed descriptions including involvement in arrests, combat, detention, interrogation, &amp; support functions, etc.)</th>
<th>Commanding Officers (Must provide full names and ranks)</th>
<th>Type of Units (artillery, infantry, special-ops, etc.)</th>
<th>Name/Number of Units</th>
<th>Indicate the following:</th>
<th>Your Locations (Base, City and Province/Territory)</th>
<th># of People you Supervised</th>
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Medals/Awards (Indicate name of medal/award, date, reason):

Specialized Training (Indicate type, location, date):

**You must now read and sign the following declaration.**

_I (please print your name full name)__________________________DECLARE THAT ALL OF THE ABOVE STATEMENTS ARE TRUE, COMPLETE AND CORRECT, AND I MAKE THIS STATEMENT KNOWING THAT IT HAS THE SAME EFFECT AS APPEARING IN A COURT OF LAW._

Signature __________________ Date ________
SUPPLEMENTARY INFORMATION FORM FOR AFGHAN NATIONALS
AFGHANISTAN QUESTIONNAIRE

The information you provide on this form is collected under the authority of the Immigration and Refugee Protection Act and will be used for the purpose of assessing your application. This information will be retained in the Personal Information Bank CIC PPU 039 entitled "Afghanistan Questionnaire". Under the provisions of the Privacy Act and the Access to Information Act, individuals have the right to protection of and access to their personal information.

NOTE: COMPLETION OF THIS QUESTIONNAIRE IS MANDATORY FOR ALL MALES AGED 15 YEARS AND OLDER AND ALL FEMALES AGED 18 YEARS AND OLDER. FAILURE TO PROVIDE COMPLETE AND ACCURATE RESPONSES TO ALL QUESTIONS WILL DELAY, AND MAY RESULT IN REFUSAL OF YOUR APPLICATION.

1. Provide the following details of your employment history:

<table>
<thead>
<tr>
<th>Date (TO/FROM)</th>
<th>Organization</th>
<th>Your Title and Duties</th>
<th>Your Supervisor's Name and Title</th>
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* Attach a separate sheet if required

2. Provide details of your education as follows:

<table>
<thead>
<tr>
<th>Date (TO/FROM)</th>
<th>School</th>
<th>Location (City &amp; Country)</th>
<th>Course/Level of Study</th>
<th>Source of Funding</th>
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* Attach a separate sheet if required

3. Provide details of your travel outside Afghanistan. You must list any place you have visited and lived.

<table>
<thead>
<tr>
<th>Dates of Departure/Return</th>
<th>Places Visited (City and Country)</th>
<th>Purpose of Visit</th>
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* Attach a separate sheet if required
4. Are you or were you ever a member (civilian or uniformed) of a special force, security service (KhAD, WAD), police force (Sarandoy, Ministry of the Enforcement of Virtue and Suppression of Vice), prison force, government or tribal militia, or intelligence organization that was not part of the armed forces of Afghanistan?

5. Are you or were you ever a member (civilian or uniformed) of the armed forces of any state including the one of which you are currently a citizen or residing permanently? Were you conscripted or did you volunteer?

6. Are you, or have you ever been, a member of a civilian defense group, a resistance organization or an armed resistance group (includes Mujahideen or any group trained for hostile operations inside or outside the country)?

7. If you responded NO to questions 4, 5 and 6, explain how you avoided serving with any side during the conflict in Afghanistan.

8. Did you ever work for an international organization (eg: United Nations)? If so, in what capacity, location and dates?

9. Did you ever work for a non-governmental organization (eg: Red Cross, Red Crescent) or a relief agency? If so, which one, what location, in what capacity and dates.

10. Have you ever participated in any type of demonstration? If yes, describe the circumstances, location, date and issue.

11. What weapons and/or explosives training did you receive and when?

12. What weapon did you carry/use?
13. Provide details (date, location, your unit, opposing force) of any conflict / hostilities you have been involved in.

14. Have you ever witnessed or been involved in taking prisoners of war? If so, provide details. Attach a separate sheet if required.

15. Have you ever been involved in or observed transporting prisoners of war or involuntary transportation/relocation of civilians?

16. Have you ever been involved in, or observed, the interrogation of civilians or prisoners of war? If so, provide details.

17. Have you ever been involved in or observed the detention of civilians or prisoners of war? If so, provide details.

18. Were you ever a member of the People's Democratic Party of Afghanistan (PDPA)? If so;
   a. When did you join (DD/MM/YYYY)?
   b. When did you leave (DD/MM/YYYY)?
   c. What was your rank and position on entering the service and what was your rank and position on leaving?
   d. What was your function in the party?
   e. Who were other people in the party that you knew and worked closely with, what were their titles?

19. Provide details of any of your family members who were members of the PDPA.

20. Are you or any members of your family members/supporter of the Taliban?

21. What was your father’s occupation in Afghanistan?
SUPPLEMENTARY INFORMATION FORM FOR AFGHAN NATIONALS
AFGHANISTAN QUESTIONNAIRE

Name: DOB: File No.

22. Have any members of your family (parents, aunts/uncles, grandparents, sisters/brothers) held a position with a government of Afghanistan? If so provide details as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Relation to you</th>
<th>Position Held</th>
<th>Department or Organization</th>
<th>Dates of Employment</th>
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23. If you no longer reside in Afghanistan:
   a. When did you leave Afghanistan?
   b. Why did you leave Afghanistan?
   c. Where did you last reside in Afghanistan?
   d. How long have you resided in the country you currently reside?

DECLARATION;
I swear that the information provided herein is true and correct to the best of my knowledge. I am aware that provision of false or incomplete information may result in refusal of my application.

NAME: SIGNATURE DATE

INTERPRETER:
If you have had this form translated for you, you must provide the following information concerning the individual providing the translation. You remain solely responsible for the accuracy of information provided in this questionnaire.
**Details of Military Service**
(Attach additional sheets as required)

<table>
<thead>
<tr>
<th>Start Dates</th>
<th>End Dates</th>
<th>Mandatory or Career Service</th>
<th>Your Ranks (Indicate dates of promotions)</th>
<th>Your Duties (You must provide detailed descriptions including involvement in arrests, combat, detention, interrogation, &amp; support functions, etc.)</th>
<th>Commanding Officers (Must provide full names and ranks)</th>
<th>Type of Units (artillery, infantry, special-ops, etc.)</th>
<th>Name/Number of Units</th>
<th>Your Locations (Base, City and Province/Territory)</th>
<th># of People you Supervised</th>
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Medals/Awards (Indicate name of medal/award, date, reason):

Specialized Training (Indicate type, location, date):

I (please print your name full name) declare that all of the above statements are true, complete and correct, and I make this statement knowing that it has the same effect as appearing in a court of law.

Signature ___________________________ Date _________________
Education Background/Work Experience Questionnaire

To be completed by applicants who claim children to be dependants over 22 years of age:

Please write answers to these questions on this sheet (attach additional sheets if necessary) and return it along with your supporting documents. Please note that questionnaires without supporting documentation will not be accepted.

Are you attending school at present? If yes, please provide answers to questions 1, 2, and 3 below. If you are not attending school, please answer questions 2 and 3.

Evidence of education since leaving school in date order. If enrolled in any course of studies then letter from the institute should indicate date of commencement, duration, completion, and hours of classroom per week.

1. **Current School Attendance**
   
   Please provide the following details and attach supporting documentation (i.e. certificates of attendance, exam results):
   
   (a) name and location of the school
   
   (b) how long you have been studying at this school
   
   (c) how many hours a week you study at this school
   
   (d) subjects you are studying
   
   (e) expected course completion date
2. Past School Attendance
   Please provide the following details and attach supporting documentation (i.e. pupil’s record sheet, examination result sheet, etc.)

   (a) date you left school

   (b) name and location of the school

   (c) last grade completed or examination passed

3. Work Experience
   Please provide the following details and attach supporting documentation.

   (a) name of employer

   (b) your job title

   (c) when you began work; was work full or part-time?

   Please provide examination results and school and employment certificates to support your answers to the above questions. We will not accept responses without supporting documentation.

   I certify that the information contained in this document is complete, accurate and factual. I also realize that once this document has been completed and signed, it will form part of my immigration record.

   ___________________________________________________________________
   Date                                     Signature of Applicant
Appendix B
Photo Specifications

Notes to the applicant

**TAKE THIS WITH YOU TO THE PHOTOGRAPHER**

- Make sure that you provide the correct number of photos specified in this guide.
- You must provide identical and unaltered photographs.
- Photographs may be in colour or in black and white.
- Photographs must be original and not altered in any way or taken from an existing photograph.
- Photographs must reflect your current appearance (taken within the past six (6) months).

Notes to the photographer

The photos must be:

- taken by a commercial photographer;
- 50 mm x 70 mm (2 inches wide x 2 3/4 inches long) and sized so the height of the face measures between 31 mm and 36 mm (1 1/4 inches and 1 7/16 inches) from chin to crown of head (natural top of head);
- clear, sharp and in focus;
- taken with a neutral facial expression (eyes open and clearly visible, mouth closed, no smiling);
- taken with uniform lighting and not show shadows, glare or flash reflections;
- taken straight on, with face and shoulders centered and squared to the camera (i.e. the photographs must show the full front view of the person’s head and shoulders, showing the full face centered in the middle of the photograph);
- taken in front of a plain white background with a clear difference between the person’s face and the background. Photographs must reflect and represent natural skin tones.

![Photo Specifications Diagram](image)

The back of one (1) photograph must:

- bear the name and date of birth of the subject, as well as the name and complete address of the photography studio;
- bear the date the photograph was taken;
- The photographer may use a stamp or handwrite this information. Stick-on labels are unacceptable.
Appendix C
Medical Instructions

Everyone included in your application, whether accompanying you to Canada or not, must undergo a medical examination with a physician designated by the Canadian High Commission. Instructions for this examination will be provided after your application has been assessed by a Canadian visa officer.

You will be responsible for the costs of the medical examination for all your family members.

At the time of medical examination, you and all family members will be required to present individual passports as evidence of identity. If each of your family members does not already have an individual passport, you should apply to obtain them now.