



IMPORTANT CANADIAN PASSPORT TIPS



IMPORTANT INFORMATION about the safekeeping and use of your new Canadian PASSPORT

Your passport remains the exclusive property of the Government of Canada, and you are the only person who may use it. Misuse of this travel document could result in criminal proceedings, revocation of the passport or future ineligibility for passport services.

When you receive your new passport

Check it! Make sure the personal information in your new passport is correct. Contact us immediately if you find an error. An error in your passport can make it difficult for you to travel.

Sign it! Sign your name in ink on the signature line, on page 3 of your passport. Be sure to sign only your passport, not your child's or spouse's. A blue or black ballpoint pen is recommended. Please note that the Canadian passport no longer contains a pre-printed digital signature on page 2.

Parents and legal guardians must never sign a child's passport. Signing your child's passport will make it invalid. Although children under the age of 16 do not need to sign the passport, children between the ages of 11 and 15 are encouraged to sign it. If the passport is not signed by the child, the signature block on page 3 must be left blank. A signature by a child under the age of 11 does not make the passport invalid.

Complete it! At the bottom of page 4, write your address in the space provided. In the space below, write the name, relationship to you or your child, and contact information of someone who does not usually travel with you or your child and whom we can notify in case of emergency.

Note: The photo has been incorporated into the passport as a digital image. You may notice variations in colour as a result of this process.

Be sure to check the back page of your passport for smart travel tips and advice.

Safekeeping

As the custodian of this passport and any other travel document previously issued to you or your child, it is your responsibility to keep it in a safe and dry place at all times. You can help prevent water damage to your passport by storing it in a plastic folder or a waterproof wallet.

When you are not travelling, your passport should be stored in a secure location in your home where it is not easily accessible to others.

Before you travel

Leave your birth or citizenship certificate where it can be accessed by a trusted friend or family member, as it may help if you need to replace your passport while travelling.

Check the **validity and expiry date of your passport** on page 2 before planning a trip. Many countries require that

your passport be valid for several months after the date you plan to leave. Each country sets its own rules, so you should consult the travel advice and advisories at travel.gc.ca/advice to confirm the requirements of each of your destination countries.

At travel.gc.ca/advice, you will also find up-to-date, country-specific advice on safety and security, entry and exit requirements, health concerns, local laws and culture, and natural disasters and climate for more than 220 destinations worldwide.

Order or download a copy of "Bon Voyage, But... Essential Information for Canadian Travellers" and other publications for advice on safe and responsible travel at travel.gc.ca/publications.

Visas

It is your responsibility to contact the Government of Canada office of each of your destination countries well before you plan to leave on your trip to find out if you need a visa to enter the country or stay for a longer period of time.

If you do need a visa, you must apply for the visa right away. For more information, go to travel.gc.ca/travelling/documents/visas.

If you must send your passport to a visa office, we recommend that you use a courier service that allows you to track your shipment. Along with your visa application, provide a pre-paid, self-addressed envelope for the return of your passport. Keep a record of the tracking numbers on the mail labels, so you can track both the delivery and return of your passport. A list of foreign government offices in Canada is available online at international.gc.ca/protocol-protocole/refs.aspx?lang=.

During your trip

Always keep your passport safe and never divulge your travel document information, unless it is absolutely necessary. A Canadian passport is a valuable document that should be kept in a safe place at all times. Do not leave it unattended in your luggage, vehicle, hotel room or elsewhere.

If your passport or your child's passport is lost or stolen, report the loss or theft immediately to the Government of Canada's Passport Program at 1-800-567-6868 (in Canada) or the nearest Government of Canada office (outside Canada). Your passport will be cancelled immediately.

Submit a new general passport application, along with a Statutory Declaration Concerning a Lost, Stolen, Inaccessible, Damaged or Found Canadian Travel Document

[PPTC 203] to the nearest Government of Canada office abroad. If you are applying to replace a passport that is damaged or found after it was reported lost or stolen, include the passport with your application.

Do not travel with a damaged or found passport, as you could face significant delays, be denied entry at border crossings, have your passport seized by border control or be denied boarding your flight. A passport that has been reported lost or stolen has been cancelled electronically by the Passport Program and, therefore, is no longer valid for travel. It must be returned immediately to a passport office, the nearest Government of Canada office abroad, the local police service or a Royal Canadian Mounted Police station, or it must be sent by registered mail or courier to the following address:

**Centralized Network, Passport Protection, 3rd Floor
Gatineau, QC K1A 1L1**

Stay connected

Sign up for the Registration of Canadians Abroad service at travel.gc.ca/register so Global Affairs Canada can contact you and assist you in case of an emergency at home or abroad.

Subscribe to travel updates for the latest safe travel news at travel.gc.ca/updates or check [@TravelGoC](https://twitter.com/TravelGoC) or Facebook ([/travelGoC](https://www.facebook.com/TravelGoC)) channels for safe travel news.

NEXUS cardholders

It is your responsibility to update your passport information and address for your NEXUS card. Find out more about NEXUS at csba-asfc.gc.ca.

Dual citizens

When you are flying to or transiting through Canada by air, you need a valid Canadian passport to board your flight to Canada. This means that, as a dual Canadian citizen, you cannot fly to Canada with your non-Canadian passport (United States [U.S.]-Canadian dual citizens are exempt). If the other country where you hold citizenship needs you to enter and exit that country using a passport issued by its government, you will need to carry both passports when you travel.

If you are a U.S.-Canadian dual citizen with a valid U.S. passport, you do not need a Canadian passport to fly to Canada. However, you will still need to carry proper identification and meet the basic requirements to enter Canada. For more information on the basic requirements, visit: canada.ca/en/immigration-refugees-citizenship/services/visit-canada/eligibility.

Contact us

Website: Canada.ca/passport

Toll-free phone number (Canada and U.S.): **1-800-567-6868**

Phone number outside Canada and U.S.: **1-819-997-8338**

Teletypewriter

Toll-free phone number (Canada and U.S.): **1-866-255-7655**

Phone number outside Canada and U.S.: **1-514-283-5197**

For daily travel updates

Website: travel.gc.ca/updates

Twitter: [@TravelGoC](https://twitter.com/TravelGoC)

Facebook: [/travelGoC](https://www.facebook.com/travelGoC)



facebook.com/passportcan

twitter.com/passportcan

youtube.com/passportcan

If you have problems abroad:

- Contact the nearest Government of Canada office (offices listed at travel.gc.ca/offices).
- Call the Emergency Watch and Response Centre in Ottawa at **1-613-996-8885** (collect calls possible from most countries).
- Email sos@international.gc.ca.
- Visit the Government of Canada website at travel.gc.ca/emergencies.

Visit the Government of Canada office closest to your destination

Address: _____

Telephone: _____

Email: _____

Passport number: _____