

O/ SERIES.

*of HEADQUARTERS SERIES*

O/100-1

ORGANIZATION

-1 VOL 1 *PUT ON 1/1-1* Organization General

-2 VOL 2 *Department of Mines & Resources - Amalgamation*

*Put on 1/1-1.*

O/100-2

ORGANIZATION

INDIAN AGENCIES & RESERVES

-1 VOL 2 *PUT ON 1/1-1-9* List of Indian Agencies & Reserves (vol. 1 destroyed)

ESTABLISHMENTS

3-2 Vol.1 Alberta (Put on 205/1-1) *(Organization)*  
 3-3 Vol. ~~1~~ & 2 British Columbia (Put on 208/1-1) ~~1-1-2~~  
 3-4 Vol.1 Manitoba (Put on 217/1-1) .  
 3-5 Vol.1 New Brunswick (Put on 88/1-1) .  
 3-6 Vol.1 Northwest Territories (Put on 206/1-1) .  
 3-7 Vol. ~~1~~ & 2 Nova Scotia (Put on 88/1-1) .  
 3-8 Vol.1 Ontario (Put on 81/1-1) .  
 3-11 Vol.1 Saskatchewan (Put on 211/1-1) .

*Destroyed*  
 -15 VOL <sup>all 4 vols</sup> <sup>KEPT IN PERS</sup> 4 Permanent Establishment <sup>(Put on 1/1-17-1)</sup> <sup>KEPT IN PERS</sup>  
 Vol. 1 & 2 -16 VOL 3 Temporary Establishment <sup>(Put on 1/1-17-2)</sup>  
 -17 VOL 1 Estimates Personnel <sup>PUT ON 1/1-13-3-1</sup>

ORGANIZATION

DIVISIONAL ORGANIZATION

-1 VOL 1 Reserves & Trusts Divisions Vol 1 <sup>CONFIDENTIAL - Reserves & Trusts Div.</sup>  
 -2 VOL 1 Administration <sup>PUT ON 1/1-1-2</sup>  
 -3 VOL 1 Handicraft Division <sup>PUT ON 1/1-1-7</sup>  
 -4 VOL 1 Organization Welfare Division <sup>PUT ON 1/1-1-7</sup>  
 -5 VOL 1 Engineering & Construction Services <sup>PUT ON 1/1-1-5</sup>  
 -6 VOL 1 H.Q. Staff (Maintenance) <sup>PUT ON 1/1-1-4</sup>  
 -7 VOL 1 Divisional Organization - Agencies <sup>PUT ON 1/1-1-3</sup>

0/100-6

UNIT SURVEY

ORGANIZATION

- 1 VOL. 1 ~~DORMANT~~ *Staff Organization Put on 1/1-1-1-*
- 2 VOL. 1 ~~Organization, Methods and Procedure Survey~~ *PUT ON 1/1-6-0*
- 3 VOL. ~~DORMANT~~ *Traveling Expenses - Unit Survey Destroyed.*

SEPTEMBER 1944

ORGANIZATION

0/100-7

CLASSIFICATION OF POSITIONS AND EMPLOYEES

- 1 VOL 2 General *(Put on 1/2-3) Vol. 1 - Destroyed*

SEPTEMBER 1944

ORGANIZATION

0/100-9

EXEMPTED POSITIONS

- 1 VOL 1 General *(Put on 1/2-5-2)*

SEPTEMBER 1944

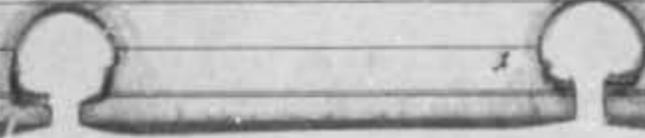
0/100-10

ORGANIZATION

BRANCH FUNCTIONS & DUTIES

BRANCHES, P. 1, 1944

-1 VOL 1 General ON 1 / 1-1-1



H.Q. ADMINISTRATION

0/101-1

GENERAL  
-1 VOL <sup>1/2</sup> CIVIL SERVICE Rules & Regulations PUT ON 1-1-2-4

0/101-2

H.Q. ADMINISTRATION

SIGNING AUTHORIZATIONS

- 2 VOL <sup>1/2</sup> REQUEST, Letters of Credit, etc. PUT ON 1/1-2-7
- 3 VOL OFFICIAL Correspondence PUT ON 1/1-2-7
- 4 VOL ~~Weather's~~ Documents by Agency Staff - *destroyed.*
- 5 VOL ~~Acquisition~~ for Printing & Stationery PUT ON 1/1-2-7

0/101-4

H.Q. ADMINISTRATION

OFFICE INSTRUCTIONS

- 1 VOL 1 General PUT ON ~~1-1-2-12-2~~ 1/1-6-5
- 2 VOL 1 Royal St & Fitz PUT ON ~~1-1-2-12-3~~ 1/1-2-3-5

0/101-6

H.Q. ADMINISTRATION

OFFICE PROCEDURE & METHODS

REF: 1010, G.P., 1944

- 1 VOL 1 ~~Conduct of Correspondence~~ **PUT ON 1 / 1-6-5**
- 2 VOL -1 ~~Records Branch Memoranda Instructions~~ **PUT ON 1 / 1-6-4**
- 3 VOL 1 ~~Departmental Correspondence~~ **PUT ON 1 / 1-6-4** - *destroyed*
- 4 VOL 1 ~~Departmental Correspondence~~ **PUT ON 1 / 1-6-4** - *destroyed*
- 5 VOL 1 ~~Reports of Procedure & Submissions in Privy Council~~ **PUT ON 1 / 1-6-4**
- 6 VOL 1 ~~Form Control - General Correspondance~~ **PUT ON 1 / 1-6-4**
- 7 VOL 1 ~~Equipment Control - General~~ **PUT ON 1 / 12-1-5**

0/101-7

H.Q. ADMINISTRATION

POSTAL MATTERS

REF: 1010, G.P., 1944

- 1 VOL 2 ~~General~~ **PUT ON 1 / 1-6-6** *Vol. 1 put on 1/1-6-6-1*

0/101-8

H.Q. ADMINISTRATION

PASSPORTS

REF: 1010, G.P., 1944

- 1 VOL 1 ~~Passports for Employees~~ **PUT ON 1 / 12-1-1**

0 / 101-9

H.Q. ADMINISTRATION

WASHINGTON, D.C., 1949

-1 VOL. 1 Statutory Orders & Regulations  
**PUT ON 1/1-2-3-4**

0 / 101-10

H.Q. ADMINISTRATION  
POWERS OF ATTORNEY

WASHINGTON, D.C., 1949

-1 VOL. 1 General  
**PUT ON 1/1-2-7**

0/101-11

H.Q. ADMINISTRATION

WASHINGTON, D.C., 1949

-1 VOL. 1 Royal Me **DESTROYED** Proclamation

H.Q. ADMINISTRATION

0/101-13

SECURITY PRECAUTIONS

REF ID: A6649

- PUT ON 1/1-2-11  
-1 Vol. 1 Security Precautions - Generally
- 2 Vol. 1 Admission Cards to Official Gallery - House of Commons
- 3 Vol. 1 Passes to Government Buildings PUT ON 1/1-2-11
- 4 Vol. 1 CONFIDENTIAL Classified Material (Put on 1/1-6-7)

HEADQUARTERS ADMINISTRATION

0/101-14

Records & Documents

REF ID: A6650

- 1 Vol. 1 General Correspondence PUT ON 1/1-6-9
- 1 Vol. 1 (CONFIDENTIAL) General Correspondence (Put on 1/1-6-9)
- 2 Vol. 1 Destruction of Records (Put on 1/1-6-3)
- 3 Vol. 1 Transferred to Archives PUT ON 1/1-6-10
- 4 Vol. 1 Microfilming PUT ON 1/1-6-11

PERSONNEL

0/102-1

GENERAL

- 1 VOL 1 General *Put on 1/2-1*
- 2 VOL ~~1~~ <sup>VOL</sup> ~~MANAGEMENT~~ Employees Status *Put on 1/2-2*
- 3 VOL ~~1~~ <sup>VOL</sup> ~~DESTROYED~~ Management

PERSONNEL

0/102-2

HEALTH & WELFARE

- Mastered*  
-2 VOL <sup>VOL</sup> ~~3~~ Branch Recreational Committee (Benevolent Fund) *(Put on 1/2-1-2)*
- Vol. 1 to 9*  
-3 VOL ~~10~~ <sup>10</sup> Group Medical Insurance (Benevolent Cross) *1/1-2-13*
- 4 VOL 1 T.B. Survey *(Put on 1/2-1-4)*

PERSONNEL

0/102-3- Training

- 2 Vol <sup>1/2</sup> ~~1~~ In Service Training *(Put on 1/2-6)*
- 3 Vol ~~1~~ <sup>1/2</sup> In Service Training - School Teachers *(Put on 1/2-6-1)*
- 4 Vol.1 Correspondence School for Teachers **PUT ON 1 / 1-7-4**
- 5 Vol.1 Course for Cooks **PUT ON 1 / 1-7-5**
- 6 Vol <sup>1/2</sup> ~~1~~ Summer Courses **PUT ON 1 / 1-7-6**

PERSONNEL

0/102-5

APPOINTMENTS & PROMOTIONS

- 1 VOL **DORMANT** Appointments - Headquarters (Put on 1/1-2-4)
- Vol 1 (Dist.)* -2 VOL <sup>2-3</sup> Application for Appointments (Put on 1/2-2-4)
- 3 VOL 1 Employment of University Graduates & Students **PUT ON 1/1-2-4**
- Vol 1 & 6 (Dist.)* -4 VOL <sup>7</sup> Position Advertisements (Put on 1/2-5-1)
- 5 VOL 1 Promotional Competitions (Put on 1/2-5-3)
- 6 VOL 1 Loaning Civil Service Personnel (Put on 1/2-2-3)

0 / 102-6

PERSONNEL

- ~~INDIVIDUAL~~ Leave & Attendance Regulations
- 1 VOL 1. General **PUT ON 1/1-2-6**
- 2 VOL 1<sup>2</sup> Policy **4/ PUT ON 1/1-2-6**
- Vol 1 (Dist.)* -3 VOL <sup>2</sup> Hours of Attendance (Put on 1/2-7)
- 4 VOL 1. Overtime Regulations (Put on 1/2-7-2)
- 5 VOL **PUT ON 0 / 102-6-2 1/1-2-6**
- 6 VOL <sup>2</sup>. Leave of Absence for Military Purposes **PUT ON 1/1-2-6**
- 7 VOL **PUT ON 0 / 102-6-2 1/1-2-6**

PERSONNEL

0/102-8

EMPLOYEE ORGANIZATIONS

- 1 VOL 1 Indian Affairs Staff Association (Put on 1/2-1-1)
- DORMANT** -2 VOL 1 Departmental & Branch Joint Councils **Destroyed.**
- 3 VOL 1 Professional Institute of Civil Servants of Canada (Put on 1/2-1-1)
- DORMANT** -4 VOL 1 National Joint Council of Public Service of Canada **Destroyed.**
- 5 VOL 1 Government Officers' Discipline Group **PUT ON 1/1-2-6**

0/

PERSONNEL

102-9

Suggestion Award Plan

-1 VOL

1 General **PUT ON**

~~1-1-33~~ Put on 1/1-2-8

0/102-10

PERSONNEL

UNEMPLOYMENT INSURANCE ACT

-1 VOL <sup>163</sup>

General Corres. & Accounts

(Put on ~~1/2-9-2~~)

-2 VOL 1

Listing

(Put on 1/2-9-2) Policy  
1/2-9-19

1/29-9  
Hickins

0/102-12

PERSONNEL

CIVIL SERVICE INSURANCE ACT

-1 VOL

1 General

(Put on 1/29-3 & 1/2-9-4)

PERSONNEL

0/102-13

REHABILITATION OF VETERANS

-1 VOL DORMANT

General

(Put on 1/2-7, 1/2-2, 1/2-2-1)

RECORDED, U.S.G.P.O.

PERSONNEL

0/102-14

STAFF QUESTIONNAIRES

-1 VOL

1

DORMANT

*Had destroyed.*

-2 VOL

1

Staff Questionnaires - General

(Put on 1/2-1-5)

RECORDED, U.S.G.P.O.

PERSONNEL

0/102-16

PREVAILING RATES - Employees

-1 VOL

165

General

(Put on 1/2-1-3)

RECORDED, U.S.G.P.O.

PERSONNEL

0/102-17

PERMANENT EMPLOYEES

-1 VOL 1/2 Permanent Appointments (Put on 1/2-2-2)

PERSONNEL

0/102-19

CASUAL EMPLOYEES

Wh-1-warehouse-2 VOL 2 PUT ON 1 / 1-5-2 (Vouchers)  
Wh-1-destroy-3 VOL 2 PUT ON 1 / 1-5-3 (Education Devt " )

PERSONNEL

0/102-20

PARTISANSHIP

-2 VOL DORMANT Political Partisanship (Put on 1/1-2-3-4)

## PERSONNEL

0/102-21

OATH OF ALLEGIANCE

-1 VOL <sup>1/2</sup> General (Put on 1/2-1-2)

## PERSONNEL

0/102-24

OUTSIDE EMPLOYMENT

-1 VOL 1 Policy (Put on 1/2-2-1)

## PERSONNEL

0/102-25-

Superannuation

|                       |   |                  |
|-----------------------|---|------------------|
| 0 Vol.1               | General Correspondence                  | (Put on 1/2-8)   |
| 1 Vol. <sup>1/2</sup> | Policy                                  | (Put on 1/2-8-1) |
| 2 Vol. <sup>1/2</sup> | Policy - School Teachers                | (Put on 1/2-8-4) |
| 3 Vol.1               | Supplementary - Death Benefits - Policy | (Put on 1/2-8-2) |
| 4 Vol.1               | Policy - Extensions                     | (Put on 1/2-8-1) |

PERSONNEL

0/102-26

EFFICIENCY RATING FORMS

DA FORM 1, 1947

-1 VOL<sup>103</sup>

General

~~Put on~~ 1/8-10-2

0/103-1

GENERAL

CONFERENCES

SEPTEMBER 1949

- 1 VOL 1 General Correspondence **PUT ON 1 / 1-2-2-1**
- 1 VOL 1 General Correspondence **PUT ON 1 / 1-2-2-2 (CONFIDENTIAL)**
- 2 VOL 1 Instructions to Officials **PUT ON 1 / 1-2-2-1**
- 4 VOL 1 Civil Service Assembly of U.S. & Canada **PUT ON 1 / 1-2-2-4**
- 5 VOL 1/2 Superintendents & Supervisors **PUT ON 1 / 1-2-2-5**
- 6 VOL 1 Conferences - Cabinet Meetings **PUT ON 1 / 1-2-2-1 (CONFIDENTIAL)**

CONFERENCES

0/103-2

WILD LIFE

SEPTEMBER 1949

- 2 VOL 1/2 Provincial Dominion Wild Life Conference **PUT ON 1 / 1-2-2-6**
- 3 VOL 1 North American Wild Life Conference **PUT ON 1 / 1-2-2-7**

CONFERENCES

0/103-4

DOMINION PROVINCIAL CONFERENCES

SEPTEMBER 1949

- 1 VOL 1 General Correspondence **PUT ON 1 / 1-2-2-8**

0/103-6

CONFERENCES

SPRINGER S.P. 1241

|      |     |     |                                  |   |           |
|------|-----|-----|----------------------------------|---|-----------|
| 6-1  | VOL | 1   | Teachers Institute & Convention  | 1 | 25-1-8-1  |
| 6-2  | VOL | 1/2 | Teachers Convention              | 1 | 25-1-8-2  |
| 6-3  | VOL | 1/2 | Teachers Educational Association | 1 | 25-1-8-3  |
| 6-4  | VOL | 1   | Canadian Teachers Federation     | 1 | 25-1-8-4  |
| 6-5  | VOL | 1   | P.T.A. and                       | 1 | 25-1-8-5  |
| 6-6  | VOL | 1   | Education Week                   | 1 | 25-1-8-6  |
| 6-7  | VOL | 1   | Teachers Convention              | 1 | 25-1-8-7  |
| 6-8  | VOL | 1   | Teachers Convention              | 1 | 25-1-8-8  |
| 6-9  | VOL | 1   | Teachers Conventions             | 1 | 25-1-8-9  |
| 6-10 | VOL | 1   | Teachers Convention              | 1 | 25-1-8-10 |

0/103-7

CONFERENCES

SPRINGER S.P. 1241

|    |     |   |                          |   |         |
|----|-----|---|--------------------------|---|---------|
| -1 | VOL | 1 | Social Workers - General | 1 | 1-2-2-9 |
|----|-----|---|--------------------------|---|---------|

0/104-2

PAY & ALLOWANCES

TRAVELLING EXPENSES

- 1 VOL 1 General Put on 1/21-1
- 2 VOL 1/2 Regulations Put on 1/21-1-1

0/104-4

DEDUCTIONS FROM SALARIES

- 104-4-1 Vol.1 ~~Reductions from Salaries~~ GENERAL (Put on 1/2-4-1)
- 104-4-2 Vol.1 Salary Overpayments (Put on 1/2-4-2)

0/104-5

PAY & ALLOWANCES

- 1 VOL 1 General (Put on 1/2-4-7)
- 2 VOL 2 Staff Pay Certificates - ~~British Columbia~~ Paylist 54 (Put on 1/2-4-7-54)
- 3 VOL 2 Staff Pay Certificates - British Columbia Paylist 53 (Put on 1/2-4-7-53)
- 4 VOL 1 Staff Pay Certificates - Manitoba - Paylist 56 (Put on 1/2-4-7-66)
- 5 VOL 1 Staff Pay CERTIFICATES NEW BRUNSWICK 58 (Put on 1/2-4-7-58)
- 7 VOL 1 Staff Pay Certificates - Nova Scotia - Paylist 60 (Put on 1/2-4-7-60)
- 8 VOL 2 Staff Pay Certificates - Ontario - Paylist 57 (Put on 1/2-4-7-57)
- 10 VOL 1 Staff Pay Certificates - Quebec - Paylist 59 (Put on 1/2-4-7-59)
- 11 VOL 1 Staff Pay Certificates - Saskatchewan - Paylist 55 (Put on 1/2-4-7-55)

0/104-5

PAY & ALLOWANCES

REPRODUCED U.S. G.P.O.

- 15 Vol. <sup>16</sup>12 Staff Pay *(Put on 1/2-4-7-52)* Certificates-School Teachers-Paylist 52
- 16 Vol. <sup>13</sup>3 " *(Put on 1/2-4-7-62)* Seasonal & Welfare Teachers - Paylist #62
- 17 Vol.1 " *(Put on 1/2-4-7-63)* School Teachers-Paylist #63

0/104-7

PAY & ALLOWANCES  
TAXATION OF EMPLOYEES BY MUNICIPALITIES

REPRODUCED U.S. G.P.O.

-1 VOL 1 General **PUT ON 1 / 4-1-1**

0/104-9

PAY & ALLOWANCES

REPRODUCED U.S. G.P.O.

-1 VOL <sup>17</sup>17 *(Put on 1/2-4-3)* Salary Revisions - General

0/104-10

INCOME TAX REGULATIONS

PAY & ALLOWANCES

- 1 VOL<sup>2</sup> General (Put on 1/2-4-4)
- 2 VOL<sup>3</sup> T 4's only (Put on 1/2-4-4-1)

0/104-11

ADDITIONAL PAY

PAY ALLOWANCES

- 2 VOL<sup>2</sup> Head of Household - Bonus (Put on 1/2-4-5)
- 3 VOL<sup>1</sup> ~~Home~~ Allowances - Headquarters *destroyed 1949*
- 4 VOL<sup>1</sup> ~~Home~~ Allowances - Outside Services *destroyed 1949*
- 5 VOL<sup>1</sup> Northern Allowance & Transportation Regulations **PUT ON 1/27-11**
- 6 VOL<sup>1</sup> ~~Home~~ Independent **CANCELLED**

0/104-12

GRATUITIES

PAY & ALLOWANCES

- 2 VOL<sup>1</sup> Paysble on Death of Civil Servants (Put on 1/2-8-3)
- 3 VOL<sup>1</sup> To Day School Teachers (Put on 1/2-8-4)

0/104-13

STATUTORY INCREASES

PAY & ALLOWANCES

REPRODUCED U.S. GOVERNMENT PRINTING OFFICE: 1964

-1 VOL General (Put on 1/2-4-6)

0/104-14

RETIREMENT & SUPERANNUATION ALLOWANCES

PAY & ALLOWANCES

REPRODUCED U.S. GOVERNMENT PRINTING OFFICE: 1964

-2 VOL 1 Policy (Put on 1/2-8-1)

-3 VOL 1 Valuation of Allowances for Superannuation Purposes **DORMANT**  
(Put on 1/2-8-1)

## FINANCE

0/105-1 GENERAL

SEPTEMBER 2, 1944

- 2 VOL 1 Statement of Payments to Various Firms PUT ON 1 / 16-1-2  
 -3 VOL 1 Remission of Duties, Folds, Taxes, Etc. PUT ON 1 / 16-1-3  
 -4 VOL 1 Unidentified or Access payments PUT ON 1 / 16-1-4  
 -5 VOL 1 Municipal Grants Act - Correspondence PUT ON 1 / 16-1-5

## FINANCE

0/105-2 ESTIMATES

SEPTEMBER 2, 1944

- 1 VOL 1 General Correspondence PUT ON 1 / 16-3-3  
 -2 VOL 2 ~~General~~ & Trusts (destroyed)  
 -3 VOL 1 Welfare. Put on 0/105-3-1

## FINANCE

0/105-3 ALLOTMENTS &amp; TRANSFER OF ALLOTMENTS

SEPTEMBER 2, 1944

- 1 VOL 3 Sub-Allotments Transfer of Allotments. (Vol. 1 & 2 destroyed)  
 -2 VOL 1 Education PUT ON 1 / 16-1-7

0/105-4 BONDING OF EMPLOYEES

FINANCE

DAVIDSON, S.A., 1944

DORMANT -2 VOL 1 Guarantee Bonds

*(Put on 1/16-1)*

0/105-5 SECURITY DEPOSITS

FINANCE

DAVIDSON, S.A., 1944

-1 VOL 1 General Corres **PUT ON 1 / 16-1-8**

-2 VOL 1 Security Checks **PUT ON 1 / 16-1-4**

0/105-6 CASH ADVANCES

FINANCE

DAVIDSON, S.A., 1944

-3 VOL 1 Standing Advances & Expenses **PUT ON 1 / 16-1-10**

0/105-7

LOST CHEQUES

FINANCE

-1 VOL 1 Gen. Corrs. ON 1 / 16-1-11

MINISTRE DES FINANCES

0/105-9

STATEMENT OF REVENUE & EXPENDITURES

FINANCE

-1 VOL 1 Gen. Corrs. ON 1 / 16-1-12

MINISTRE DES FINANCES

0/105-10

RECOVERY OF PROVINCIAL GASOLINE TAX

FINANCE

-1 VOL 3 Gen. Corrs. ON 1 / 16-7 (Vol. 1 & 2 destroyed)

MINISTRE DES FINANCES

0/105-11

FINANCE

-1 VOL 1 Depts. De la Couron General 16-1-14

SHAW-WALKER S.P. 1914



0/106-2

ACCOMMODATION

BUILDINGS

-1 VOL 1 Headquarters Office Space PUT ON 1/1-1-10  
-2 VOL 1 Warehouse. PUT ON 1/1-1-10-1

STANDARD G.P. 1948

0/106-3

Repairs & Alterations

STANDARD G.P. 1948

-2 Vol. 1 ~~DORMANT~~ Warehouse (destroyed)

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0/107-1

PURCHASING REGULATIONS

EQUIPMENT & SUPPLIES

WASHINGTON, D.C., 1944

-1 VOL<sup>3</sup> General Corresp. *Put on 1/12-1-4*  
-2 VOL<sup>2</sup> Gov't contracts & Specifications. *PUT ON 1/8-5-8-5-11*

0/107-3

OFFICE MACHINERY

EQUIPMENT & SUPPLIES

WASHINGTON, D.C., 1944

-1 VOL<sup>2</sup> General (Typewriters, Adding Machines, etc.) *PUT ON 1/12-2*  
*Vol. 5 - (Put on 1/12-2-1)*  
*Vol. 1-3-4 - destroyed.*

0/107-4

STATIONERY & SUNDRIES

EQUIPMENT & SUPPLIES

WASHINGTON, D.C., 1944

-1 VOL<sup>1</sup> General *Put on 1/12-3*

0/107-5 FURNITURE

EQUIPMENT & SUPPLIES

-1 VOL General PUT ON 1/12-7

0/107-6 PATRONAGE LISTS

EQUIPMENT & SUPPLIES

|     |     |                                    |                                     |
|-----|-----|------------------------------------|-------------------------------------|
| -1  | VOL | 1 General (Ottawa)                 | PUT ON 1/1-2-3-6                    |
| -2  | VOL | 2 Alberta                          | PUT ON 205/1-2-3-6                  |
| -3  | VOL | 1 British Columbia                 | PUT ON 208/1-2-3-6                  |
| -4  | VOL | 2 Manitoba                         | PUT ON 217/1-2-3-6                  |
| -5  | VOL | 2 New Brunswick                    | PUT ON 88/1-2-3-6                   |
| -6  | VOL | 1 Northwest Territories            | PUT ON 206/1-2-3-6                  |
| -7  | VOL | 1 Nova Scotia                      | PUT ON 88/1-2-3-6                   |
| -8  | VOL | 2 Ontario <i>8/1-2-3-6 ONT. N.</i> | PUT ON 86/1-2-3-6 <i>ONT. S. TH</i> |
| -9  | VOL | 1 Prince Edward Island             | PUT ON 88/1-2-3-6                   |
| -10 | VOL | 2 Quebec                           | PUT ON 87/1-2-3-6                   |
| -11 | VOL | 2 Saskatchewan                     | PUT ON 211/1-2-3-6                  |
| -12 | VOL | 1 Yukon                            | PUT ON 212/1-2-3-6                  |
| -14 | VOL | 1 Newfoundland                     | <i>PERMANENT Destroyed</i>          |

*All photos destroyed  
in 1957*

0/107-7 TELEPHONES

EQUIPMENT & SUPPLIES

-1 VOL Headquarters Office Ottawa PUT ON 1/22-5-1

0/107-8

LOSS OR DAMAGE TO DEPARTMENTAL PROPERTIES

EQUIPMENT & SUPPLIES

DAKSHINAT, S.A., 1949

-1 VOL

1 General Correspondence

DORMANT

destroyed (up to 1940)

0/107-9

EQUIPMENT & SUPPLIES

DAKSHINAT, S.A., 1949

-1 VOL

1 Regulations re Printing, Binding, Etc.

PUT ON 1 / 12-3-2-1

-3 VOL

1 Duplicating Services

Indian Affairs Branch

PUT ON 1 / 12-3-2

0/107-10

ECONOMY CONTROL

EQUIPMENT & SUPPLIES

DAKSHINAT, S.A., 1949

1 VOL

1 General Correspondence

DORMANT

(Put on 1/12-1)

0/107-11

EQUIPMENT & SUPPLIES  
PHOTOGRAPHIC EQUIPMENT & SUPPLIES

BRANDS, E.A. 1747

*Vol 1 (destroyed)*

- 2 VOL 1 Cameras & Projectors PUT ON 1/12-6-2
- 3 VOL 2 Films PUT ON 1/12-6-3

0/107-12

EQUIPMENT & SUPPLIES  
TECHNICAL APPARATUS

BRANDS, E.A. 1748

- 1 VOL 1 Headquarters (Surveyors Instruments, Etc.) PUT ON 1/12-6-1

0/107-13

CROWN ASSETS - SURPLUS EQUIPMENT & SUPPLIES

BRANDS, E.A. 1749

- 1 VOL 1 Crown Assets Allocation Committee - General Corres. PUT ON 1/12-1-1
- 2 VOL 1 Alberta PUT ON 205/ 12-1-1
- 3 VOL 1 British Columbia PUT ON 208/ 12-1-1 X
- 4 VOL 1 Manitoba PUT ON 217/ 12-1-1
- 6 VOL 1 Northwest Territories PUT ON 205 / 12-1-1
- 7 VOL 1 Nova Scotia PUT ON 88/ 12-1-1
- 8 VOL 1 Ontario PUT ON 86/ 12-1-1
- 10 VOL 1 Quebec PUT ON 87/ 12-1-1
- 11 VOL 1 Saskatchewan PUT ON 211/ 12-1-1
- 12 VOL 1 Yukon PUT ON 212/ 12-1-1

*Vol 12 - destroyed  
Vol 1 destroyed*

- 15 Vol 3 Military Clothing General (PUT ON 1/10-4-1)
- 15 VOL 2 Military Clothing - Accounts. PUT ON 1/12-1-1-ACCTS.

0/107-13

EQUIPMENT & SUPPLIES  
CROWN ASSETS - SURPLUS BUILDINGS

-16 VOL 1 Military Clothing - Salvage Minutes & Sales Orders *(destroyed)*

0/107-14

EQUIPMENT & SUPPLIES  
CROWN ASSETS - SURPLUS BUILDINGS

-1 VOL *Surplus Buildings* Equipment & Supplies - General **PUT ON 1/4-1-3**

-2 VOL 1 Port Hardy **DORMANT** *Acts. only. Dismantling of Bldgs - destroyed*

-3 VOL 1 Mount Pleasant **DORMANT** *Dismantling of Bldgs - destroyed*

-4 VOL 1 Stony Plain (Bombing Range) **DORMANT** *(Put on 1/10/15-4)*

-5 VOL 1 Pearce Airport **DORMANT** *(Put on 1/4-1-3)*

-6 VOL 1 Mohawk Airport *Explosive Buildings* **DORMANT** *(Put on 3/4-1-3-1)*

-7 VOL 1 Messet Aerodrome **DORMANT** *Dismantling of Bldgs - destroyed*

-8 VOL 1 Langara Island **DORMANT** *In collapsed state - destroyed*

-9 VOL 1 Hearst Internment Camp **DORMANT** *Repair of Bldgs - destroyed*

-10 VOL 1 Ipperwash B.T.C. **DORMANT** *(Put on 1/4-1-3)*

-11 VOL 1 Abasand **DORMANT** *(Put on 1/4-1-3)*

-12 VOL 1 Fort Nelson **DORMANT** *Repair of Bldgs - destroyed*

-13 VOL 1 Ripples Internment Camp **DORMANT** *Dismantling of Bldgs - destroyed*

-14 VOL 1 Ferrer Point **DORMANT** *Repair of Bldgs - destroyed*

-15 VOL 1 Fingal Airport **DORMANT** *Repair of Bldgs - destroyed*

0/107-14

EQUIPMENT & SUPPLIES  
CROWN ASSETS - SURPLUS BUILDINGS

-16 VOL 1 Salvation Army Hostel - Stork Block - Prince Rupert **DORMANT** *Repair of Bldgs - destroyed*

-17 VOL **PUT ON 10/7/4-1**

-18 VOL 1 Alaska Highway Camps **DORMANT** *Repair of Bldgs - destroyed*

-19 VOL 1 South Camp **DORMANT** *Repair of Bldgs - destroyed*

-20 VOL 1 Grande Prairie **DORMANT** *Repair of Bldgs - destroyed*

-21 VOL 1 Sarcee **DORMANT** *(Put on 1/4-1-3)*

-22 VOL 1 Monteith P.O.W. Camp - James Bay **DORMANT** *Repair of Bldgs - destroyed*

0/107-15

POSTAL METERS

EQUIPMENT & SUPPLIES

REVISED, C.A. 1948

-1 VOL 1 General Corres. PUT ON 1 / 12-2-1

0/107-16-

BOOKS & PAMPHLETS

EQUIPMENT & SUPPLIES

REVISED, C.A. 1948

|                        |    |       |  |        |          |
|------------------------|----|-------|--|--------|----------|
| <i>Vol 1+2 - dest.</i> | -1 | VOL 3 | General Corres.                                      | PUT ON | 1/12-4-1 |
| <i>Vol 1+2 - dest.</i> | -2 | VOL 3 | Subscriptions to Newspapers, Magazines & Periodicals | PUT ON | 1/12-4-2 |
| <i>Vol 1 - dest.</i>   | -3 | VOL 2 | Catalogues   | PUT ON | 1/12-4-3 |
|                        | -4 | VOL 1 | Directories  | PUT ON | 1/12-4-4 |
|                        | -5 | VOL 1 | Official Hand Books                                  | PUT ON | 1/12-4-5 |
|                        | -6 | VOL 1 | Canadian Almanac                                     | PUT ON | 1/12-4-6 |
|                        | -7 | VOL 1 | Canada Year Book                                     | PUT ON | 1/12-4-7 |
|                        | -  |       |  |        |          |

OFFICE EXPENSES

0/108-2

PETTY CASH

-1

VOL 1 General Corres.

PUT ON 1 / 16-8

SAWYER, E.A., 1947

OFFICE EXPENSES

0/108-4

COMMUNICATIONS SERVICES

SAWYER, E.A., 1947

*Wh-dest.* -2

VOL 2

Telephones - Accounts

PUT ON 1 / 22-5-1

*Wh-stab-dest.* -3

VOL 7

Telegrams - Accounts

PUT ON 1 / 22-6

-3 VOL 7

Telegrams - Correspondence

PUT ON 1/22-6 ACCOUNT

L

0/109-1-

PUBLICITY

DAWSON, S.A. 1944

1 Vol.1 General - (Put on 1/1-2-9)  
2 Vol.1 <sup>2</sup> Policy - (Put on 1/1-2-9-1)

0/109-3-

Newspapers Clippings

PUBLICITY

DAWSON, S.A. 1944

1 Vol.2 General - (Put on 1/1-2-9-2)

*Vol 1 - destroyed.*

0/109-4-

Radio Broadcasts

PUBLICITY

DAWSON, S.A. 1944

1 Vol.1 General - (Put on 1/1-2-9-3)  
2 Vol.1 Articles by Indians - (Put on 1/1-2-9-4)  
3 Vol.1 Copies of Speeches - (Put on 1/1-2-9-5)

0/109-5- Advertising

PUBLICITY

WASHINGTON, D. C., 1944

1 Vol.1 Orders in Council re Advertising in Newspapers & Magazines  
(Put on 1/1-2-9-6)

0/110-1

PUBLICATIONS

SEPTEMBER 23, 1941

General  
-1 VOL 1 General Correspondence (Put on 1/12-4-2-1)

0/110-2-

PUBLICATIONS

SEPTEMBER 23, 1941

STAFF PUBLICATIONS  
1 VOL 1 General Put on 1/12-4-8

0/110-3

PUBLICATIONS

SEPTEMBER 23, 1941

INDIAN LANGUAGE PUBLICATIONS

- 2 VOL 1 Cree Dictionary by Rev. Father Higgins - First Reader in Blackfoot & English by Rev. Father Lacombe. Put on 1/12-4-9
- 3 VOL 1 Letters in syllabic Indian languages Put on 1/12-4-10
- 4 VOL 2 Dictionary & Grammar in Saulteaux language by Rev. Father Lacombe - Ojibway also Put on 1/12-4-34
- 5 VOORMANT French-English Dictionary by Rev. S.T. Rand. destroyed.
- 6 VOORMANT Lakis Grammar by H.L. Masta destroyed.
- 7 VOL 1 Indian Legends by Louis Barbé Put on 1/12-4-12
- 8 VOL 1 Dictionary of Cree language Put on 1/12-4-13
- 9 VOORMANT Cree Grammar by Rev. Father R. P. Gacifique Put on 1/12-4-34
- 10 VOORMANT French-Algonquin Dictionary by R. v. G. LeMoine destroyed.
- 11 VOORMANT Montagnais - English Dictionary destroyed.
- 12 VOL 1 English-Cree Dictionary by Rev. John T. Griffin Put on 1/12-4-9
- 13 VOORMANT Inuk Dictionary By Rev. Father Brabant. destroyed.

Wk 1 - dest.

0/110-4- RELIGIOUS PUBLICATIONS

PUBLICATIONS

REPRODUCED BY THE NATIONAL ARCHIVES

2 ~~VOL~~ **BOBMAN** Mohawk Hymn Book

*Destroyed.*

0/110-5- Dept. & Misc. Publications & Information Relating to Indians

1 Vol. ~~2~~ **DESTROYED** General Correspondence

2 Vol. 1 Handbook of Canadian Indians - The Indians of Canada

*Vol 3 - dest.*

3 Vol. 4 Indian Translations & Place Names

4 Vol. ~~2~~ Indian Departmental Newspapers - Publications

5 Vol. 1 Departmental Publications Committee

*PUT ON 1/12-4-15*  
*PUT ON 1/12-4-16*  
*PUT ON 1/12-4-17*  
*PUT ON 1/12-4-18*

0/110-6 FARM PUBLICATIONS

PUBLICATIONS

REPRODUCED BY THE NATIONAL ARCHIVES

*Vol 1+2 - dest*

2 VOL 3 Alberta Pacific Grain Company

*PUT ON 1/12-4-19*

3 VOL 1 Experimental Farm Notes

*PUT ON 1/12-4-20*

4 ~~VOL~~ **BOBMAN** Commercial & Government Agricultural Reports

*Destroyed.*

*Vol 1 - dest.*

5 VOL 2 Experimental Farm News.

*PUT ON 1/12-4-21*

0/110

Publications

DATE-WISE R.F. 1149

-7-1 VOL 1 Subscriptions - General PUT ON 0/107-16-2

0/110-

SCHOOL PUBLICATIONS.

DATE-WISE R.F. 1149

- 9-1 VOL 1 School Bulletin PUT ON 1 / 12-4-22
- Wh. 1 - dest.* 9-2 VOL 2 School Bulletin - Circulation PUT ON 1 / 12-4-23
- 9-3 VOL 1 Residential School Library Books PUT ON 1 / 13-2-3
- 9-4 VOL 1 Day School Library Books PUT ON 1 / 13-2-4
- 9-5 ~~VOL~~ **DORMANT** Library Titles - Supplementary Reading *→ destroyed*
- 9-6 VOL 1 Junior Red Cross *Put on 1 / 12-4-24*
- 9-7 ~~VOL~~ **DORMANT** Conservation - *destroyed*
- 9-8 VOL 1 World Affairs PUT ON 1 / 12-4-25
- 9-9 ~~VOL~~ **DESTROYED** Publications of Residential Schools
- 9-10 ~~VOL~~ **DORMANT** Education Letter *Put on 1 / 1-10-6-1*
- 9-11 VOL 1 Canadian Legion Library *Destroyed*
- 9-12 VOL 1 Canadian Nature. PUT ON 1 / 12-4-26

0/110-9-13 **DESTROYED** Government Bulletin

DATE-WISE R.F. 1149

- 9-14 VOL 1 Health Primer *Destroyed*
- 9-15 **DESTROYED** Word Cards
- 9-16 **DESTROYED** Blank, Large Unit of Administration Bulletin
- 9-17 **DESTROYED** Health of Canadian Indians
- 9-18 ~~VOL~~ **DORMANT** Publications - "The Catholic Boy" - *destroyed*
- 9-19 VOL 1 Publications - "The Grade Teacher" PUT ON 1 / 12-4-27
- 9-20 **DESTROYED** Publications - Recreation Magazine
- 9-21 VOL 1 School Publications - Canadian Geographical *PUT ON 1 / 12-4-28*
- 9-22 VOL 1 Illustrated Booklet - *Good Council* PUT ON 1 / 12-4-29

ACCOUNTS.

0/111-1- GENERAL

|                         |   |                  |                             |                     |
|-------------------------|---|------------------|-----------------------------|---------------------|
| <i>Vols 1+2 - dest.</i> | 2 | VOL 3            | Blueprinting & Photostating | PUT ON 1 / 12-8-2-2 |
| <i>Vols 1+2 - dest.</i> | 3 | VOL 3            | Hudson's Bay Company        | PUT ON 1 / 16-9-1   |
|                         | 4 | VOL 1            | Flags - Accounts            | PUT ON 1 / 12-1-2   |
|                         | 4 | VOL 1            | Flags - Correspondence      | PUT ON 1 / 12-1-2   |
|                         | 5 | <b>DESTROYED</b> | Postal Service              |                     |

ACCOUNTS

0/111-2- UNIDENTIFIED ACCOUNTS

|                       |   |       |                               |                       |
|-----------------------|---|-------|-------------------------------|-----------------------|
| <i>Vols 1 - dest.</i> | 1 | VOL 2 | General                       | <i>Put on 1/16-10</i> |
|                       | 2 | VOL 1 | British American Oil Co. Ltd. | <i>Put on 1/16-10</i> |

ACCOUNTS

0/111-3- CANADIAN NATIONAL RAILWAY

|                         |   |       |           |                          |
|-------------------------|---|-------|-----------|--------------------------|
| <i>Vols 1+2 - dest.</i> | 2 | VOL 3 | Passenger | <i>Put on 1/16-9-2-1</i> |
| <i>Vols 1+2 - dest.</i> | 3 | VOL 6 | Freight   | <i>Put on 1/16-9-2-2</i> |
| <i>Vols 1+2 - dest.</i> | 4 | VOL 3 | Express   | <i>Put on 1/16-9-2-3</i> |

0/111-4- CANADIAN PACIFIC RAILWAY

ACCOUNTS

Vol. 1 to 3 - dest. 2 VOL 4 Passenger Put on 1/16-9-3-1  
 Vol. 1 to 3 - dest. 3 VOL 4 Freight Put on 1/16-9-3-2  
 Vol. 1 - dest. 4 VOL 2 Express. Put on 1/16-9-3-3

0/111-6- MISC. RAILWAYS.

ACCOUNTS.

2 VOL 1 York Central Railway *destroyed.*  
 3 VOL 1 Northern Alberta Railway (Put on 1/16-9-5)  
 4 VOL 1 Inter Winnipeg Water District Railway *destroyed.*  
 Vol. 1 - dest. 5 VOL 2 Ontario Northland Railway (Put on 1/16-9-6)  
 6 VOL 1 Algoma Central - Hudson Bay Railway (Put on 1/16-9-7)  
 7 VOL 1 Pacific Great Eastern Railway. (Put on 1/16-9-8)

ACCOUNTS.

0/111-7- TAXATION OF ACCOUNTS BY KING'S PRINTER

1 VOL 1 General (Put on 1/12-3-2-1)

0/111-8-TRIENNIAL CLOTHING

ACCOUNTS.

DAWSON, O.A. 1938

Vol. 1 & 2 - dest. 1 VOL 2 General Corres. Part 1/12-5  
1 VOL 3 Accounts. (Part 1/12-5 Accounts)

0/111-9-Encumbrance Certificates

ACCOUNTS.

DAWSON, O.A. 1938

Vol. 1 - dest. 2 VOL 2 Vote 72 (Part on 1/16-11-1)  
3 VOL 3 Vote 80 COPIES - destroyed.

0/112-2-

REPORTS & RETURNS

DIVISIONAL & QUARTERLY REPORTS

1 VOL ~~67~~ On volume of Work ~~XXXXXX~~ (Put on 1/23-34)

~~VOL~~

0/112-3-

REPORTS & RETURNS

SALARY RETURNS

DORMANT 2 VOL 1 Semi-Annual Salary Returns - *destroyed.*

0/112-4-

REPORTS & RETURNS

PERSONNEL RETURNS

1 VOL ~~1/2-10-3~~ Monthly Statement of Staff (Put on 1/2-10-3)

2 VOL . 1 Separation Reports (Put on 1/2-10)

3 VOL . 1 Quarterly Reports on Exempted Positions (Put on 1/2-10-1)

DORMANT 4 VOL . 1 Statistical Record of Personnel of Dept. for D. B. S. - *destroyed*  
*prepared by Pay Office -*

REPORTS & RETURNS

0/112-5

ANNUAL REPORTS

- 1 VOL 4 General (Put on 1/23-31)
- 2 VOL ~~1~~ DESTROYED Reports From Other Departments
- 3 VOL Applications for Annual Reports (Put on 1/23-31-1)
- 4 VOL 1 Report of United Church Committee on Indian Welfare (Put on ~~1/23-31~~ 1/29-1-10)

REPORTS & RETURNS

0/112-6-

STATUTORY RETURNS

- 2 VOL 1 House of Commons Statutory Reports (Put on 1/23-32)

REPORTS & RETURNS

0/112-7-

ENGINEERING & CONSTRUCTION REPORTS

- 1 ~~VOL 1~~ MONTHLY Monthly Reports of Engineering & Construction Division dealing Vol I & 2 with Indian Affairs. (Put on 1/23-23)

0/

HEADQUARTERS

STANDARD P. O. 1924

112-8-1 Vol. 3

*Vol. 1, 2 and*

Parliamentary Questions - General (KEPT WITH ADM. 2)

*(Put on 1/23-33)*

0/112-9

RETURNS TO TREASURY BOARD - LAND PURCHASES -

STANDARD P. O. 1924

-2 VOL 1 Reserves & Trusts Division *(Put on 1/23-13-1)*  
-3 VOL ~~DESTROYED~~ Ancies Division

0/113-1-

General

INDIAN ADMINISTRATION

SEPTEMBER 2, 1944

- 1 Vol. 1 Indian Administration Policy (PUT ON 1/1-2)
- 2 Vol. 3 Federal & Provincial Franchise (PUT ON 1/3-3-15)

0/113-2-

INDIAN ACT

INDIAN ADMINISTRATION

SEPTEMBER 2, 1944

- 1 VOL 1 Delegation of Powers under Indian Act *Put on 1/1-8-1*
- 2 VOL 1 Proposed Legislation *Put on 1/1-8-2*
- 3 VOL 4 Distribution of Indian Act *Put on 1/12-4-30*
- 4 VOL 13 Amendments to the Indian Act *(Put on 1/1-8-3)*

INDIAN ADMINISTRATION

0/113-3-

PARLIAMENTARY COMMITTEE

SEPTEMBER 2, 1944

- ~~1 Vol. 1 **DORMANT** Special Joint Committee of Senate & House of Commons - Policy *Put on 1/1-2-16*~~
- ~~\*2 Vol. **DORMANT** " " " " " *Put on 1/1-2-16*~~
- ~~3 Vol. **DORMANT** " " " " " Delegates & Delegations & House of Commons *Put on 1/1-2-16*~~
- ~~4 Vol. **DORMANT** " " " " " Distribution of Minutes & House of Commons *Put on 1/1-2-16*~~
- ~~5 Vol. **DORMANT** " " " " " Request for information & House of Commons *Put on 1/1-2-16*~~
- ~~6 Vol. **DORMANT** " " " " " Partitions & Proposals of Interested Organizations *Put on 1/1-2-16*~~
- ~~7 Vol. **DORMANT** " " " " " Special Joint Committee of Senate & House of Commons - Publicity Members *Put on 1/1-2-16*~~
- 8 Vol. 1 Select Committee of Ontario-Legislature to study Indian Affairs *(put on 1/1-2-2-14)*
- 9 Vol. 1 Study Indian Affairs - Committee of B.C. Legislature *(put on 1/1-2-2-15)*
- 10 Vol. 1 Select Committee of Sask.-Legislature to study Indian Status *(put on 1/1-2-2-16)*

INDIAN ADMINISTRATION

0/113-4 Administration of Justice

- 1 Vol.2 General (Put on 1/18-1)
- 2 Vol.2 Employment of Counsel (Put on 1/18-34)
- 3 Vol.1 Taxation of Accounts by Dept. of Justice (Put on 1/18-34-1)
- 4 Vol.1 Maintenance of Hospitalization of Indian Prisoners (Put on 1/18-35)
- 5 Vol.1 Garnisheing of Wages (Put on 1/18-10-1)
- 6 Vol.1 ~~DORMANT~~ Right of Indians to sign legal Documents (Put on 1/3-12)
- 7 Vol.1 Applications of Indians to Change Names (Put on 1/3-16)
- 8 Vol.1 Juvenile Delinq.,ent Act - Yukon & N.W. T. (8) (Put on 1/18-28-2)
- 9 Vol.1 ~~DORMANT~~ Radio Licenses Dept. of Transport (9) (1/18-29)

INDIAN ADMINISTRATION

0/113-5- HISTORY OF INDIAN ADMINISTRATION

- 1 VOL 1 Historical & Administrative Memoranda (Put on 1/1-15-8)
- 2 VOL 1 List of Indian Tribes on Canada (Put on 1/1-15-9)
- 3 VOL 1 History of Six Nations Reserve (Put on 1/1-15-10)
- 4 VOL 1 Historical Indian Questions (Put on 1/1-15-11) *Delays*
- 5 VOL 1 History of Samia Reserve by Nicholas Plais (Transferred to Archives)

INDIAN ADMINISTRATION

0/113-6- OLD AGE PENSIONS

- 1 VOL 1 Policy ~~DORMANT~~ DESTROYED
- 2 VOL 1 Applications ~~DORMANT~~ Destroyed
- 3 VOL 1 Statistics ~~DORMANT~~ Destroyed