



Parole Board
of Canada

Commission des libérations
conditionnelles du Canada

Quarterly Financial Report for the Quarter ended September 30, 2021



Statement outlining results, risks and significant changes in operations, personnel and program

Introduction

This quarterly report has been prepared by management as required by section 65.1 of the [Financial Administration Act](#) and in the form and manner prescribed by the Directive on Accounting Standards, GC 4400 Departmental Quarterly Financial Report. This quarterly report should be read in conjunction with the Main Estimates and Supplementary Estimates.

A summary description of the Parole Board of Canada (PBC), raison d'être and core responsibilities can be found in [Part II of the Main Estimates](#).

This Quarterly Report has not been subject to an external audit or review.

Basis of Presentation

This quarterly report has been prepared by management using an expenditure basis of accounting. The accompanying Statement of Authorities includes the PBC's spending authorities granted by Parliament and those used by the department consistent with the Main Estimates and Supplementary Estimates (as applicable) for the 2021-22 fiscal year and any spendable revenue earned and available for use to quarter end. This quarterly report has been prepared using a special purpose financial reporting framework designed to meet financial information needs with respect to the use of spending authorities.

The authority of Parliament is required before money can be spent by the Government. Approvals are given in the form of annually approved limits through appropriation acts or through legislation in the form of statutory spending authority for specific purposes.

When Parliament is dissolved for the purposes of a general election, section 30 of the *Financial Administration Act* authorizes the Governor General, under certain conditions, to issue a special warrant authorizing the Government to withdraw funds from the Consolidated Revenue Fund. A special warrant is deemed to be an appropriation for the fiscal year in which it is issued.

The PBC uses the full accrual method of accounting to prepare and present its annual departmental financial statements that are part of the departmental results reporting process. However, the spending authorities voted by Parliament remain on an expenditure basis.

Highlights of the fiscal quarter and the fiscal year-to-date (YTD) results

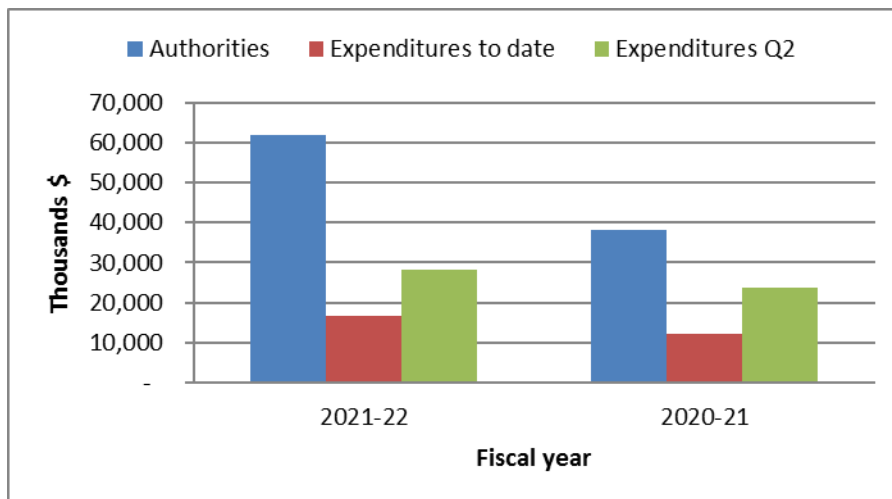
Total authorities available for fiscal year 2021-22 are \$57.7 million compared to \$38.0 million as of September 30, 2020. The increase of \$19.7 million, or 52%, is explained as follows:

- \$10.4 million increase related to receiving full supply of the Main Estimates in June this year compared to December last year due to COVID-19 pandemic ;
- \$3.9 million of additional funds received for workload capacity for the Conditional Release Decisions core responsibility;
- \$2.7 million from the transfer from Correctional Services Canada (CSC) to establish an alternative cost recovery mechanism for the provision of information management and information technology (IM/IT) services;
- \$1.5 million in signed collective agreements; and;
- \$1.2 million related to the greater amount of Operating Budget Carry Forward compared to 2020-21.

As illustrated in Figure 1, the PBC has spent approximately 49% of its authorities at the end of the second quarter, compared 63% last year at the same period.

Overall, expenditures have increased compared to the previous year in relation to the additional funding received.

Figure 1 - Second Quarter Expenditures Compared to Annual Authorities



Risks and Uncertainties

The PBC operates in a dynamic and complex environment that requires it to be efficient, adaptive and innovative. It uses integrated risk management, including a Corporate Risk Profile that is updated annually, to identify and respond to challenges and opportunities.

The PBC’s key risks and uncertainties are:

- There is a risk that evidence-based decision-making could be affected by a range of factors.

- There is a risk that key activities and functions could be adversely affected, unless the PBC is able to recruit, stabilize, strengthen competencies and capacity, and retain its workforce, while ensuring a healthy and respectful workplace.
- There is a risk that the PBC's IT capacity and operations will not meet the PBC's current and evolving needs and support business continuity functions.

Significant changes in relation to operations, personnel and programs

In March 2020, the World Health Organization declared a global pandemic following the outbreak of COVID-19. For the protection of personnel and that of communities' right across the country, efforts were made to take all public health precautions to prevent the further spread of COVID-19. As a result of COVID-19, the following significant changes occurred in relation to operations, personnel and programs:

- In line with the Government of Canada's Chief Human Resources Officer's recommendation and to ensure the PBC is adhering to federal and provincial public safety requirements, employees were asked to work from home as of March 16, 2020 until further notice.
- While offices remain open, most employees are working from home whenever and wherever possible to comply with the health measures for physical distancing to keep employees and Canadians safe. At the PBC, a maximum of 30% of employees are allowed to work from their desk within PBC's office space.

Approval by Senior Officials

Approved by,

Jennifer Oades
Chairperson

Anik Lapointe CPA CGA
Chief Financial Officer

Ottawa, Canada

Statement of Authorities (unaudited)

	Fiscal year 2021-22 (in thousands of dollars)		
	Total available for use for the year ending March 31, 2022 ¹	Used during the quarter ended September 30, 2021	Year-to-date used at quarter-end
Vote 1 – Program expenditures	57,330	15,999	27,031
Vote-netted revenues	(5,645)	(773)	(1,743)
Net program expenditures	51,685	15,226	25,288
Budgetary statutory authority – Contributions to employee benefit plan	6,047	1,512	3,024
Total Budgetary authorities	57,732	16,738	28,312

	Fiscal year 2020-21 (in thousands of dollars)		
	Total available for use for the year ending March 31, 2021 ¹	Used during the quarter ended September 30, 2020	Year-to-date used at quarter-end
Vote 1 – Program expenditures	35,233	10,992	21,400
Vote-netted revenues	(2,663)	(280)	(280)
Net program expenditures	32,570	10,712	21,120
Budgetary statutory authority – Contributions to employee benefit plan	5,444	1,361	2,722
Total Budgetary authorities	38,014	12,073	23,842

¹ Includes only Authorities available for use and granted by Parliament at quarter-end.

Departmental budgetary expenditures by Standard Object (unaudited)

	Fiscal year 2021-22 (in thousands of dollars)		
	Planned expenditures for the year ending March 31, 2022	Expended during the quarter ended September 30, 2021	Year-to-date used at quarter-end
Expenditures			
Personnel	51,673	15,297	25,702
Transportation and communications	1,372	344	537
Information	23	2	2
Professional and special services	9,650	1,640	3,401
Rentals	403	71	208
Repair and maintenance	42	1	5
Utilities, materials and supplies	164	29	41
Acquisition of land, buildings and works	355	-	-
Acquisition of machinery and equipment	600	114	141
Other subsidies and payments	11	13	18
Total gross budgetary expenditures	64,293	17,511	30,055
Less Revenues netted against expenditures:			
Vote-netted revenues	2,460	773	1,743
Total net budgetary expenditures	61,833	16,738	28,312

	Fiscal year 2020-21 (in thousands of dollars)		
	Planned expenditures for the year ending March 31, 2021	Expended during the quarter ended September 30, 2020	Year-to-date used at quarter-end
Expenditures			
Personnel	34,700	11,235	22,765
Transportation and communications	976	138	230
Information	28	4	4
Professional and special services	3,550	721	792
Rentals	248	26	54
Repair and maintenance	89	6	9
Utilities, materials and supplies	201	36	43
Acquisition of land, buildings and works	174	-	-
Acquisition of machinery and equipment	703	180	198
Other subsidies and payments	9	7	27
Total gross budgetary expenditures	40,677	12,353	24,122
Less Revenues netted against expenditures:			
Vote-netted revenues	2,663	280	280
Total net budgetary expenditures	38,014	12,073	23,842