



Fees Report 2018 to 2019

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Minister's message

On behalf of Canadian Heritage, I am pleased to present our report on fees for fiscal year 2018 to 2019, my organization's second annual report under the *Service Fees Act*.

The act provides a modern legislative framework that enables cost-effective delivery of services and, through better reporting to Parliament, improves transparency and oversight.

Last year, a detailed listing of individual fees under the Department's authority, along with anticipated increases, was added to the reporting requirements.

This year's report provides more detail on each fee, such as the type and rate of adjustment, the service standard and the performance result. This information provides additional context on each fee, in the spirit of open and transparent fee management.



The Honourable Steven Guilbeault, P.C., M.P.
Minister of Canadian Heritage

About this report

This report, which is tabled under section 20 of the *Service Fees Act* and section 4.2.8 of the *Directive on Charging and Special Financial Authorities*, contains information about the fees that Canadian Heritage had the authority to charge in the 2018 to 2019 fiscal year.

This report contains information about all fees that are under Canadian Heritage's authority.

The information reported includes fees that:

- fall under the *Service Fees Act*
- are exempt from the *Service Fees Act*

The information covers fees set by:

- contract
- market-base, auction or both
- act, regulation or fees notice

For fees set by the following mechanisms, the report provides totals only:

- contract
- market-base, auction or both

For fees set by act, regulation or fees notice, the report provides totals for fee groupings, as well as detailed information for each individual fee.

Although the fees charged by Canadian Heritage under the *Access to Information Act* are subject to the *Service Fees Act*, they are not included in this report. Information on Canadian Heritage's access to information fees for fiscal year 2018 to 2019 can be found in our access to information report, which is posted on [Plans and reports – Canadian Heritage](#).ⁱ

Remissions

A remission is a partial or full return of a fee to a fee payer who paid for a service for which a department deemed that the service standard was not met.

Under the *Service Fees Act*, departments must develop policies for determining whether a service standard has been met and for determining how much of a fee will be remitted to a fee payer. This requirement does not take effect until April 1, 2020. This report therefore includes **only** those remissions issued under Canadian Heritage enabling legislation. It does not include remissions issued under the *Service Fees Act*.

Overall totals, by fee type

The following table presents the total revenue, cost and remissions for all fees that Canadian Heritage had the authority to charge in fiscal year 2018 to 2019, by fee type.

Overall totals for fiscal year 2018 to 2019, by fee type

Fee type	Revenue (\$)	Cost (\$)	Remissions (\$)
Fees set by contract	11,398	18,483	Remissions do not apply to fees set by contract.
Fees set by market base, auction or both	0	0	Remissions do not apply to fees set by market base, auction or both.
Fees set by act, regulation or fees notice	5,780,765	7,960,002	0
Total	5,792,163	7,978,485	0

Totals for fees set by act, regulation or fees notice, by fee grouping

The following tables present, for each fee grouping, the total revenue, cost and remissions for all fees that Canadian Heritage had the authority to charge in fiscal year 2018 to 2019 that are set by any of the following:

- act
- regulation
- fees notice

A fee grouping is a grouping of all of the fees that a department has the authority to charge for activities relating to a single business line, directorate or program.

Canadian Audio-Visual Certification Office: totals for fiscal year 2018 to 2019

Fee grouping	Canadian Audio-Visual Certification Office	
Revenue (\$)	Cost (\$)	Remissions (\$)
5,508,780	7,085,465	Not applicable

Canadian Conservation Institute: totals for fiscal year 2018 to 2019

Fee grouping	Canadian Conservation Institute	
Revenue (\$)	Cost (\$)	Remissions (\$)
239,616	803,207	Not applicable

Capital Experience: totals for fiscal year 2018 to 2019

Fee grouping	Capital Experience	
Revenue (\$)	Cost (\$)	Remissions (\$)
32,369	71,330	Not applicable

Details on each fee set by act, regulation or fees notice

This section provides detailed information on each fee that Canadian Heritage had the authority to charge in fiscal year 2018 to 2019 and that was set by any of the following:

- act
- regulation
- fees notice

Fee grouping	Canadian Audio-Visual Certification Office
Fee	Canadian Film or Video Production Certificate and Certificate of Completion
Fee-setting authority	<i>Department of Canadian Heritage Act</i> , subsection 10
Year introduced	December 28, 1996
Last year fee-setting authority was amended	April 1, 2004
Fee type	The recovery, in whole or in part, of costs that are incurred in relation to a regulatory scheme.

Fee amount (\$)	Fees based on percentage of Eligible Production Costs: 0.30% of the Eligible Production Cost for a Part A/B application, with a minimum fee of 200.
Total fee revenue (\$)	No data available at this time
Adjustment type	Section 17 of the <i>Service Fees Act</i> (Consumer Price Index) applies only to the 200 minimum fee; the 0.30% of eligible production cost already accounts for inflation.
Adjustment rate (% or formula)	2.0
2020 to 2021 fee amount (\$)	0.30% or a minimum of 208.49
Future fee-adjusted amount (\$)	Not applicable
Adjustment date	March 31, 2021
Fee-adjustment authority	Section 17 of the <i>Service Fees Act</i> (Consumer Price Index) applies only to the 200 minimum fee.
Service standard	Exempt from the <i>Service Fees Act</i> . Issuance of a certificate within 120 working days from receipt of a complete application.
Performance result	The 120 working days processing standard was met 80% of the time over the course of the year.

Fee grouping	Canadian Audio-Visual Certification Office
Fee	Canadian Film or Video Production Certificate – amendment
Fee-setting authority	<i>Department of Canadian Heritage Act</i> , subsection 10
Year introduced	December 28, 1996
Last year fee-setting authority was amended	April 1, 2004
Fee type	The recovery, in whole or in part, of costs that are incurred in relation to a regulatory scheme.
Fee amount (\$)	300
Total fee revenue (\$)	No data available at this time
Adjustment type	Section 17 of the <i>Service Fees Act</i> (Consumer Price Index)
Adjustment rate (% or formula)	2.0
2020 to 2021 fee amount (\$)	312.73

Future fee-adjusted amount (\$)	Not applicable
Adjustment date	March 31, 2021
Fee-adjustment authority	Section 17 of the <i>Service Fees Act</i> (Consumer Price Index)
Service standard	Exempt from the <i>Service Fees Act</i> .
Performance result	Exempt from the <i>Service Fees Act</i> .

Fee grouping	Canadian Audio-Visual Certification Office
Fee	Canadian Film or Video Production Certificate – certified copy
Fee-setting authority	<i>Department of Canadian Heritage Act</i> , subsection 10
Year introduced	December 28, 1996
Last year fee-setting authority was amended	April 1, 2004
Fee type	The recovery, in whole or in part, of costs that are incurred in relation to a regulatory scheme.
Fee amount (\$)	100
Total fee revenue (\$)	2,100
Adjustment type	Exempt from Section 17 of the <i>Service Fees Act</i>
Adjustment rate (% or formula)	Not applicable
2020 to 2021 fee amount (\$)	100
Future fee-adjusted amount (\$)	Not applicable
Adjustment date	Not applicable
Fee-adjustment authority	Not applicable
Service standard	Exempt from the <i>Service Fees Act</i> .
Performance result	Exempt from the <i>Service Fees Act</i> .

Fee grouping	Canadian Audio-Visual Certification Office
Fee	Accredited Film or Video Production Certificate
Fee-setting authority	<i>Department of Canadian Heritage Act</i> , subsection 10

Year introduced	October 24, 1998
Last year fee-setting authority was amended	The accreditation fees have never been modified since their introduction on October 24, 1998.
Fee type	The recovery, in whole or in part, of costs that are incurred in relation to a regulatory scheme.
Fee amount (\$)	5,000 per application. Rebate available based on a sliding scale related to value of tax credit received.
Total fee revenue (\$)	No data available at this time
Adjustment type	Section 17 of the <i>Service Fees Act</i> (Consumer Price Index)
Adjustment rate (% or formula)	2.0
2020 to 2021 fee amount (\$)	5,212.20
Future fee-adjusted amount (\$)	Not applicable
Adjustment date	March 31, 2021
Fee-adjustment authority	Section 17 of the <i>Service Fees Act</i> (Consumer Price Index)
Service standard	Exempt from the <i>Service Fees Act</i> . Issuance of a certificate within 120 working days from receipt of a complete application.
Performance result	The 120 working days processing standard was met 95% of the time over the course of the year.

Fee grouping	Canadian Audio-Visual Certification Office
Fee	Accredited Film or Video Production Certificate - amendment
Fee-setting authority	<i>Department of Canadian Heritage Act</i> , subsection 10
Year introduced	October 24, 1998
Last year fee-setting authority was amended	The accreditation fees have never been modified since their introduction on October 24, 1998.
Fee type	The recovery, in whole or in part, of costs that are incurred in relation to a regulatory scheme.
Fee amount (\$)	1,000
Total fee revenue (\$)	No data available at this time
Adjustment type	Section 17 of the <i>Service Fees Act</i> (Consumer Price Index)
Adjustment rate (% or formula)	2.0

2020 to 2021 fee amount (\$)	1,042.44
Future fee-adjusted amount (\$)	Not applicable
Adjustment date	March 31, 2021
Fee-adjustment authority	Section 17 of the <i>Service Fees Act</i> (Consumer Price Index)
Service standard	Exempt from the <i>Service Fees Act</i> .
Performance result	Exempt from the <i>Service Fees Act</i> .

Fee grouping	Canadian Audio-Visual Certification Office
Fee	Accredited Film or Video Production Certificate – certified copy
Fee-setting authority	<i>Department of Canadian Heritage Act</i> , subsection 10
Year introduced	October 24, 1998
Last year fee-setting authority was amended	The accreditation fees have never been modified since their introduction on October 24, 1998.
Fee type	The recovery, in whole or in part, of costs that are incurred in relation to a regulatory scheme.
Fee amount (\$)	100
Total fee revenue (\$)	0
Adjustment type	Exempt from Section 17 of the <i>Service Fees Act</i>
Adjustment rate (% or formula)	Not applicable
2020 to 2021 fee amount (\$)	100
Future fee-adjusted amount (\$)	Not applicable
Adjustment date	Not applicable
Fee-adjustment authority	Not applicable
Service standard	Exempt from the <i>Service Fees Act</i> .
Performance result	Exempt from the <i>Service Fees Act</i> .

Fee grouping	Canadian Conservation Institute
Fee	Publications https://pub.cci-icc.gc.ca/resources-ressources/publications/index-eng.aspx
Fee-setting authority	<i>Minister's authority to enter into a contract</i>
Year introduced	1996
Last year fee-setting authority was amended	1996
Fee type	Product
Fee amount (\$)	Publication prices vary between 20 and 110, depending on the product types (books, technical bulletins, poster)
Total fee revenue (\$)	16,259
Adjustment type	Exempt from Section 17 of the <i>Service Fees Act</i>
Adjustment rate (% or formula)	Not applicable
2020 to 2021 fee amount (\$)	Not applicable
Future fee-adjusted amount (\$)	Not applicable
Adjustment date	Not applicable
Fee-adjustment authority	Not applicable
Service standard	Not applicable
Performance result	Not applicable

Fee grouping	Canadian Conservation Institute
Fee	Workshops and Conferences
Fee-setting authority	<i>Minister's authority to enter into a contract</i>
Year introduced	1997
Last year fee-setting authority was amended	2013-2014
Fee type	Service
Fee amount (\$)	Fees vary depending of the type and the length of time of the workshops and conferences: 250 (Lecture); 750 (Regional Workshops); 250 to 1,500 (Advanced Professional Workshops)
Total fee revenue (\$)	51,273
Adjustment type	Exempt from Section 17 of the <i>Service Fees Act</i>
Adjustment rate (% or formula)	Not applicable
2020 to 2021 fee amount (\$)	Not applicable
Future fee-adjusted amount (\$)	Not applicable
Adjustment date	Not applicable
Fee-adjustment authority	Not applicable
Service standard	Not applicable
Performance result	Not applicable

Fee grouping	Canadian Conservation Institute
Fee	Professional Conservation Services
Fee-setting authority	<i>Minister's authority to enter into a contract</i>
Year introduced	1997
Last year fee-setting authority was amended	2013-2014
Fee type	Service
Fee amount (\$)	Professional services fees vary depending of the type of services, the client category and their eligibility to free services. Hourly rate between 80 to 135;

	Daily rate between 600 and 1,275; Overtime hourly rate between 115 and 200.
Total fee revenue (\$)	172,084
Adjustment type	Exempt from Section 17 of the <i>Service Fees Act</i>
Adjustment rate (% or formula)	Not applicable
2020 to 2021 fee amount (\$)	Not applicable
Future fee-adjusted amount (\$)	Not applicable
Adjustment date	Not applicable
Fee-adjustment authority	Not applicable
Service standard	Not applicable
Performance result	Not applicable

Fee grouping	Capital Experience
Fee	Rent and Loan Program
Fee-setting authority	<i>Minister's authority to enter into a contract</i>
Year introduced	In 1994 by the National Capital Commission and transferred to the Department of Canadian Heritage in October of 2013.
Last year fee-setting authority was amended	1994
Fee type	Service
Fee amount (\$)	Between 2 and 6,700
Total fee revenue (\$)	32,369
Adjustment type	Exempt from Section 17 of the <i>Service Fees Act</i>
Adjustment rate (% or formula)	Not applicable
2020 to 2021 fee amount (\$)	Not applicable
Future fee-adjusted amount (\$)	Not applicable
Adjustment date	Not applicable
Fee-adjustment authority	Not applicable
Service standard	Not applicable
Performance result	Not applicable

Endnotes

ⁱ Plans and reports – Canadian Heritage: <https://www.canada.ca/en/canadian-heritage/corporate/publications/plans-reports.html>