



Canadian Heritage 2020-21 Fees Report

The Honourable Pablo Rodriguez,
Minister of Canadian Heritage

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Minister's message

On behalf of Canadian Heritage, I am pleased to present our report on fees for 2020–21.

The *Service Fees Act* provides a modern legislative framework that enables cost-effective delivery of services, as well as improved transparency and oversight through enhanced reporting to Parliament.

I am pleased that Canadian Heritage is continuing its transition to the reporting regime provided under the *Service Fees Act*.



The Honourable Pablo Rodriguez, P.C., M.P.
Minister of Canadian Heritage

About this report

This report, which is tabled under section 20 of the *Service Fees Act*, including the *Low-Materiality Fees Regulations* and subsection 4.2.8 of the *Directive on Charging and Special Financial Authorities*, contains information about the fees that Canadian Heritage had the authority to set in 2020–21.¹

Government of Canada departments may set fees for services, licences, permits, products, the use of facilities, for other authorizations of rights or privileges, or to recover, in whole or in part, costs incurred in relation to a regulatory scheme.

For reporting purposes, fees must be categorized under the following three fee-setting mechanisms:

1. Act, regulation or fees notice
 - An act of Parliament delegates the fee-setting authority to a department, minister or Governor in Council.
2. Contract
 - Ministers have the authority to enter into contracts, which are usually negotiated between the minister and an individual or organization, and which cover fees and other terms and conditions. In some cases, that authority may also be provided by an act of Parliament.
3. Market rate or auction
 - The authority to set these fees is pursuant to an act of Parliament or regulation, and the minister, department or Governor in Council has no control over the fee amount.

This report contains information about all fees that are under Canadian Heritage's authority.

The information covers fees subject to the *Service Fees Act* and exempted from the *Service Fees Act*.

For fees set by contract and fees set by market rate or auction, the report provides totals only. For fees set by act, regulation or fees notice, the report provides totals for fee groupings, as well as detailed information for each fee.

Although the fees that Canadian Heritage charges under the *Access to Information Act* were subject to the *Service Fees Act*, they are not included in this report. Information on Canadian Heritage's access to information fees for 2019–20 can be found in our access to

1. All years presented in this manner refer to fiscal years.

information report, which is posted on our Web page: [the Plans and reports - Canadian Heritage](#).

Remissions

This report does not include remissions issued under the authority of the *Service Fees Act*, since this requirement took effect on April 1, 2021. Remissions issued under the *Service Fees Act* will be reported for the first time, as applicable, in the 2021–22 Fees Report, which will be published in 2022–23.

The *Service Fees Act* requires departments to remit a fee, in part or in full, to a fee payer when a service standard is deemed not met. Under the *Service Fees Act* and the *Directive on Charging and Special Financial Authorities*, departments had to develop policies and procedures for determining:

- whether a service standard has been met
- how much of a fee will be remitted to a fee payer if a service standard is deemed not met

At the time of this report being tabled, Canadian Heritage is not subject to the requirements pursuant to section 7 of the *Service Fees Act* and its related instruments and therefore it does not have a remission policy.

Overall totals, by fee-setting mechanism

The following table presents the total revenue, cost and remissions for all fees that Canadian Heritage had the authority to set in 2020–21, by fee-setting mechanism.

Overall totals for 2020–21, by fee-setting mechanism

Fee-setting mechanism	Revenue (\$)	Cost (\$)	Remissions (\$)
Fees set by contract	0	11,991.00	Remissions do not apply to fees set by contract.
Fees set by either market rate or auction	0	0	0
Fees set by act, regulation or fees notice	5,005,336.44	7,139,513.00	0

Fee-setting mechanism	Revenue (\$)	Cost (\$)	Remissions (\$)
Total	5,005,336.44	7,151,504.00	0

Totals, by fee grouping, for fees set by act, regulation or fees notice

The following section presents, for each fee grouping, the total revenue, cost and remissions for all fees that Canadian Heritage had the authority to set in 2020–21 that are set by any of the following:

- act
- regulation
- fees notice

A fee grouping is a set of fees relating to a single business line, directorate, or program that a department had the authority to set for those activities.

Canadian Audio-Visual Certification Office: totals for 2020-21

Fee grouping

Fee levy under the Canadian Film or Video Production Tax Credit Program (CPTC)

Revenue (\$)	Cost (\$)	Remissions (\$)
2,963,166.94	4,359,425.00	0

Fee grouping

Fee levy under the Film or Video Production Services Tax Credit Program (PSTC)

Revenue (\$)	Cost (\$)	Remissions (\$)
2,022,026.00	2,347,382.00	0

Canadian Conservation Institute (CCI): totals for 2020-21

Fee grouping

Publications

Revenue (\$)	Cost (\$)	Remissions (\$)
8,822.00	188,025.00	0

Fee grouping

Workshops and Conferences

Revenue (\$)	Cost (\$)	Remissions (\$)
0	82,866.00	0

Fee grouping

Conservation Treatments, on-site conservations services, facilities assessments, environmental monitoring equipment loans, object analysis and examination, product and material evaluation, on-site scientific services, archaeological conservation field services, archaeological conservation treatment - pre and post excavation, heritage interiors

Revenue (\$)	Cost (\$)	Remissions (\$)
9,322.50	74,026.00	0

Capital Experience: totals for 2020–21**Fee grouping****Rent & Loan Program**

Revenue (\$)	Cost (\$)	Remissions (\$)
1,999.00	87,789.00	0

Details on each fee set by act, regulation or fees notice

This section provides detailed information on each fee that Canadian Heritage had the authority to set in 2020–21 and that was set by any of the following:

- act
- regulation
- fees notice

The complete list of Canadian Heritage's fees is available on our Web page: [the Plans and reports - Canadian Heritage](#).

Canadian Audio-Visual Certification Office**Fee grouping**

Fee levy under the Canadian Film or Video Production Tax Credit Program (CPTC)

Fee

- Part A
- Part B
- Minimum Fee (applies to only Part A/B)

Fee-setting authority

- [Department of Canadian Heritage Act](#), 10 (1); *Fees in respect of regulatory processes, etc.*;
- [Fee levy under the Canadian Film or Video Production Tax Credit Program \(CPTC\)](#) (Canada Gazette, Part 1, Vol. 138, No 17, page 1253);
- [Bulletin: March 31, 2021 Increase to Service Fees](#)

Year fee-setting authority was introduced

1996

Last year fee-setting authority was amended

2004

Service standard

Exempt from the Service Fees Act. Issuance of a certificate within 120 working days from receipt of a complete application.

Performance result

The service standard was met 83% of the time over the course of the year.

Fee grouping

Fee levy under the Canadian Film or Video Production Tax Credit Program (CPTC)

Fee

- Amendment to certificate
- Certified copy of certificate

Fee-setting authority

- [Department of Canadian Heritage Act](#), 10(1); *Fees in respect of regulatory processes, etc.*;
- [Fee levy under the Canadian Film or Video Production Tax Credit Program \(CPTC\)](#) (Canada Gazette, Part 1, Vol. 138, No 17, page 1253);
- [Bulletin: March 31, 2021 Increase to Service Fees](#)

Year fee-setting authority was introduced

1996

Last year fee-setting authority was amended

2004

Service standard

Exempt

Performance result

Exempt

Fee grouping

Fee levy under the Film or Video Production Services Tax Credit Program (PSTC)

Fee

- Accreditation Certificate with tax credit of \$25,001 +
- Accreditation Certificate with tax credit between \$20,001 - \$25,000
- Accreditation Certificate with tax credit between \$15,001 - \$20,000
- Accreditation Certificate with tax credit between \$10,001 - \$15,000
- Accreditation Certificate with tax credit between \$0 - \$10,000

Fee-setting authority

- [Department of Canadian Heritage Act](#), 10(1); *Fees in respect of regulatory processes, etc.*;
- [Fee levy under the Film or Video Production Services Tax Credit Program \(PSTC\)](#) (Canada Gazette, Part 1, Vol. 132, No 43, Pages 2918 and 2919);
- [Bulletin: March 31, 2021 Increase to Service Fees](#)

Year fee-setting authority was introduced

1998

Last year fee-setting authority was amended

Not applicable

Service standard

Exempt from the Service Fees Act. Issuance of a certificate within 120 working days from receipt of a complete application.

Performance result

The service standard was met 89% of the time over the course of the year.

Fee grouping

Fee levy under the Film or Video Production Services Tax Credit Program (PSTC)

Fee

- Amendment to certificate
- Certified copy of certificate

Fee-setting authority

- [Department of Canadian Heritage Act](#), 10(1); *Fees in respect of regulatory processes, etc.*;
- [Fee levy under the Film or Video Production Services Tax Credit Program \(PSTC\)](#) (Canada Gazette, Part 1, Vol. 132, No 43, Pages 2918 and 2919);
- [Bulletin: March 31, 2021 Increase to Service Fees](#)

Year fee-setting authority was introduced

1998

Last year fee-setting authority was amended

Not applicable

Service standard

Exempt

Performance result

Exempt

Canadian Conservation Institute (CCI)

Fee grouping

Publications

Fee

- Adhesive Compendium for Conservation - Fee in Canada
- Adhesive Compendium for Conservation - Fee for Other Countries
- Adhesive Compendium for Conservation - Fee for Canadian Students
- Lighting Methods for Photographing Museum Objects - Fee in Canada
- Lighting Methods for Photographing Museum Objects - Fee for Other Countries
- Lighting Methods for Photographing Museum Objects - Fee for Canadian Students
- Metals and Corrosion: A Handbook for the Conservation Professional - Fee in Canada
- Metals and Corrosion: A Handbook for the Conservation Professional - Fee for Other Countries
- Metals and Corrosion: A Handbook for the Conservation Professional- Fee for Canadian Students
- Airborne Pollutants in Museums, Galleries, and Archives: Risk Assessment, Control Strategies, and Preservation Management - Fee in Canada
- Airborne Pollutants in Museums, Galleries, and Archives: Risk Assessment, Control Strategies, and Preservation Management - Fee for Other Countries

- Airborne Pollutants in Museums, Galleries, and Archives: Risk Assessment, Control Strategies, and Preservation Management - Fee for Canadian Students
- The Gentle Art of Applied Pressure - Fee in Canada
- The Gentle Art of Applied Pressure - Fee for Other Countries
- The Gentle Art of Applied Pressure - Fee for Canadian Students
- Technical Bulletin 33 Silica Gel: Passive Control of relative Humidity - Fee in Canada
- Technical Bulletin 33 Silica Gel: Passive Control of relative Humidity - Fee for Other Countries
- Technical Bulletin 33 Silica Gel: Passive Control of relative Humidity - Fee for Canadian Students
- Technical Bulletin 32 Products Used in Preventive Conservation - Fee in Canada
- Technical Bulletin 32 Products Used in Preventive Conservation - Fee for Other Countries
- Technical Bulletin 32 Products Used in Preventive Conservation - Fee for Canadian Students
- Technical Bulletin 31 The Digitization of VHS Video Tapes - Fee in Canada
- Technical Bulletin 31 The Digitization of VHS Video Tapes - Fee for Other Countries
- Technical Bulletin 31 The Digitization of VHS Video Tapes - Fee for Canadian Students
- Technical Bulletin 26 Mould Prevention and Collection Recovery: Guidelines for Heritage Collections - Fee in Canada
- Technical Bulletin 26 Mould Prevention and Collection Recovery: Guidelines for Heritage Collections - Fee for Other Countries
- Technical Bulletin 26 Mould Prevention and Collection Recovery: Guidelines for Heritage Collections - Fee for Canadian Students
- Technical Bulletin 34 Features of Effective Packaging and Transport of Artwork- Fee in Canada
- Technical Bulletin 34 Features of Effective Packaging and Transport of Artwork - Fee for Other Countries
- Technical Bulletin 34 Features of Effective Packaging and Transport of Artwork - Fee for Canadian Students
- Technical Bulletin 35 Care of Plastic film-based Negative Collections - Fee in Canada
- Technical Bulletin 35 Care of Plastic film-based Negative Collections - Fee for Other Countries
- Technical Bulletin 35 Care of Plastic film-based Negative Collections - Fee for Canadian Students
- Technical Bulletin 30 The Digitization of Audiotape - Fee in Canada
- Technical Bulletin 30 The Digitization of Audiotape - Fee for Other Countries
- Technical Bulletin 30 The Digitization of Audiotape - Fee for Canadian Students

- Technical Bulletin 36 LED Lighting in Museums and Art Galleries - Fee in Canada
- Technical Bulletin 36 LED Lighting in Museums and Art Galleries - Fee for Other Countries
- Technical Bulletin 36 LED Lighting in Museums and Art Galleries - Fee for Canadian Students
- Technical Bulletin 37 Control of Pollutants in Museums and Archives - Fee in Canada
- Technical Bulletin 37 Control of Pollutants in Museums and Archives - Fee for Other Countries
- Technical Bulletin 37 Control of Pollutants in Museums and Archives - Fee for Canadian Students
- Framework for Preserving Heritage Collections poster - Fee in Canada
- Framework for Preserving Heritage Collections poster - Fee for Other Countries
- Framework for Preserving Heritage Collections poster - Fee for Canadian Students

Fee-setting authority

- Minister's authority;
- [Canadian Conservation Institute Bookstore](#)

Year fee-setting authority was introduced

1996

Last year fee-setting authority was amended

Not applicable

Service standard

Exempt

Performance result

Exempt

Fee grouping

Workshops and Conference

Fee

- Workshops for Museums, archives, libraries and historic sites
- Workshops for Heritage, archival and conservation associations
- Workshops for Recognized post-secondary educational and training programs

Fee-setting authority

- Minister's authority;
- [Canadian Conservation Institute Workshop](#)

Year fee-setting authority was introduced

1997

Last year fee-setting authority was amended

2014

Service standard

Exempt

Performance result

Exempt

Fee grouping

Professional Services: Conservation Treatments, on-site conservations services, facilities assessments, environmental monitoring equipment loans, object analysis and examination, product and material evaluation, on-site scientific services, archaeological conservation field services, archaeological conservation treatment - pre and post excavation, heritage interiors

Fee

- Conservation treatments, Artifact analysis and examination, Product and material evaluation, Preventive conservation technical services - Hourly rate for Museums, archives, libraries and historic sites when the requirements of a service exceed CCI's capacity to provide it at no charge, or when a service exceeds the time or amount covered by a flat rate
- Conservation treatments, Artifact analysis and examination, Product and material evaluation, Preventive conservation technical services - Daily rate for Museums, archives, libraries and historic sites when the requirements of a service exceed CCI's capacity to provide it at no charge, or when a service exceeds the time or amount covered by a flat rate
- Conservation treatments, Artifact analysis and examination, Product and material evaluation, Preventive conservation technical services - Overtime hourly rate for Museums, archives, libraries and historic sites when the requirements of a service exceed CCI's capacity to provide it at no charge, or when a service exceeds the time or amount covered by a flat rate
- Conservation treatments, Artifact analysis and examination, Product and material evaluation, Preventive conservation technical services - Administration fee % for Museums, archives, libraries and historic sites when goods or services are purchased based on value of equipment and supplies
- Conservation treatments, Artifact analysis and examination, Product and material evaluation, Preventive conservation technical services - Basic hourly rate for Provincial/territorial/municipal governments - Non-museum

- Conservation treatments, Artifact analysis and examination, Product and material evaluation, Preventive conservation technical services - Daily rate for Provincial/territorial/municipal governments - Non-museum
- Conservation treatments, Artifact analysis and examination, Product and material evaluation, Preventive conservation technical services - Overtime hourly rate for Provincial/territorial/municipal governments - Non-museum
- Conservation treatments, Artifact analysis and examination, Product and material evaluation, Preventive conservation technical services - Administration fee % for Provincial/territorial/municipal governments - Non-museum when goods or services are purchased based on value of equipment and supplies
- Conservation treatments, Artifact analysis and examination, Product and material evaluation, Preventive conservation technical services - Hourly rate for Recognized post-secondary educational and training programs
- Conservation treatments, Artifact analysis and examination, Product and material evaluation, Preventive conservation technical services - Daily rate for Recognized post-secondary educational and training programs
- Conservation treatments, Artifact analysis and examination, Product and material evaluation, Preventive conservation technical services - Overtime hourly rate for Recognized post-secondary educational and training programs
- Conservation treatments, Artifact analysis and examination, Product and material evaluation, Preventive conservation technical services - Administration fee % for Recognized post-secondary educational and training programs when goods or services are purchased based on value of equipment and supplies
- Conservation treatments, Artifact analysis and examination, Product and material evaluation, Preventive conservation technical services - Hourly rate for Canadian private sector
- Conservation treatments, Artifact analysis and examination, Product and material evaluation, Preventive conservation technical services - Daily rate for Canadian private sector
- Conservation treatments, Artifact analysis and examination, Product and material evaluation, Preventive conservation technical services - Overtime hourly rate for Canadian private sector
- Conservation treatments, Artifact analysis and examination, Product and material evaluation, Preventive conservation technical services - Administration fee % for Canadian private sector when goods or services are purchased based on value of equipment and supplies
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Fee per CCI staff member for services to Museums, archives, libraries and historic sites
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Hourly rate for Museums, archives, libraries and historic sites when in-site service is of longer duration

- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Daily rate for Museums, archives, libraries and historic sites when in-site service is of longer duration
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Overtime hourly rate for Museums, archives, libraries and historic sites when in-site service is of longer duration
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Hourly rate for Provincial/territorial/municipal governments - Non-museum
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Daily rate for Provincial/territorial/municipal governments - Non-museum
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Overtime hourly rate for Provincial/territorial/municipal governments - Non-museum
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Administration fee % for Provincial/territorial/municipal governments - Non-museum when goods or services are purchased based on value of equipment and supplies
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Fee per CCI staff member for services to Community-based organizations representing Aboriginal, ethno-cultural or religious communities and societies in Canada
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Hourly rate for Community-based organizations representing Aboriginal, ethno-cultural or religious communities and societies in Canada
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Daily rate for Community-based organizations representing Aboriginal, ethno-cultural or religious communities and societies in Canada
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Overtime hourly rate for Community-based organizations representing Aboriginal, ethno-cultural or religious communities and societies in Canada
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Hourly rate for Recognized post-secondary educational and training programs
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Daily rate for Recognized post-secondary educational and training programs
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Overtime hourly rate for Recognized post-secondary educational and training programs

- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Administration fee % for Recognized post-secondary educational and training programs when goods or services are purchased based on value of equipment and supplies
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Hourly rate for Canadian private sector
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Daily rate for Canadian private sector
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Overtime hourly rate for Canadian private sector
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Administration fee % for Canadian private sector when goods or services are purchased based on value of equipment and supplies
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Hourly rate for Foreign not-for-profit organizations, institutions and professionals directly involved in heritage or conservation
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Daily rate for Foreign not-for-profit organizations, institutions and professionals directly involved in heritage or conservation
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Overtime hourly rate for Foreign not-for-profit organizations, institutions and professionals directly involved in heritage or conservation
- On-site services, including: Facility assessments, Scientific services, Conservation examinations, Conservation treatments - Administration fee % for Foreign not-for-profit organizations, institutions and professionals directly involved in heritage or conservation when goods or services are purchased based on value of equipment and supplies
- Archaeological field work - Travel Costs for Museums, archives, libraries and historic sites
- Archaeological field work - Travel Costs for Provincial/territorial/municipal governments - Non-Museum
- Archaeological field work - Travel Costs rate for Community-based organizations representing Aboriginal, ethno-cultural or religious communities and societies in Canada
- Archaeological field work - Transportation Costs for Recognized post-secondary educational and training programs
- Archaeological conservation treatments - Hourly rate for Municipal governments

- Archaeological conservation treatments - Daily rate for Municipal governments
- Archaeological conservation treatments - Overtime hourly rate for Municipal governments
- Other services - Hourly rate for Recognized post-secondary educational and training programs
- Other services - Daily rate for Recognized post-secondary educational and training programs
- Other services - Overtime hourly rate for Recognized post-secondary educational and training programs
- Other services - Administration fee % for Recognized post-secondary educational and training programs when goods or services are purchased based on value of equipment and supplies

Fee-setting authority

- Minister's authority;
- [Canadian Conservation Institute professional services](#)

Year fee-setting authority was introduced

1997

Last year fee-setting authority was amended

2014

Service standard

Exempt

Performance result

Exempt

Capital Experience

Fee grouping

Rent and Loan Program

Fee

- Fee for rental agreement
- Rental Fee for two days or less: Barricade (metal)
- Rental Fee for three days or more: Barricade (metal)
- Replacement Fee: Barricade (metal)
- Rental Fee for two days or less: Garbage barrel
- Rental Fee for three days or more: Garbage barrel

- Replacement Fee: Garbage barrel
- Rental Fee for two days or less: Recycling Container
- Rental Fee for three days or more: Recycling Container
- Replacement Fee: Recycling Container
- Rental Fee for two days or less: Riser
- Rental Fee for three days or more: Riser
- Replacement Fee: Riser
- Rental Fee for two days or less: Picnic table
- Rental Fee for three days or more: Picnic table
- Replacement Fee: Picnic table
- Rental Fee for two days or less: White picket fence
- Rental Fee for three days or more: White picket fence
- Replacement Fee: White picket fence
- Rental Fee for two days or less: Small entrance arch
- Rental Fee for three days or more: Small entrance arch
- Replacement Fee: Small entrance arch
- Rental Fee for two days or less: Large entrance arch
- Rental Fee for three days or more: Large entrance arch
- Replacement Fee: Large entrance arch
- Rental Fee for two days or less: 2.4-metre tower (almost 8 feet)
- Rental Fee for three days or more: 2.4-metre tower (almost 8 feet)
- Replacement Fee: 2.4-metre tower (almost 8 feet)
- Rental Fee for two days or less: Activity tower (ladder)
- Rental Fee for three days or more: Activity tower (ladder)
- Replacement Fee: Activity tower (ladder)
- Rental Fee for two days or less: Activity tower (truss)
- Rental Fee for three days or more: Activity tower (truss)
- Replacement Fee: Activity tower (truss)

Fee-setting authority

- Minister's authority;
- [Event equipment rental](#)

Year fee-setting authority was introduced

1994

Last year fee-setting authority was amended

Not applicable

Service standard

Exempt

Performance result

Exempt