



Building Communities Through Arts and Heritage (BCAH)

Interim Report Form for components 1 and 2

As per your Contribution Agreement, an interim report and a cash flow statement must be submitted to BCAH. Based on the review and approval of this report, funding will be released.

Instructions for the completion and submission of your Interim Report:

- Once you have completed your interim report, please submit a hard copy signed by duly authorized persons, and forward an electronic copy by e-mail to the Canadian Heritage office in your region. Contact information for each regional office is included on the BCAH Web site and in the application guide.
- If you have any questions regarding the completion of your interim report, please contact your regional Canadian Heritage office. An electronic copy of this form can also be found on the BCAH Web site.



Building Communities Through Arts and Heritage (BCAH)

A. Recipient Information

Name of your organization or group:

Name of your Event:

Contact person's name Mr. Ms. Other _____

First name

Last name

Title

Telephone number (work)
()

Telephone number (home)
()

Fax
()

E-mail address

Reporting Period: From _____ To _____

B. Information Regarding Use of Funds

1. Briefly describe how you have used BCAH funds thus far with regards to arts and heritage activities:

2. Briefly describe how you have used BCAH funds thus far with regards to volunteer engagement:

C. Financial Report/Cash Flow

Please complete the cash flow template that was provided by your program officer and submit it with this report.

This cash flow must be duly certified by an authorized person in your organization.

Names and signatures

Printed name of authorized signatory

Signature of authorized signatory

Date