



## GOVERNOR IN COUNCIL APPOINTMENTS CANDIDATE DECLARATION AND CERTIFICATION FORM

The confidentiality of your personal information is protected under the federal [Privacy Act](#). The information collected by the Privy Council Office on behalf of the Government of Canada will be stored in one or more Personal Information Banks pursuant to section 10(1) of Canada's [Privacy Act](#).

You have a right to protection and to access to your personal information stored in each corresponding Personal Information Bank under the [Access to Information Act](#).

Further details on the Privy Council Office's collection of personal information for the purpose of Governor in Council appointments can be found in the [Standard Personal Information Bank for Governor in Council Appointments \(PSU 918\)](#), as well as the [Standard Class of Records for Boards, Committees and Council \(PRN 938\)](#). Further information about the federal [Privacy Act](#) can be found on the [Office of the Privacy Commissioner of Canada](#) website.

### PART 1: CANDIDATE INFORMATION

Surname	Given name(s)
Position for which you are being considered	Federal organization

### PART 2: CONDITIONS OF EMPLOYMENT AND PERSONAL STATEMENTS

Appointees are subject to the [Terms and conditions applying to Governor in Council appointees](#), as amended from time to time. This includes the obligation to uphold the highest standards of probity; to demonstrate behaviors in the workplace that afford respect, equality and dignity, to everyone they interact with at work at all times; and to uphold the values and principles in the [Values and Ethics Code for the Public Sector](#), including valuing diversity and creating workplaces free from harassment and discrimination.

Appointees are also subject to the [Ethical and Political Activity Guidelines for Public Office Holders](#), as amended from time to time. This includes the obligation to perform their official duties and arrange their private affairs in a manner that will bear the closest public scrutiny, an obligation that is not fully discharged by simply acting within the law—as well as the obligation to act with honesty and uphold the highest ethical standards so that public confidence and trust in the integrity, objectivity and impartiality of the government are conserved and enhanced.

Appointees who are defined as public office holders in the [Conflict of Interest Act](#) are subject to that Act. Those appointed on a [full-time basis](#) must also submit to the [Office of the Conflict of Interest and Ethics Commissioner](#), within 60 days of appointment, a confidential report in which they disclose all their assets, liabilities and outside activities.

**Please answer the following administrative questions:**

**2.1 Do you have, or do you think you might have, any actual, potential or perceived conflict(s) of interest with respect to serving in the position mentioned in Part 1 of this form?**

☐ Yes ☐ No      If yes, please provide details (up to 300 words):



**2.2 Is there anything in your personal or professional background, whether current or past, that could, if it were to become known, bring disrepute to the Government of Canada?**

☐ Yes ☐ No

If yes, please provide details (**up to 300 words**):

**2.3 Are there any activities you are currently undertaking that are registered under the [Lobbying Act](#)?**

☐ Yes ☐ No

If yes, please describe the nature of the activities, including the organization(s) on whose behalf you are engaged to lobby, and your position within the organization, as applicable (**up to 300 words**):



**2.4 Have you ever had to address a harassment complaint or a formal grievance made against you?**

**Yes** ☐ **No**

If yes, please describe the situation and how it was resolved (**up to 300 words**):

**PART 3: DECLARATIONS**

I certify that the information set out by me in this document and any attachments submitted herewith is true and correct, and that I shall abide by (1) the [Terms and conditions applying to Governor in Council appointees](#), as amended from time to time, and (2) the [Ethical and Political Activity Guidelines for Public Office Holders](#), as amended from time to time, as a condition of my holding office in the Government of Canada.

Signature

Date (yyyy-mm-dd)