



PrairiesCan

ANNUAL REPORT TO PARLIAMENT

Administration of the *Privacy Act*

2022-2023

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Prairies Economic
Development Canada

Développement économique
Canada pour les Prairies

Canada



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INTRODUCTION

The *Privacy Act* (Revised Statutes of Canada, Chapter P-21, 1985) was proclaimed on July 1, 1983. It extends the present laws of Canada that protect the privacy of individuals, and provides individuals with a right of access to personal information about themselves. It also protects the privacy of individuals by denying third parties access to personal information relating to them and enabling them to exercise strict control over the collection, disclosure and use of such information. Necessary exceptions should be limited and specific.

Bill C-58, *An Act to amend the Access to Information Act and the Privacy Act and to make consequential amendments to other Acts* received royal assent on June 21, 2019. This resulted in the most significant amendments to the Act since it came into force in 1983.

The new legislation amends the *Privacy Act* to, among other things:

- create a new exception to the definition of “personal information” with respect to certain information regarding an individual who is a ministerial adviser or a member of ministerial staff
- authorize government institutions to provide to other government institutions services related to requests for personal information
- expand the Governor in Council’s power to amend the schedule to the Act and to retroactively validate amendments to that schedule¹

This annual report is tabled in Parliament in accordance with section 72 of the *Privacy Act* and describes how Prairies Economic Development Canada (PrairiesCan) administered its responsibilities for the reporting period.

¹ Government of Canada. LEGISinfo, Government Bill (House of Commons) C-58 (42-1) - Royal Assent - *An Act to amend the Access to Information Act and the Privacy Act and to make consequential amendments to other Acts* - Parliament of Canada, 2020. Accessed July 3, 2022.
<https://www.parl.ca/DocumentViewer/en/42-1/bill/C-58/royal-assent>

DEPARTMENTAL MANDATE

Prairies Economic Development Canada (PrairiesCan) was established on August 06, 2021 to support economic growth and diversification in the prairie provinces and advance the interests of the region in national economic policy, programs, and projects through four key roles:

- Investor: create jobs and growth through strategic investments and targeted initiatives
- Advisor: inform economic decision-making and advocate for Prairie interests
- Pathfinder: help people navigate federal economic programs and services
- Convenor: connect economic actors to support collaboration and growth

PrairiesCan is overseen by the Minister of Northern Affairs, Minister responsible for Prairies Economic Development Canada and Minister responsible for the Canadian Northern Economic Development.

The Department operates under the provision of the *Western Economic Diversification Act*, which came into force on June 28, 1988. PrairiesCan's mandate allows the department to deliver a wide range of initiatives across the prairies and make strategic investments to build on regional competitive advantages. Its prairie base enables the department to cultivate strong partnerships with business and community organizations, researchers, academia, Indigenous peoples, provincial governments and municipal governments. These connections help PrairiesCan reflect prairie perspectives in national decision-making.

DEPARTMENTAL STRUCTURE

PrairiesCan employs 404 individuals across the prairies and in Ottawa, including economists, commerce officers and policy analysts. Specialists in such areas as communications, corporate administration, financial management, human resources, information management & technology, and procurement, provide the policy and programs analysts with support. PrairiesCan is headquartered in Edmonton, Alberta.

The Human Resources and Corporate Services unit (HRCS) is responsible for a broad range of services, including Access to Information and Privacy, administered by the PrairiesCan ATIP Centre of Expertise (ACoE). HRCS is part of the Finance and Corporate Management Directorate located in Edmonton, Alberta.

The ATIP Coordinator, who is supported by one Corporate Services Advisor and three ATIP Analysts, oversees PrairiesCan's ACoE in addition to numerous other programs within the department. The Corporate Services Advisor and ATIP Analysts process all access and privacy requests. No additional reporting or monitoring of privacy files is conducted by other departmental officials due to the confidential nature of these requests.

ADMINISTRATION OF THE ACT

ATIP CENTRE OF EXPERTISE (ACoE)

The ACoE is responsible for the implementation and management of the Access to Information and Privacy programs and services for PrairiesCan. Specifically, the ACoE:

- makes decisions on the disposition of personal information requests;
- conducts consultations with other federal government departments, other levels of government and third parties with respect to access to information and privacy issues, if required;
- promotes awareness of the legislation to ensure departmental responsiveness to the obligations imposed by law;
- monitors and advises on departmental compliance with the Acts, regulations, procedures and policies; and
- acts as the spokesperson for the Department when dealing with the Treasury Board Secretariat, the Information Commissioner, the Privacy Commissioner, and other government departments and agencies.

The ACoE also provides a full suite of ATIP services, as per an Internal Services Agreement, to the Pacific Economic Development Agency of Canada (PacifiCan).

DELEGATION OF AUTHORITY

The current delegation order was issued December 02, 2021 in accordance with subsection 73(1) of the *Privacy Act*. The Minister responsible for Prairies Economic Development Canada delegated full powers, authorities and responsibilities to the:

- Executive Director, Finance and Corporate Management
- Director General, Human Resources & Corporate Services
- Director, Human Resources and Corporate Services
(Access to Information and Privacy Coordinator)

The delegation also extends limited authority to the ATIP Officers (Annex C).

The ACoE is accountable for the development, coordination and implementation of policies, guidelines, systems and procedures to manage the department's compliance with the Acts. Compliance is also facilitated by an ATIP Liaison Officer, in each regional office and corporate business unit, to liaise with the ACoE concerning enquiries.

Each of these offices is responsible for searching and retrieving records responsive to privacy requests received under the *Privacy Act*. The ACoE, however, is responsible for implementing and managing the ATIP program and services for PrairiesCan, including all decisions on the disclosure or non-disclosure of information pursuant to the legislation.

POLICIES, PROCEDURES AND BUSINESS PROCESSES

To ensure that Treasury Board Secretariat privacy-related policies and directives are respected and implemented, the ATIP Centre of Expertise regularly reviews its various internal guidelines, procedures and business practices. No new, revised institution-specific policies, guidelines, procedures, or initiatives related to personal information were implemented in PrairiesCan during the reporting period.

The ATIP unit monitors its compliance with request deadlines via a software solution (AccessPro). A weekly report is created and disseminated, on a need-to-know distribution list, up to the Deputy Minister level. It discloses all open and outstanding ATIP files and their respective status. It includes investigations by the Office of the Privacy Commissioner of Canada along with other privacy processes underway. No personal information is included in the weekly report.

TRAINING AND AWARENESS

Completed training 2022-2023

Session	Audience	Number of Sessions/Trainees	Content	Learning Aids	Government Institution
Privacy training for Senior officials and Executives	Managers, Senior Officials, and Executives	90-minute sessions (3)	Duties for managers based on TBS Policies and Directives	1 pager created (both official languages)	PrairiesCan and PacifiCan
Protecting Privacy in Government Institutions	All staff	6-hour sessions (3)	Overview of the <i>Privacy Act</i> , and employee's responsibilities for collecting, using, disclosing, and safeguarding personal information	1 pager created (both official languages)	PrairiesCan and PacifiCan
PIB Training	Teams responsible for PIBs in program areas	PrairiesCan 13 attendees 6 sessions	Contents of a PIB, how to read a PIB index form, requirements	Guide to Completing PIBS	PacifiCan and PrairiesCan

STATISTICS AND PERFORMANCE

PrairiesCan completed six privacy requests in the 2022-2023 fiscal year. One hundred percent of privacy requests received in the 2022-2023 reporting period were completed within their legislated timelines.

REQUEST COMPLETION TIME (DAYS)						Total
1-30	31-60	61-120	121-180	181-365	>365	
2	4	0	0	0	0	6

- seventeen percent of completed privacy requests were disclosed in their entirety (1)
- sixty-seven percent of completed privacy requests were disclosed in part (4)
- seventeen percent of the privacy requests produced no records (1)

Four privacy requests were carried over from the 2021-2022 fiscal year. All four of those requests were completed within legislated timelines.

Extensions were taken for the four privacy requests that were carried over from the 2021-2022 fiscal year. All four extensions were taken as per paragraph 15(a)(i) – interference with operations. All were completed in less than sixty days.

No privacy requests were carried over to the following fiscal year (2023-2024). All privacy requests carried over from the previous fiscal year, as well as all privacy requests received in the reporting period were completed within legislated timelines and within the current reporting period (2022-2023).

No disclosures were made under paragraph 8(2)(m) of the *Privacy Act* during the reporting period.

PrairiesCan did not complete any Privacy Impact Assessments during the reporting period.

No privacy consultations were received or completed during the reporting period.

No material privacy breaches were reported in the 2022-2023 fiscal year.

Complaints were submitted to the Office of the Privacy Commissioner of Canada (OPC) for three privacy requests completed during this reporting period. All the complaints allege that PrairiesCan inappropriately invoked exemptions under sections 12(1) and 26 of the *Privacy Act*, and that PrairiesCan failed to disclose all the information sought (missing records).

All requests from the OPC for information and documentation regarding the three complaints have been fulfilled. The OPC continues to investigate and PrairiesCan will continue to assist.

PrairiesCan's ability to fulfill its *Privacy Act* responsibilities was not impacted by COVID-19 related measures. ATIP operations continued without interruption for the 2022-2023 reporting period.

OPERATIONAL COSTS ASSOCIATED WITH ADMINISTERING THE ACT

PrairiesCan's costs for administering the *Privacy Act* are based on the share of requests overall since privacy requests made up only 3.5% of all requests received by the ACoE. The costs for the efforts of the program areas are then added.

There was a cost of \$1575 for professional services and \$6904 for salaries to administer the *Privacy Act* for PrairiesCan.

A total of 0.09 of an FTE was calculated as having been allocated to PrairiesCan's privacy program.

Total costs amount to \$8479.

Annex A – Statistical Report

Prairies Economic Development Canada (PrairiesCan)
April 01, 2022 to March 31, 2023

Section 1: Requests Under the *Privacy Act*

1.1 Number of requests received

		Number of Requests
Received during reporting period		2
Outstanding from previous reporting periods		4
▪ Outstanding from previous reporting period	4	
▪ Outstanding from more than one reporting period	0	
Total		6
Closed during reporting period		6
Carried over to next reporting period		0
▪ Carried over within legislated timeline	0	
▪ Carried over beyond legislated timeline	0	

1.2 Channels of requests

Source	Number of Requests
Online	2
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	2

Section 2: Informal requests

2.1 Number of informal requests

		Number of Requests
Received during reporting period		0
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		0
Closed during reporting period		
Carried over to next reporting period		0

2.2 Channels of informal requests

Source	Number of Requests
Online	0
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	0

2.3 Completion time of informal requests

Completion Time							
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
0	0	0	0	0	0	0	0

2.4 Pages released informally

Less Than 100 Pages Released		100-500 Pages Released		501-1000 Pages Released		1001-5000 Pages Released		More Than 5000 Pages Released	
Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released	Number of Requests	Pages Released
0	0	0	0	0	0	0	0	0	0

Section 3: Requests Closed During the Reporting Period

3.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	0	1	0	0	0	0	0	1
Disclosed in part	0	0	4	0	0	0	0	4
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	0	1	0	0	0	0	0	1
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Total	0	2	4	0	0	0	0	6

3.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
18(2)	0	22(1)(a)(i)	0	23(a)	0
19(1)(a)	0	22(1)(a)(ii)	0	23(b)	0
19(1)(b)	0	22(1)(a)(iii)	0	24(a)	0
19(1)(c)	0	22(1)(b)	0	24(b)	0
19(1)(d)	0	22(1)(c)	0	25	0
19(1)(e)	0	22(2)	0	26	4
19(1)(f)	0	22.1	0	27	0
20	0	22.2	0	27.1	0
21	0	22.3	0	28	0
		22.4	0		

3.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
69(1)(a)	0	70(1)	0	70(1)(d)	0
69(1)(b)	0	70(1)(a)	0	70(1)(e)	0
69.1	0	70(1)(b)	0	70(1)(f)	0
		70(1)(c)	0	70.1	0

3.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	5	0	0	0	0

3.5 Complexity

3.5.1 Relevant pages processed and disclosed for paper and e-record formats

Number of Pages Processed	Number of Pages Disclosed	Number of Requests
314	314	5

3.5.2 Relevant pages processed by request disposition for paper and e-record formats by size of requests

Disposition	Less Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed	Number of Requests	Pages Processed
All disclosed	1	25	0	0	0	0	0	0	0	0
Disclosed in part	3	111	1	178	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Total	4	136	1	178	0	0	0	0	0	0

3.5.3 Relevant minutes processed and disclosed for audio formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

3.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

Disposition	Less than 60 Minutes processed		60-120 Minutes processed		More than 120 Minutes processed	
	Number of requests	Processed	Number of requests	Processed	Number of requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Total	0	0	0	0	0	0

3.5.5 Relevant minutes processed and disclosed for video formats

Number of Minutes Processed	Number of Minutes Disclosed	Number of Requests
0	0	0

3.5.6 Relevant minutes processed per request disposition for video formats by size of requests

Disposition	Less than 60 Minutes processed minutes		60-120 Minutes processed minutes		More than 120 Minutes processed	
	Number of requests	Processed	Number of requests	Processed	Number of requests	Minutes Processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Total	0	0	0	0	0	0

3.5.7 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Interwoven Information	Other	Total
All disclosed	0	0	0	0	0
Disclosed in part	0	0	0	0	0
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	0	0	0	0	0
Request confirmed nor denied	0	0	0	0	0
Total	0	0	0	0	0

3.6 Closed requests

3.6.1 Number of requests closed within legislated timelines

Number of requests closed within legislated timelines	6
Percentage of requests closed within legislated timelines (%)	100

3.7 Deemed refusals

3.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal Reason			
	Interference with operations / Workload	External Consultation	Internal Consultation	Other
0	0	0	0	0

3.7.2 Request closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	0	0	0

3.8 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 4: Disclosures Under Subsections 8(2) and 8(5)

Paragraph 8(2)(e)	Paragraph 8(2)(m)	Subsection 8(5)	Total
0	0	0	0

Section 5: Requests for Correction of Personal Information and Notations

Disposition for Correction Requests Received	Number
Notations attached	0
Requests for correction accepted	0
Total	0

Section 6: Extensions

6.1 Reasons for extensions

	15(a)(i) Interference with operations				15 (a)(ii) Consultation			15(b) Translation purposes or conversion
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet ConfidenceSection (Section 70)	External	Internal	
Number of extensions taken	0	0	0	4	0	0	0	0

6.2 Length of extensions

	15(a)(i) Interference with operations				15 (a)(ii) Consultation			15(b) Translation purposes or conversion
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet ConfidenceSection (Section 70)	External	Internal	
Length of Extensions								
1 to 15 days	0	0	0	0	0	0	0	0
16 to 30 days	0	0	0	4	0	0	0	0
31 days or greater								0
Total	0	0	0	4	0	0	0	0

Section 7: Consultations Received From Other Institutions and Organizations

7.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	0	0	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	0	0	0	0
Closed during the reporting period	0	0	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

7.3 Recommendations and completion time for consultations received from other organizations outside the Government

Recommendation	Number of days required to complete consultation requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Section 8: Completion Time of Consultations on Cabinet Confidences

8.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

8.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		100-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Section 9: Complaints and Investigations Notices Received

Section 31	Section 33	Section 35	Court action	Total
3	0	0	0	3

Section 10: Privacy Impact Assessments (PIAs) and Personal Information Banks (PIBs)

10.1 Privacy Impact Assessments

Number of PIAs completed	0
Number of PIAs modified	0

10.2 Institution-specific and Central Personal Information Banks

Personal Information Banks	Active	Created	Terminated	Modified
Institution-specific	46	1	1	0
Central	0	0	0	0
Total	46	1	1	0

Section 11: Privacy Breaches

11.1 Material Privacy Breaches reported

Number of material privacy breaches reported to TBS	0
Number of material privacy breaches reported to OPC	0

11.2 Non-Material Privacy Breaches

Number of non-material privacy breaches	1
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Section 12: Resources Related to the Privacy Act

12.1 Allocated Costs

Expenditures		Amount
Salaries		\$6,904
Overtime		\$0
Goods and Services		\$1,575
• Professional services contracts	\$1,575	
• Other	\$0	
Total		\$8,479

12.2 Human Resources

Resources	Person Years Dedicated to Privacy Activities
Full-time employees	0.080
Part-time and casual employees	0.000
Regional staff	0.010
Consultants and agency personnel	0.000
Students	0.000
Total	0.090

Annex B – Supplemental Statistics

for the *Access to Information Act* and the *Privacy Act*

Prairies Economic Development Canada (PrairiesCan)

April 01, 2022 to March 31, 2023

Section 1: Capacity to Receive Requests under the Access to Information Act and the Privacy Act

Enter the number of weeks your institution was able to receive ATIP requests through the different channels.

	Number of Weeks
Able to receive requests by mail	52
Able to receive requests by email	52
Able to receive requests through the digital request service	52

Section 2: Capacity to Process Records under the Access to Information Act and the Privacy Act

2.1 Enter the number of weeks your institution was able to process paper records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Paper Records	0	0	52	52
Protected B Paper Records	0	0	52	52
Secret and Top Secret Paper Records	0	0	52	52

2.2 Enter the number of weeks your institution was able to process electronic records in different classification levels.

	No Capacity	Partial Capacity	Full Capacity	Total
Unclassified Electronic Records	0	0	52	52
Protected B Electronic Records	0	0	52	52
Secret and Top Secret Electronic Records	0	0	52	52

Section 3: Open Requests and Complaints Under the Access to Information Act

3.1 Enter the number of open requests that are outstanding from previous reporting per

Fiscal Year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2023	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2023	Total	
Received in 2022-2023	3	1	4	
Received in 2021-2022	0	0	0	
Received in 2020-2021	0	0	0	
Received in 2019-2020	0	0	0	
Received in 2018-2019	0	0	0	
Received in 2017-2018	0	0	0	
Received in 2016-2017	0	0	0	
Received in 2015-2016	0	0	0	
Received in 2014-2015	0	0	0	
Received in 2013-2014 or earlier	0	0	0	
Total	3	1	4	Row 11, Col. 3 of Se the 2022-2023 Statis

3.2 Enter the number of open complaints with the Information Commissioner of Canada outstanding from previous reporting periods.

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2022-2023	1
Received in 2021-2022	0
Received in 2020-2021	0
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017	0
Received in 2015-2016	0
Received in 2014-2015	0
Received in 2013-2014 or earlier	0
Total	1

Section 4: Open Requests and Complaints Under the Privacy Act

4.1 Enter the number of open requests that are outstanding from previous reporting periods.

Fiscal Year Open Requests Were Received	Open Requests that are <i>Within</i> Legislated Timelines as of March 31, 2023	Open Requests that are <i>Beyond</i> Legislated Timelines as of March 31, 2023	Total
Received in 2022-2023	0	0	0
Received in 2021-2022	0	0	0
Received in 2020-2021	0	0	0
Received in 2019-2020	0	0	0
Received in 2018-2019	0	0	0
Received in 2017-2018	0	0	0
Received in 2016-2017	0	0	0
Received in 2015-2016	0	0	0
Received in 2014-2015	0	0	0
Received in 2013-2014 or earlier	0	0	0
Total	0	0	0

Row 11, Col. 3 of Section the 2022-2023 Statistical f

4.2 Enter the number of open complaints with the Privacy Commissioner of Canada that are outstanding from previous reporting periods.

Fiscal Year Open Complaints Were Received by Institution	Number of Open Complaints
Received in 2022-2023	3
Received in 2021-2022	0
Received in 2020-2021	0
Received in 2019-2020	0
Received in 2018-2019	0
Received in 2017-2018	0
Received in 2016-2017	0
Received in 2015-2016	0
Received in 2014-2015	0
Received in 2013-2014 or earlier	0
Total	3

Section 5: Social Insurance Number

Has your institution begun a new collection or a new consistent use of the SIN in 2022-2023?	No
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Section 6: Universal Access under the Privacy Act

How many requests were received from confirmed foreign nationals outside of Canada in 2022-2023?	0
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Annex C – Delegation Order



Prairies Economic
Development Canada

Développement économique
Canada pour les Prairies

ACCESS TO INFORMATION ACT AND PRIVACY ACT DELEGATION ORDER

ARRÊTÉ DE DÉLÉGATION EN VERTU DE LA LOI SUR L'ACCÈS À L'INFORMATION ET DE LA LOI SUR LA PROTECTION DES RENSEIGNEMENTS PERSONNELS

The Minister responsible for Prairies Economic Development Canada, pursuant to subsection 95(1) of the Access to Information Act and subsection 73(1) of the Privacy Act, hereby designate the persons holding the positions set out in the schedules attached hereto, or the persons occupying on an acting basis those positions, to exercise the powers, duties and functions of the Minister as the head of Prairies Economic Development Canada, under the provisions of the Acts and related regulations set out in the schedule opposite each position. This designation replaces all previous delegation orders.

Le ministre responsable de Développement économique des Prairies, en vertu du paragraphe 95(1) de la Loi sur l'accès à l'information et du paragraphe 73(1) de la Loi sur la protection des renseignements personnels, désigne par la présente les personnes occupant les postes indiqués dans les annexes ci-jointes, ou les personnes occupant ces postes par intérim, pour exercer les pouvoirs et les fonctions du ministre à la tête de Développement économique des Prairies, en vertu des dispositions des lois et des règlements connexes indiqués dans l'annexe correspondant à chaque poste. Cette désignation remplace tous les arrêtés de délégation antérieurs.

SCHEDULE / ANNEXE

<u>Position / Poste</u>	<i>Access to Information Act and Regulations / Loi sur l'accès à l'information et règlements</i>	<i>Privacy Act and Regulations / Loi sur la protection des renseignements personnels et règlements</i>
Executive Director, Finance and Corporate Management / Directeur exécutif, Finances et Gestion ministérielle	Full Authority/Pleine autorité	Full Authority/Pleine autorité
Director General, Human Resources & Corporate Services / Directeur général, Ressources humaines et services généraux	Full Authority/Pleine autorité	Full Authority/Pleine autorité
Access to Information and Privacy Coordinator / Coordonnateur de l'accès à l'information et de la protection des renseignements personnels	Full Authority/Pleine autorité	Full Authority/Pleine autorité
ATIP Officer / Agente de l'AIPRP	Section / Disposition: 9; 11(2); 27(1) and (4); 28(1), (2) and (4); 33; 43(1), 44(2) and/et 6(1) of Regulations / du règlements	Section / Disposition: 15

Dated, at the City of Ottawa this 2nd day of December, 2021

Signé à Ottawa, le 2^{ème} jour de Décembre, 2021

THE HONOURABLE DAN VANDAL
MINISTER OF PRAIRIES ECONOMIC DEVELOPMENT CANADA

L'HONORABLE DAN VANDAL
MINISTRE RESPONSABLE DE DÉVELOPPEMENT ÉCONOMIQUE DES PRAIRIES

Canada