



Canadian High Arctic Research Station (CHARS) campus Site Visit Guidelines

Thank-you for your interest in the Canadian High Arctic Research Station (CHARS) campus.

Health and safety are top priorities for the Government of Canada and the Construction Manager at the CHARS campus site. While we endeavour to accommodate visits, please be mindful that visits now until the completion of the project will be very limited. Here are a few guidelines:

- To arrange a visit, please contact Indigenous and Northern Affairs Canada by email at CHARS-SCREA@aandc-aadnc.gc.ca with a cc to Mark Schneider at Mark.Schneider@pwgsc-tpsgc.gc.ca as soon as possible prior to the visit date. Please indicate the following:
 - your contact information;
 - the date, time and purpose of your visit; and
 - the total number of visitors.
- To minimize impact on construction activities, visits may be required to occur during off-peak hours (late afternoon/early evening), on alternate days, or be restricted to a perimeter tour only.
- All visitors are required to wear Personal Protective Equipment (PPE), including steel-toed safety boots, reflective safety vests, and safety glasses with side protection/prescription glasses with side guards, and CSA-approved hard hats. Limited quantities and sizes of PPE may be available. PPE provided by visitors are subject to inspection and approval by the Construction Manager.
- Visitors will be required to sign in upon arrival, notify site personnel they are on site, and participate in the mandatory health and safety orientation delivered by the Construction Manager (approximately 45 minutes).
- Visitors will be escorted by the Construction Manager or a designated representative for the full duration of their visit, and will be required to sign out upon departure.
- The Construction Manager has final approval of all site visit requests, and reserves the right to cancel or reschedule visits, due to reasons including operational requirements and/or health and safety concerns.
- Alternatively, visits to the perimeter of the CHARS campus, on public thoroughfares or outside marked construction areas, are encouraged. While visitors should be accompanied by Indigenous and Northern Affairs Canada's or Polar Knowledge Canada's staff for perimeter tours, no PPE, safety orientation, or sign-ins/sign-outs are required.
- No photos or videos are to be taken on the construction site without the permission of the Construction Manager or their staff.
- **Media requests** are also subject to the approval of the Construction Manager, subject to the same operational, and health and safety requirements noted above. All media inquiries regarding the CHARS campus and the construction, including site visit requests should be directed to the Public Affairs Unit at INAC at pau@aandc-aadnc.gc.ca.
- If you have any questions or concerns on site visits, or on the CHARS campus construction project, please contact us at CHARS-SCREA@aandc-aadnc.gc.ca

