

CANADIAN HIGH ARCTIC RESEARCH STATION

2018-2019 ANNUAL REPORT ON THE *PRIVACY ACT*

APRIL 1, 2018 - MARCH 31, 2019

Polar Knowledge Canada
170 Laurier Ave. West
Ottawa, Ontario
K1P 5V5
(613) 943-8605

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INTRODUCTION

Established on June 1, 2015, the Canadian High Arctic Research Station has the following purpose:

- advance knowledge of the Canadian Arctic in order to improve economic opportunities, environmental stewardship and the quality of life of its residents and all other Canadians;
- promote the development and dissemination of knowledge of the other circumpolar regions, including the Antarctic;
- strengthen Canada's leadership on Arctic issues; and
- establish a hub for scientific research in the Canadian Arctic

The Canadian High Arctic Research Station has no full-time ATIP staff. All requests are dealt with by a staff member who fulfills Access to Information and Privacy Coordinator duties on an *ad hoc* basis, with assistance from other staff as required.

STATISTICAL REPORTS

The Canadian High Arctic Research Station received no requests pursuant to the *Privacy Act*.

COMPLAINTS AND INVESTIGATIONS

There have been no complaints or investigations pursuant to the *Privacy Act* in 2018-2019.

NEW POLICIES, GUIDELINES, AND PROCEDURES

No new policies, guidelines or procedures were implemented during the reporting period, 2018-2019.

TRAINING

No training activities were provided during the reporting period, 2018-2019.

MONITORING

No monitoring was conducted during the reporting period, 2018-2019.

MATERIAL PRIVACY BREACHES

No material privacy breaches occurred during the reporting period, 2018-2019.

PRIVACY IMPACT ASSESSMENTS

No Privacy Impact Assessments were completed during the reporting period, 2018-2019.

DISCLOSURES PURSUANT TO PARAGRAPH 8(2)(M) OF THE *PRIVACY ACT*

No disclosures pursuant to paragraph 8(2)(m) of the *Privacy Act* were completed during the reporting period, 2018-2019.