

**CANADIAN HIGH ARCTIC RESEARCH STATION**

**2017-2018 ANNUAL REPORT ON THE *PRIVACY ACT***

**APRIL 1, 2017 - MARCH 31, 2018**

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**INTRODUCTION**

Established on June 1, 2015, the Canadian High Arctic Research Station has the following purpose:

- advance knowledge of the Canadian Arctic in order to improve economic opportunities, environmental stewardship and the quality of life of its residents and all other Canadians;
- promote the development and dissemination of knowledge of the other circumpolar regions, including the Antarctic;
- strengthen Canada's leadership on Arctic issues; and
- establish a hub for scientific research in the Canadian Arctic

The Canadian High Arctic Research Station has no full-time ATIP staff. All requests are dealt with by a staff member who fulfills Access to Information and Privacy Coordinator duties on an *ad hoc* basis, with assistance from other staff as required.

**STATISTICAL REPORTS**

The Canadian High Arctic Research Station received no requests pursuant to the *Privacy Act*.

**COMPLAINTS AND INVESTIGATIONS**

There have been no complaints or investigations pursuant to the *Privacy Act* in 2017-2018.

**NEW POLICIES, GUIDELINES, AND PROCEDURES**

No new policies, guidelines or procedures were implemented during the reporting period, 2017-2018.

**TRAINING**

No training activities were provided during the reporting period, 2017-2018.

**MONITORING**

No monitoring was conducted during the reporting period, 2017-2018.

**MATERIAL PRIVACY BREACHES**

No material privacy breaches occurred during the reporting period, 2017-2018.

**PRIVACY IMPACT ASSESSMENTS**

No Privacy Impact Assessments were completed during the reporting period, 2017-2018.

**DISCLOSURES PURSUANT TO PARAGRAPH 8(2)(M) OF THE *PRIVACY ACT***

No disclosures pursuant to paragraph 8(2)(m) of the *Privacy Act* were completed during the reporting period, 2017-2018.