



Treasury Board of Canada
Secrétariat

Secrétariat du Conseil du Trésor
du Canada

Canada

Treasury Board of Canada Secretariat 2017–18 Fees Report



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Minister's message

On behalf of Treasury Board of Canada Secretariat, I am pleased to present the 2017 to 2018 report on fees.

On June 22, 2017, the *Service Fees Act*ⁱ received royal assent, thereby repealing the *User Fees Act*.ⁱⁱ

The *Service Fees Act* introduces a modern legislative framework that enables cost-effective delivery of services and, through enhanced reporting to Parliament, improved transparency and oversight. The act provides for:

- ▶ a streamlined approach to consultation and the approval of new or modified fees
- ▶ a requirement for services to have service standards and reporting against these standards, along with a policy to remit fees to fee payers when standards are not met
- ▶ an automatic annual fee adjustment by the Consumer Price Index (CPI) to ensure that fees keep pace with inflation
- ▶ annual detailed reporting to Parliament in order to increase transparency

This 2017 to 2018 Fees Report is the first report to be prepared under the *Service Fees Act*. The report includes new information such as a detailed listing of all fees along with future year fee amounts. Additional fee information will be included starting next fiscal year, once the Treasury Board of Canada Secretariat fully transitions to the *Service Fees Act* regime.

I welcome the increased transparency and oversight that the *Service Fees Act*'s reporting regime embodies, and I am fully committed to transitioning my department to this modern framework.

Original signed by _____

The Honourable Joyce Murray, P.C., M.P.

President of the Treasury Board and Minister of Digital Government



General fees information

The tables that follow provide information on each category of fees, including:

- ▶ the name of the fee category
- ▶ the date that the fee (or fee category) was introduced and last amended (if applicable)
- ▶ service standards
- ▶ performance results against these standards
- ▶ financial information regarding total costs, total revenues and remissions

In addition to the information presented by fee category, there is a summary of the financial information for all fees as well as a listing of fees under the department's authority. This listing includes the existing fee dollar amounts and the adjusted dollar fee amount for a future year.

General and financial information by fee category

General information

Fee category	Fees for processing requests filed under the <i>Access to Information Act</i>
Fee-setting authority	Access to Information Act ⁱⁱⁱ
Year introduced	1983
Year last amended	1992
Service standard	Response provided within 30 days following receipt of request; the response time may be extended pursuant to section 9 of the <i>Access to Information Act</i> . Notice of extension is to be sent within 30 days after receipt of the request.
Performance results	Total requests completed: 557 Requests responded to within 30 days: 300 (including cases where a notice of extension was sent to requester within 30 days of receipt of request) Requests completed within prescribed time limits of extensions: 217 Requests responded to after deadline: 40 Statutory deadline met 93% of the time
Other information	In accordance with the <i>Interim Directive on the Administration of the Access to Information Act</i> , issued on May 5, 2016, the Secretariat waives all fees prescribed by the act and the regulations, other than the \$5 application fee set out in paragraph 7(1)(a) of the regulations.



Financial information (dollars)

2016 to 2017 Revenue	2017 to 2018 Revenue	2017 to 2018 Cost*	2017 to 2018 Remissions†
2,055	1,920	780,374	Not applicable

* The amount includes direct and indirect costs, where such costs are identifiable and material.

† A remission is a partial or full return of a fee paid.



Endnotes

- i. *Service Fees Act*, <https://laws-lois.justice.gc.ca/eng/acts/S-8.4/index.html>
- ii. *User Fees Act*, <https://laws-lois.justice.gc.ca/eng/acts/U-3.7/20040331/P1TT3xt3.html>
- iii. *Access to Information Act*, <http://laws-lois.justice.gc.ca/eng/acts/A-1/index.html>

